

Loughborough University Statutes

(Version effective from 4 November 2014 to 12 February 2020)

Note: Amendments allowed by the Privy Council on 30 December 1974 and 7 April 1982 are embodied in the Statutes, and are indicated by *.

Modifications made by the University Commissioners and allowed by the Privy Council on 17 November 1992 are incorporated and are indicated by †.

Amendments allowed by the Privy Council on 14 December 1993, 24 April 1996, 3 September 1998, 10 August 1999, 27 July 2001, 31 October 2001, 8 May 2003, 20 August 2007 and 9 December 2009 are embodied in the Statutes, and are indicated by ¶, #, ∞, \$, ^, +, >, ~ and %.

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Statute I. Definitions

1. #*+%

In these Statutes, unless the context otherwise requires:

"Subject to Statute XXI Academic Staff" means all staff where a substantial proportion of their duties involve the provision of teaching, learning or research in accordance with their terms and conditions of service.

- "Charter" means the Charter of the University.
- "College" means the Loughborough College of Technology Registered.
- "Council" means the Council of the University.
- "Functions" includes powers and duties.
- "General Assembly" means the General Assembly of the University.
- "Ordinances" means Ordinances made pursuant to the Charter or these Statutes.
- "Regulations" means Regulations made pursuant to the Charter, these Statutes or the Ordinances.
- "Faculty" means Faculty of the University.
- "School" means School of the University
- "Senate" means the Senate of the University.
- "Students" means persons pursuing any course of study in or associated with the University.
- "Students' Union" means the Students' Union of the University.
- "University" means Loughborough University and includes all campuses designated as part of the University by Senate and Council.
- "Warden" means a Warden of a Hall of Residence of the University

2.

Words importing the masculine shall include the feminine, and unless the context otherwise requires, words in the singular shall include the plural and words in the plural shall include the singular.

3.

Words defined in the Charter or these Statutes shall have the same meaning in the Ordinances and Regulations unless the context be repugnant thereto.

Updated on 30 November 2015; Last modified: 3 May 2016

Statute II. The Members of the University

1. ^{+%}

The following persons shall be Members of the University:

- These Officers of the University, namely: the Chancellor, the Pro-Chancellors, the Vice-Chancellor, the Pro-Vice-Chancellors, and the Honorary Treasurer and the Deans of any Faculties or Schools.
- The Members of the Council.
- The Members of the Senate.
- The Academic Staff.
- The Registrar.
- The Visiting and Associate Academic Staff.
- The Honorary Professors.
- The Emeritus Professors.
- The Wardens or other Chief Officers and the Sub Wardens of Halls of Residence maintained or licensed by the University.
- Those members of the University Staff who are not already Members of the University by virtue of the foregoing provisions of this Statute.
- Such other Teachers and Officers, or former Teachers and former Officers, as shall by Ordinance or Regulation made by the Council be granted the status of Members.
- The Graduates of the University.
- The Students.

2.

The Council, after consultation with the Senate, shall have power to declare such other persons Members of the University as it shall deem fit.

November 2014; Last modified: 7 Nov 2014

Statute III. The Chancellor

1. %

The successors to the first Chancellor shall be appointed by the Council subject to the provisions of the Ordinances.

2.

Subject to these Statutes, the Chancellor shall hold office for seven years and shall be eligible for re-appointment.

3.%

The Chancellor may resign by writing addressed to the Council.

December 2009; Last modified: 8 Dec 2011

Statute IV. The Pro-Chancellors

1.

The Chair of the Council for the time being shall be ex-officio the Senior Pro-Chancellor during his/her tenure of office as Chair of the Council.

2.%

Pro-Chancellors, other than the Senior Pro-Chancellor, shall be appointed by the Council and shall, subject to these Statutes, normally hold office for three years from the date on which they are appointed and shall be eligible for re-appointment.

3.%

A Pro-Chancellor may resign by writing addressed to the Council; provided that in the case of a Senior Pro-Chancellor he/she also resigns as Chair of the Council.

