

# COUNCIL



Loughborough  
University

## AGENDA

### COUN24-A2

#### Notice of meeting

The next meeting of University Council will be held on Thursday 27 June 2024 at 1:30pm in the Convention Room, Burleigh Court, Loughborough. This is an in-person meeting.

Richard Taylor, Secretary

#### Business of the Agenda

Members are reminded that a starred item is approved at this stage unless notice is given of intention to speak to it. Any member wishing to speak to a starred item, to raise an item under any other business or to challenge the unconfirmed minutes is asked to give notice to the Secretary by **mid-day on Monday 24 June 2024**.

#### 1 Declaration of Interests

Members are asked to declare any interest they may have in an item on the agenda.

#### 2 Minutes & Matters Arising

##### 2.1 Minutes

Timings 13:30–13:35

##### COUN24-M1

To **CONFIRM** the minutes of the meeting held on 21 March 2024.

##### 2.2 Matters Arising

To **NOTE** any matters arising.

## SECTION A – Items for Discussion

#### 3 Chair's Report

To **RECEIVE** a verbal report from the Chair.

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## 4 University Finances

Timings 13:35–14:05

### 4.1 2023/24 Quarter 4 Forecast Update

COUN24-P35

To **CONSIDER** and To **APPROVE** the 2023/24 Quarter 4 forecast update.

### 4.2 Budget for 2024/25

COUN24-P36

To **APPROVE** the budget for 2024/25 and the 5-year forecast.

## 5 Update on Higher Education External Environment

COUN24-P37

Timings 14:05–14:15

To **CONSIDER** an update on the external environment in which the University operates.

## 6 Strategy Update – Implementation and Resourcing

COUN24-P38

Timings 14:15–14:25

To **CONSIDER** the resourcing of the Strategy and to **ENDORSE** the approach and timelines for reviewing the Strategy in light of the financial position of the sector.

## 7 Sporting Excellence and Opportunity Core Plan

COUN24-P39

Timings 14:25–14:45

To **APPROVE** the Sporting Excellence and Opportunity Core Plan.

## 8 Equity, Diversity and Inclusion Core Plan

COUN24-P40

Timings 14:45–15:05

To **APPROVE** the Equity, Diversity and Inclusion Core Plan.

## 9 International Opportunities for Sport Education in Saudi Arabia

COUN24-P41

Timings 15:05–15:25

To **CONSIDER** and **COMMENT** on progress to date and To **ENDORSE** the development of a full business case for consideration in the autumn.

{BREAK Timings 15:25–15:35}

## 10 Audit and Risk Committee

### 10.1 Audit and Risk Committee Update

Timings 15:35–15:45

COUN24-P42

To **RECEIVE** a report from the meeting of the Audit and Risk Committee held on 10 June 2024.

### 10.2 Office for Students Regulatory Compliance

Timings 15:45–15:50

COUN24-P43

To **RECEIVE** assurance on the University's compliance with its Office for Students regulatory duties.

## 11 Governance and Nominations Committee

### 11.1 Council Effectiveness Review

Timings 15:50–16:05

COUN24-P44

To **CONSIDER** an update on the 2024 Effectiveness Review of Council.

## 12 Infrastructure Committee

Timings 16:05–16:10

To **RECEIVE** a verbal update from the Chair of Infrastructure Committee on infrastructure.

## 13 Health, Safety and Environment Update

Timings 16:10–16:15

To **RECEIVE** a verbal report from the meeting of the Health, Safety and Environment Committee held on 14 May 2024. Monthly Health and Safety Bulletins are available on the BI bookshelf.

## 14 University Honorary Degrees and Medals

COUN24-P45 [No Paper – slides to be shown at meeting]

Timings 16:15

To **APPROVE**, on the recommendation of Senate and the advice of the University Honours Committee, the award of Honorary Degrees and University Medals.

## 15 Matters for Report by the Vice-Chancellor

Timings 16:20

To **RECEIVE** a verbal report from the Vice-Chancellor.

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## SECTION B – Starred Items for Approval

[These items will be approved unless otherwise decided]

### 16 \*Loughborough Students' Union

#### 16.1 \*Annual Report

##### COUN24-P46

To **RECEIVE** the Students' Union Annual Report.

#### 16.2 \*Constitution Review

##### COUN24-P47

To **APPROVE** an immediate update to the Loughborough Students' Union Constitution and to **APPROVE** proposed Composition and Membership and Terms of Reference for an LSU Constitution Working Group to be established to undertake a more thorough review during 2024-25.

#### 16.3 \*Executive Officer Elections

##### COUN24-P48

To **RECEIVE** assurance that the elections for Students' Union Executive Officers in 2024 (offices to be held in 2024/25) were free and fair.

### 17 \*Freedom of Expression

##### COUN24-P49

To **APPROVE**:

- a) Amendments to Ordinances, policies and Codes of Practice except where these relate to HR matters.
- b) To **NOTE** the proposed amendments to Ordinances, policies and Codes of Practice relating to HR matters are subject to consultation and negotiation with the campus trades unions and To **APPROVE** in principle, subject to these discussions. Should any substantive changes be made, the relevant details will be brought back to Council.
- c) A new Ordinance XLVI on Freedom of Expression (Annex 3). First Hearing.

