



What to do if a student discloses an incident of Sexual Violence

Sexual Violence is any unwanted behaviour of a sexual nature.

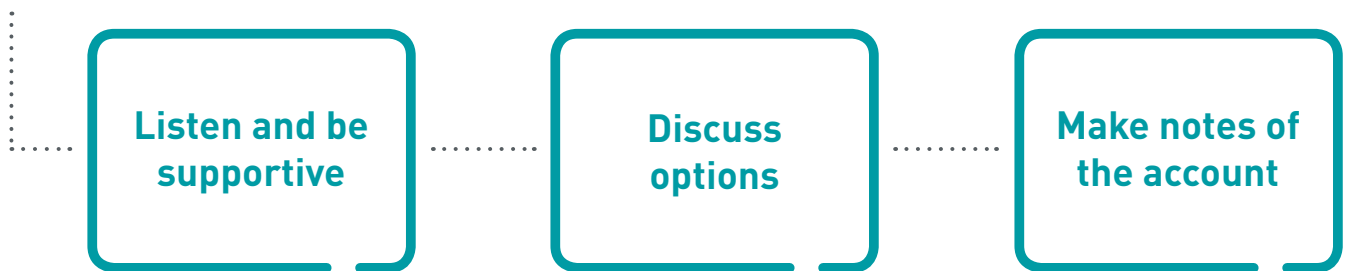


Loughborough
University

What is my role when a student discloses?

When a student discloses to you, they will be most concerned with you listening to them and providing support. They will want to feel safe and believed.

Your role:

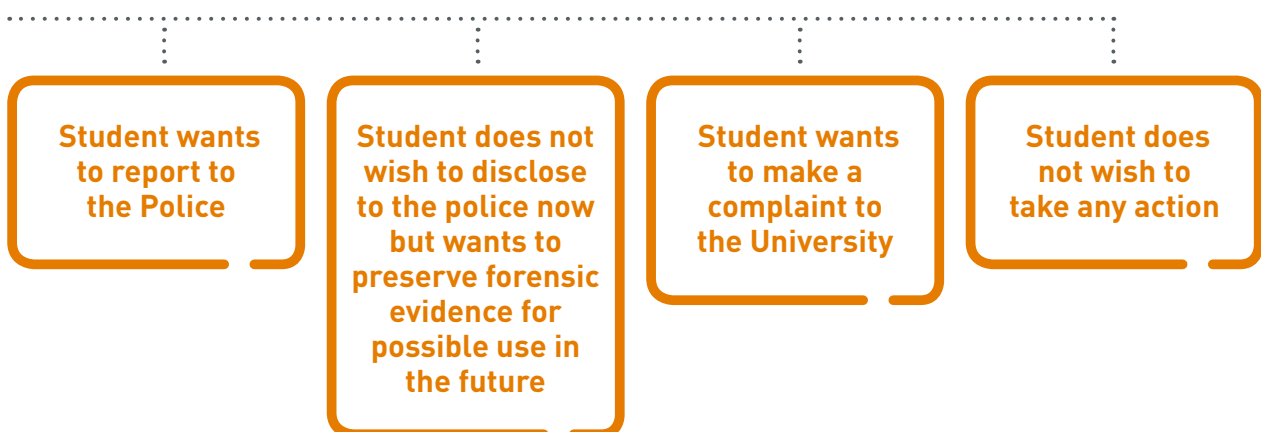


What steps should I take?

1. Assess risk.
If you consider the student to be in immediate danger, call **emergency services on 999** and then call **Security (888 internal/ 222141)** if you are on campus. If not, follow steps 2-9.

2. Create a safe space and listen. Allow the student time and space to talk.

3. Discuss the student's options:



4. Support their decision.
5. Give advice about support networks. Encourage them to seek further support.
6. Check whether alternative accommodation is required.
7. Fill in the template found in the University Policy and send to Chief Operating Officer and Director of Student Services.
8. Follow-up with the student in writing, repeating their options regarding reporting and further support.

For University Policy in this area, search 'Sexual Violence' on www.lboro.ac.uk.

If you are unsure about what to do, please contact the **Director of Student Services (222050)** or the **Security Manager (222115)**.