October 2013; Last modified: 29 Oct 2013

Statute V. The Vice-Chancellor

1.~

The successors to the first Vice-Chancellor shall be appointed by a meeting of the Council after consideration of a report from a Joint Committee of the Council and Senate.

2.†

Subject to Statute XXI the Vice-Chancellor shall hold office for such period and on such terms and conditions as the Council may determine.

3.

The Vice-Chancellor shall, subject to such directions as may be given by the Council, exercise general supervision over the University and shall be generally responsible to the Council for maintaining and promoting the efficiency and good order of the University.

4.*

The Vice-Chancellor may refuse to admit any person as a Student and may subject to the provisions of Statute XXIV suspend any Student from any class or classes and exclude any Student from any part of the University or its precincts; provided that the reasons for any such refusal, suspension or exclusion shall be reported to the Council and the Senate at their respective next meetings

October 2013; Last modified: 29 Oct 2013

Statute VI. The Pro-Vice-Chancellors

1.+

The Deputy Vice-Chancellor shall be appointed by the Council after consideration of a report from a Joint Committee of the Council and Senate chaired by the Senior Pro-Chancellor.

2.+

The Deputy-Vice Chancellor shall hold office for such period and on such terms and conditions and subject to these Statutes shall have such functions as the Council may determine, in addition to exercising and performing all the academic functions of the Vice-Chancellor in the absence of the Vice-Chancellor.

3.+

Pro-Vice-Chancellors may be appointed by the Council on the recommendation of a Joint Committee of Senate and Council chaired by the Vice-Chancellor. Pro-Vice-Chancellors shall hold office for such periods and on such terms and conditions and shall have such functions as the Council may from time to time determine, after receiving the advice of the Vice-Chancellor.

December 2009; Last modified: 8 Dec 2011

Statute VII. The Honorary Treasurer

1.%

The Honorary Treasurer shall be appointed by the Council and shall, subject to these Statutes, normally hold office for three years from the date on which he/she is appointed and shall be eligible for re-appointment.

2.%

If the office of Honorary Treasurer becomes vacant by his/her death or resignation or from any other cause before the expiration of his/her period of office, the Council shall appoint a successor, in accordance with the provisions of paragraph 1 of this Statute.

3.

The functions of the Honorary Treasurer shall be determined by the Council.

4.

The Honorary Treasurer shall receive on behalf of the University any money or property payable or deliverable to the University and his/her receipt shall be sufficient discharge for the same, but the Council may appoint other persons to give receipts for any such money or property and in such case a receipt given by any such other person shall be a sufficient discharge for the same.

5.%

The Honorary Treasurer may resign by writing addressed to the Council.

November 2014; Last modified: 7 Nov 2014

Statute VIII. The Appointment of Academic Staff

1.†

Subject to the Charter and these Statutes, the members of the academic Staff shall be appointed by the Council in accordance with the provisions of the Ordinances.

2.†

Subject to Statute XXI the conditions of service of members of the Academic Staff shall be determined by the Council.

December 2009; Last modified: 8 Dec 2011

Statute IX. The Registrar

† The Council shall appoint a Registrar of the University with such functions, at such remuneration and, subject to Statute XXI, upon such terms and conditions as the Council may deem fit; provided that the Council shall make such an appointment only after considering a report from a Joint Committee of the Council and the Senate.

December 2009; Last modified: 8 Dec 2011

Statute X. Other Staff

1.

The Council may appoint such members of staff, other than Academic Staff, as it may deem necessary with such functions, at such remuneration and upon such terms and conditions as the Council shall determine.

2.

The Council may delegate to the Senate, to a Committee, or to one of its officers, the power to appoint any such member of the staff or any class of such members.

December 2009; Last modified: 8 Dec 2011

Statute XI. The Auditors

1.

The Council shall appoint Auditors who shall hold office for such period, and at such remuneration as shall be determined by the Council.

2.%*

Every such Auditor shall be a member of one of the following bodies of accountants:

the Institute of Chartered Accountants in England and Wales;
the Institute of Chartered Accountants of Scotland;
the Association of Certified Accountants;
The Institute of Chartered Accountants in Ireland;

any other body of accountants established in the United Kingdom and for the time being recognised for the purposes of section 161 (1)(a) of the Companies Act 1948 or any statutory modification thereof for the time being in force;

but no person shall hold office as Auditor who is, or any of whose partners is, a member of the Council or staff of the University.

