

Storing research data: Top tips for students

Do:

- Document your data – will you understand your own data in a year’s time?
- Contact IT staff for advice on storing data: it.services@lboro.ac.uk
- Use University systems where possible. For example, store your data on [OneDrive](#)
- Follow any [ethical approval](#) or [contractual agreement](#)

Don't:

- Rely on somebody else to plan how your data is managed
- Use a personal [Dropbox](#), OneDrive, Google Drive account for cloud storage
- Only have one copy of your data or written work
- Use USB sticks, hard-drives or other un-encrypted physical storage