**18 \*Joint Committee for Appointment of Pro-Vice-Chancellor Education and Student Experience****COUN24-P50**

To **APPROVE** a Joint Committee for the appointment of Pro-Vice-Chancellor Education and Student Experience.

**19 \*Access and Participation Plan****COUN24-P51**

To **APPROVE** the Access and Participation Plan.

**20 \*Student Complaints Annual Report****COUN24-P52**

To **APPROVE** the Student Complaints Annual Report 2022/23.

**21 \*Sport Committee Composition and Terms of Reference****COUN24-P53**

To **APPROVE** Sport Committee becoming a joint Council-Senate Committee and To **APPROVE** revised Composition and Terms of Reference.

**22 \*Strategic Projects and Resourcing Committee Composition and Terms of Reference****COUN24-P54**

To **APPROVE** the Terms of Reference and Composition of the Strategic Portfolio and Resources Committee (to replace Operations Committee).

**23 \*Ordinance VIII – The Council****COUN24-P55**

To **APPROVE** an amendment to Ordinance VIII, increasing the maximum lay composition of Council from nine to ten. Second Hearing.

**24 \*Ordinance XVII – Conduct and Discipline of Students****COUN24-P56**

To **APPROVE** amendments to Ordinance XVII – Conduct and Discipline of Students. First Hearing.

**25 \*Ordinance XXV – Honorary Titles****COUN24-P57**

To **APPROVE** amendments to Ordinance XXV – Honorary Titles. Second Hearing.

**26 \*Ordinance XLIII – Policy and Procedure on the Use of Fixed Term Contracts****COUN24-P58**

To **APPROVE** amendments to Ordinance XLIII – Policy and Procedure on the Use of Fixed Term Contracts. First Hearing.

**27 \*Conditions of Service****COUN24-P59**

To **APPROVE** amendments to the conditions of service for staff so that Research Associates and Senior Research Associates receive the same notice entitlement as other staff on grade 6+.

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**SECTION C – Starred Items for Information****28 \*Matters for Report**

**28.1 \*Pro-Vice-Chancellor (Education and Student Experience) COUN24-P60**

**28.2 \*Pro-Vice-Chancellor (Research and Innovation) COUN24-P61**

**28.3 \*Pro-Vice-Chancellor (Sport) COUN24-P62**

**29 \*Appointment of Provost and Deputy Vice-Chancellor****COUN24-P63**

To **NOTE** the appointment of Professor Rachel Thomson as Provost and Deputy Vice-Chancellor for a term of 5 years from 1 August 2024.

**30 \*Senior Appointments**

To **NOTE** the following Senior appointments:

The Privy Council have approved Paul Michell as the University Visitor for a 5-year term from 01 August 2024.

Professor Rebecca Cain as Acting Dean of the School of Design and Creative Arts from 1 August 2024, until a full, external selection process is completed during the 2024-25 academic year.

Professor Lauren Sherar as Acting Dean of the School of Sport, Exercise and Health Sciences from 1 August 2024, until a full, external selection process is completed during the 2024-25 academic year.

### 31 \*Office for Students

#### 31.1 Prevent Duty

##### COUN24-P64

To **NOTE** that the Office for Students has concluded the 2022/23 process for monitoring the University's compliance with its Prevent duties.

#### 31.2 Reportable Events

##### COUN24-P65

To **NOTE** that there have been no reportable incidents since the last meeting of Council and no events which needed to be considered if it qualified as a reportable event.

### 32 \*Annual Report on Philanthropy

##### COUN24-P66

To **RECEIVE** the annual report.

### 33 \*Capital Framework Progress Report

##### COUN24-P67

To **RECEIVE** a progress report.

### 34 \*Common Seal

##### COUN24-P68

To **RECEIVE** a list of documents to which the University Seal has been attached.

### 35 \*Reports from Committees

To **RECEIVE** reports from the following Committees:

COUN24-P69	Equity, Diversity and Inclusion Committee – 23 May 2024
COUN24-P70	Finance Committee – 15 March 2024
COUN24-P71	Governance and Nominations Committee – 21 March 2024 and 23 May 2024
COUN24-P72	Health, Safety and Environment Committee – 15 May 2024
COUN24-P73	Human Resources Committee – 22 May 2024
COUN24-P74	Infrastructure Committee – 17 April 2024

<b>COUN24-P75</b>	<b>Strategic Portfolio and Resources Committee (Operations Committee) – 11 March 2024, 09 April 2024 and 29 April 2024</b>
<b>COUN24-P76</b>	<b>Remuneration Committee – 21 March 2024</b>
<b>COUN24-P77</b>	<b>Research and Innovation Committee – 23 April and 03 June 2024</b>
<b>COUN24-P78</b>	<b>Senate – 13 March 2024</b>

### **36 Any Other Business**

### **37 Date of Next Meeting**

Thursday 17 October 2024, all-day, Away Day, Loughborough Campus

#### **Future Meetings**

Thursday 21 November 2024, 9:00-12:00, Online

Thursday 27 March 2025, 9:00-12:00, Loughborough University London

Thursday 03 July 2025, 14:00-17:00, Loughborough Campus

Author – Luke Vulpiani

Date – June 2024