3.

The Auditor or Auditors shall make a report to the Council at least once in each year.

4.

The Auditor or Auditors shall have the right of access at all reasonable times to the books, records, accounts and vouchers of the University and shall be entitled to require from the officers of the University such information and explanations as may be necessary for the performance of their duties.

5.

If the office of Auditor or Auditors shall become vacant by their death or resignation or any other cause before the expiration of their period of office the Council shall forthwith appoint an Auditor or Auditors in their place for the remainder of such period.

6.

An Auditor may resign by writing addressed to the Council.

October 2013; Last modified: 29 Oct 2013

Statute XII. The Court (Repealed 2007)

Statute XII was repealed in 2007. It has been moved to [University Ordinances](#).

Statute XIII. The Council

1. %\$0*^+

The Council shall consist of the following persons, namely:

- i. *Ex-officio Members*
 - o (a) *Internal*

The Chancellor, the Pro-Chancellors, the Vice-Chancellor, the Deputy Vice-Chancellor, the Honorary Treasurer.
- ii. *Appointed Members*
 - o Persons appointed as follows:

One by an Association recognised by the Council as representing former students (including, if the Council so determines, former students of the College);

Two students of the University appointed by the Students' Union, one of whom shall be the President of the Students' Union, if he/she be a student of the University;
- iii. *Members Elected by the Senate*
 - o Three members of the Senate, being members of the Academic Staff, elected by the Senate, of whom not more than two shall be Elected Members of the Senate; but no member of the Senate shall be eligible for such election to the Council during his/her final year of office as a member of the Senate.
- iv. *Members Elected by the General Assembly*
 - o Three members of the Academic Staff elected by the Academic and Academic-Related Staff members of the General Assembly.
- v. *Other Elected Members*
 - o Two members of the staff other than the Academic Staff, other than those employed on an hourly or fee basis or those self employed, elected from within their own number.
- vi. *Co-opted Members*
 - o Such other persons of whom not more than two shall be members of the Academic or other staff of the University, and not exceeding twelve in all, as may be co-opted by the Council.

2. %*

Subject to these Statutes, the periods during which the members of the Council respectively shall hold office shall be as follows:

- i. Ex-officio Members shall hold office only so long as they continue to occupy the positions by virtue of which they became members.
- ii. Appointed Members shall hold office for a period of three years with effect from the first day of August in the year in which they are appointed, and shall be eligible for re-appointment provided that Student Members shall hold office for a period of one year with effect from the first day of August in the year in which they are appointed and shall be eligible for re-appointment once only.
- iii. Members of the Council elected by the Senate shall hold office for such period, not exceeding three years, as the Senate may determine with effect from the first day of

- August in the year in which they are elected, and shall not be eligible for re-election until the expiration of one year from the end of their term of office.
- iv. Members of the Council elected by the General Assembly shall hold office for a period of three years with effect from the first day of August in the year in which they are elected, and shall not be eligible for re-election until the expiration of one year from the end of their term of office.
 - v. Members of the Council, elected by the staff other than Academic Staff, shall hold office for such period, not exceeding three years, as the Council may determine with effect from the first day of August in the year in which they are elected and shall not be eligible for re-election until the expiration of one year from the end of their term of office.
 - vi. Co-opted Members shall hold office for such period, not exceeding three years, as the Council may determine in each case, and shall be eligible for further co-option.

3.*

A casual vacancy among the members of the Council shall be filled as soon as conveniently possible by the person who or body which appointed or elected the member whose place has become vacant.

4.

Any member of the Council may resign by writing addressed to the Council.

5.*

The Council shall exercise its functions in pursuance of paragraph 6 (viii), (ix), (x), (xvii) and (xxviii) of this Statute and in pursuance of Statute XXI at Special Meetings. Members appointed by the Students' Union shall not attend Special Meetings and shall not receive or have access to papers concerned with the business of such Special Meetings. The Chair may decide in any case of doubt whether the matter is one to which the foregoing sentence applies, and his/her decision shall be final.

6.%*

Subject to the Charter and these Statutes, the Council shall, in addition to all other powers vested in it, have the following functions:

- i. To appoint a Chair, Vice-Chair and Secretary.
- ii. To co-opt members of the Council as provided for under this Statute.
- iii. To appoint the Chancellor, Pro-Chancellors (including the Senior Pro-Chancellor) and Honorary Treasurer.
- iv. To appoint the Vice-Chancellor, Pro-Vice-Chancellors and Registrar.
- v. To make Statutes and Ordinances.
- vi. To authorise, on the recommendation of the Senate, the establishment of academic posts in the University.
- vii. To suspend or abolish, on the recommendation of the Senate, any post except any post created by these Statutes; provided that no academic post shall be suspended or abolished except on the recommendation of the Senate.

- viii. To appoint all members of the Academic Staff, and to determine, after consultation with the Senate, the terms and conditions of such appointments.
- ix. To appoint all other members of the University staff, and to determine the terms and conditions of such appointments.
- x. On the recommendation of the Senate, to establish and dissolve the organs of academic administration, to prescribe their constitution and functions, and to modify or revise the same.
- xi. To review the work of the University and take such steps as it thinks proper for the purpose of advancing its interests.
- xii. To foster close associations with industrial, commercial, research and public organisations.
- xiii. To make provision for research within the University.
- xiv. To determine, after considering any recommendations of the Senate, all University fees.
- xv. To institute, on the recommendation of the Senate and subject to any conditions made by the founders, Fellowships, Scholarships, Studentships, Exhibitions, Bursaries and Prizes and other aids to study and research.
- xvi. To confer, on the recommendation of the Senate, the title of Emeritus Professor or Honorary Professor, Reader, Lecturer or Fellow.
- xvii. To provide for the personal development and well-being of the students and for the welfare of the employees of the University.
- xviii. To govern, manage and regulate the finances, accounts, investments, property, business and all affairs whatsoever of the University and for that purpose to appoint bankers and any other officers or agents whom it may deem expedient to appoint; provided that before determining any question of finance which directly affects the academic policy of the University the Council shall take into consideration any recommendation or report thereon by the Senate.
- xix. To invest any moneys belonging to or held by the University in such stock, funds, fully paid shares or securities as the Council shall from time to time think fit, whether within or outside the United Kingdom of Great Britain and Northern Ireland, or in the purchase of freehold or leasehold hereditaments, including rents; provided that in the case of moneys held by the University as trustees the powers conferred by this paragraph shall be exercised subject to the provisions of the law relating to investment by trustees.
- xx. To sell, buy, exchange, lease and accept leases of real and personal property on behalf of the University.
- xxi. To provide the buildings, premises, furniture and apparatus, and other means needed for carrying on the work of the University.
- xxii. To provide and license Halls of Residence, lodgings, apartments, and other places of residence, whether or not maintained by the University and upon and subject to such terms and conditions as the Council shall think fit.
- xxiii. To borrow money on behalf of the University and for that purpose, if the Council think fit, to mortgage or charge all or any part of the property of the University, whether real or personal, and to give such other security as the Council shall think fit.
- xxiv. To enter into, vary, carry out and cancel contracts on behalf of the University.
- xxv. To make provision for schemes of insurance, superannuation, pensions or retirement benefits for members of the Academic and other staff, and so far as the Council may think fit for other employees of the University or their dependents.

- xxvi. To ensure that the University has appropriate procedures for the management of risk and to oversee the operation of these procedures.
- xxvii. To select a Seal, Arms and a Mace for the University and to have the sole custody and use of the Seal.
- xxviii. To give on behalf of the University guarantees to building societies, whether in pursuance of continuing arrangements or not.
- xxix. Generally to exercise all such powers as are or may be conferred on the Council by the Charter and these Statutes, including the power to make Regulations in the exercise of all the powers expressly set out in this Statute and of all other the powers vested in the Council.

7.%*

- i. The Council in accordance with the procedure prescribed in the Ordinances shall appoint from among its members or otherwise a Chair, not being a member of the Academic or other staff or a student of the University.
- ii. If the Chair is appointed from outside the Council he/she shall cease to be a member of the Council if he/she ceases to be Chair. Subject to these Statutes the Chair shall hold office for three years, and shall be eligible for re-appointment.
- iii. The Council shall appoint from among its own members a Vice-Chair not being a member of the Academic or other staff or a student of the University. He/she shall preside at the meetings of the Council in the absence of the Chair and shall hold office for three years, and shall be eligible for re-appointment.
- iv. The Council shall appoint a Secretary from amongst the administrative staff of the University.

8†*.

- i. The Council may establish Committees, to which it may appoint members of the Council and other persons, and may establish with the Senate Joint Committees of the Council and the Senate to which the Council may appoint members of the Council and other persons and the Senate may appoint members of the Senate and other persons. The Council may delegate to any such Committee or Joint Committee any functions which it is itself competent to perform, provided that nothing in this paragraph shall enable the Council to delegate its power to reach a decision under paragraph 10(2) of Statute XXI.
- ii. The Council may establish Joint Committees of the Council and representatives of the Students' Union.

November 2014; Last modified: 7 Nov 2014

Statute XIV. The Senate

1. ~> \$*+

The Senate shall consist of the following persons, namely:

- i. *Ex-officio Members*
 - a. The Vice-Chancellor.
 - b. The Deputy Vice-Chancellor.
 - c. The Pro-Vice-Chancellors.
 - d. The Deans of the Schools.
 - e. The Dean of the Graduate School.
 - f. The Librarian.
 - g. Any member of the Senate having been elected to the Council pursuant to Statute XIII paragraph 1(iii) whose membership of the Senate shall otherwise have ceased.
- ii. *Appointed Members*
 - a. Such number of members of the Academic Staff appointed by the School Deans, in accordance with paragraph 3(ii) of Ordinance XXX.
 - b. Two students of the University appointed by the Students' Union Executive from within its own number; but if there be only one such person the other appointment shall be made from within the University members of the Students' Union Council and if there be no such persons both appointments shall be made from within the University members of the Students' Union Council.
- iii. *Elected Members*
 - a. Four members of the Academic Staff elected by the Academic and Academic-Related Staff members of the General Assembly.
 - b. Such number of other members of the Academic Staff elected by each School from within their own number in accordance with paragraph 3(iii) of Ordinance XXX.
 - c. Three University students, representing a range of subject areas, elected from and by the students involved in the academic representation structure of the Students' Union, according to the processes established by the Students' Union Council
 - d. Ordinances shall prescribe the method of election of the Elected Members.
- iv. *Co-opted Members*

One member of the University co-opted by the Senate who shall normally be a member of the Academic Staff concerned with the Residential Halls.

2.*

Subject to these Statutes, the periods during which the members of the Senate respectively shall hold office shall be as follows:

- i. Ex-officio Members shall hold office only so long as they continue to occupy the positions by virtue of which they became members;

- ii. Appointed Members shall hold office for a period of one year and shall be eligible for re-appointment once only provided that the person is eligible for appointment in pursuance of paragraph 1(ii) of this Statute.
- iii. Elected Members shall hold office for a period of three years and shall not be eligible for re-election until the expiration of one year from the end of their term of office; provided that the members elected by the General Assembly shall hold office for a period of three years and shall not be eligible for re-election until the expiration of one year from the end of their term of office and further provided that the members who are students shall hold office for one year and shall be eligible for re-election once only;
- iv. Co-opted Members shall hold office for such period as the Senate may determine in each case.

3.

A casual vacancy among the Elected or Appointed Members of the Senate shall be filled as soon as conveniently possible by the body which elected or appointed the member whose place has become vacant.

4.

Notwithstanding the provisions of paragraph 2 of this Statute, any member of the Senate elected to the Council in accordance with the provisions of Statute XIII shall continue to be a member of the Senate until the end of his/her term of office as a member of the Council.

5.*

The Senate shall exercise its functions in pursuance of paragraph 6(v), (vi), (vii), (viii), (ix), (x), and (xxiv) of this Statute at Special Meetings.

Appointed Members of the Senate and those elected pursuant to sub-paragraph 1(iii)(c) of this Statute shall not attend Special Meetings and shall not receive or have access to papers concerned with the business of such Special Meetings. The Vice-Chancellor may decide in any case of doubt whether a matter is one to which the foregoing sentence applies, and his/her decision shall be final.

6.%~>*

The Senate shall exercise full responsibility over the academic work of the University and shall, subject to these Statutes, take such measures and act in such a manner as shall appear to it best calculated to promote the academic work of the University both in teaching and research and for the regulation and superintendence of the education and discipline of the students of the University. Subject to the Charter and these Statutes, the Senate shall, in addition to all other powers vested in it, have the following functions:

- i. To regulate and control all teaching, courses of study and research and the conditions qualifying for admission to the various titles, degrees and other distinctions offered by the University.

- ii. To regulate the admission of persons to courses of study or research.
- iii. To elect members of the Council as provided for under Statute XIII.
- iv. To review from time to time the duties of all members of the Academic Staff.
- v. To recommend to the Council the establishment of new academic posts in the University and if it thinks fit to recommend that any vacant post be not filled.
- vi.
 - a. To appoint Examiners whether internal or external.
 - b. To regulate all University examinations.
- vii. To terminate the studies of any student where the work of the student is found to be unsatisfactory.
- viii. To confer Degrees, Diplomas, Certificates and grant other academic distinctions on and to persons who shall have pursued a course of study or research approved by the Senate, who shall have passed the examinations and satisfied any other conditions prescribed in the Ordinances or Regulations.
- ix. To confer Degrees, Diplomas, Certificates and grant other academic distinctions in conjunction with other institutions on and to persons who shall have pursued a course of study and research approved by the Senate, who shall have passed the examinations and satisfied any other conditions prescribed in the Ordinances or Regulations, including dual and joint awards.
- x. To accept such examinations and periods of study or research at such Universities or other places as the Senate may determine as equivalent to such examinations and periods of study or research in the University as the Senate may determine.
- xi. To accept courses of study or research in any other institution which in the opinion of the Senate possesses the means of affording the proper instruction for such courses as equivalent to such courses of study or research in the University as the Senate may determine.
- xii. To determine what formalities shall attach to the conferment of Degrees and other distinctions.
- xiii. On what it shall deem to be good cause, to deprive persons of any Degrees or other distinctions conferred on them and to revoke any Diplomas, Certificates or other distinctions granted to them by the University and to withdraw all privileges connected therewith.
- xiv. To be responsible for the general administration of the University Library and other general academic services.
- xv. To recommend to the Council the institution of Fellowships, Scholarships, Studentships, Exhibitions, Bursaries and Prizes and other aids to study and research.
- xvi. To prescribe, subject to any conditions made by the Founders and to any directions of the Council, the terms and conditions of competition for Fellowships, Scholarships, Studentships, Exhibitions, Bursaries and Prizes and to examine for and award the same.
- xvii. To supervise the extra-mural work of the University.
- xviii. To make recommendations to the Council on any matter of interest to the University.
- xix. To regulate the use of academic dress in the University.
- xx. To promote research within the University and to require reports from time to time on such research.
- xxi. To regulate the discipline of the University.
- xxii. To take such steps as it thinks proper for regulating organisations of Students.

- xxiii. Subject to the provisions of Statute XXIV, to expel any Student who appears to the Senate after consideration of a report from a body established under Ordinance to have been guilty of grave misconduct.
- xxiv. Except as otherwise provided, to appoint representatives of the University on other bodies.
- xxv. To report to the Council from time to time as to the expediency of the establishment and dissolution of organs of academic administration and to make recommendations as to their constitution and functions and the modification or revision thereof.
- xxvi. To review, amend, refer back, control or disallow any act of any such organ of academic administration and to give directions to any such body.
- xxvii. Generally to exercise all such powers as are or may be conferred on the Senate by the Charter and these Statutes including the power to make Regulations in the exercise of the powers expressly set out in this Statute and of all the other powers of the Senate.

7.~*

- i. The Senate may establish Committees, to which it may appoint members of the Senate and other persons, and may establish with the Council Joint Committees of the Council and the Senate to which the Council may appoint members of the Council and other persons, and the Senate may appoint members of the Senate and other persons. The Senate may delegate to any such Committee or Joint Committee any functions which it is itself competent to perform.
- ii. The Senate may establish Joint Committees of the Senate and representatives of the Students' Union.
- iii. The Vice-Chancellor and the Deputy Vice-Chancellor shall be ex-officio members of all Committees of the Senate.

November 2014; Last modified: 7 Nov 2014

Statute XV. The General Assembly

1.§¶*

The General Assembly shall consist of all the Staff of the University.

2.

The Vice-Chancellor shall be the Chair of the General Assembly.

3.

There shall be at least one ordinary meeting of the General Assembly during each year.

4.%*

The Academic and Academic-Related Staff members of the General Assembly shall elect four members of the Senate as provided for under Statute XIV and three members of the Council as provided for under Statute XIII.

5.

The General Assembly may discuss and declare an opinion on any matter relating to the University, including any matter referred to it by the Council or the Senate, and may, if it so decides, submit resolutions to the Council or Senate.

6.

The Vice-Chancellor may at any time at his/her discretion, and shall upon the requisition in writing of not fewer than twenty-five members of the General Assembly stating the purpose for which the meeting is to be called within thirty days after receiving such requisition, summon an extraordinary meeting of the General Assembly.

November 2014; Last modified: 7 Nov 2014

Statute XVI. Faculties and Schools

1.+

The scope of any Faculty or School shall be prescribed by the Senate.

2.+

Any Faculties or Schools shall be established by the Council on the recommendation of the Senate.

October 2013; Last modified: 29 Oct 2013

Statute XVII. The Students' Union

There shall be a Students' Union of the University and Ordinances shall prescribe the constitution, functions, privileges and other matters relating to such Union.

December 2009; Last modified: 8 Dec 2011

Statute XVIII. Honorary Degrees

1.

The University may, without examination, confer an Honorary Degree of Master or Doctor or other Honorary Award in any subject on any person whom it may deem worthy of such a distinction; provided that the holder of such an Honorary Degree or Award shall not be entitled to practise any profession by virtue of the fact that he/she holds it.

2.

No person shall be admitted by the University to an Honorary Degree or other Honorary Award unless his/her name has been approved for that purpose both by the Council and by the Senate.

3.

The Council, in consultation with the Senate, may make Regulations relating to Honorary Degrees or other Honorary Awards.

October 2013; Last modified: 29 Oct 2013

Statute XIX. Congregations

1.

For the purpose of conferring Degrees and other Awards of the University, there shall be held from time to time a meeting of the whole University which shall be called a Congregation.

2.>

A Congregation shall be held at least once every year at such time and place as shall be determined by the Council and shall be presided over by the Chancellor or, in his/her absence, by the Vice-Chancellor, Deputy Vice-Chancellor, a Pro-Chancellor or a Pro-Vice-Chancellor.

3.

The procedure for summoning and conducting a Congregation and for the conferring of Degrees and Awards in absentia shall be determined by the Senate after consultation with the Council.

October 2013; Last modified: 29 Oct 2013

Statute XX. Removal of Officers and Members

1.%

The Chancellor, the Pro-Chancellors (including the Senior Pro-Chancellor), the Honorary Treasurer or any member of the Council (other than an Ex-officio member or a member of the academic staff to whom Statute XXI applies), may be removed from office for good cause by the Council. No person shall be removed by the Council unless he/she shall have been given a reasonable opportunity to have been heard by the Council.

2.%

"Good cause" in this Statute means:

- **(a)** conviction for an offence which may be deemed by the Council to be such as to render the person convicted unfit for the execution of the duties of the office; or
- **(b)** conduct of an immoral, scandalous or disgraceful nature incompatible with the duties of the office; or

- (c) conduct constituting failure or persistent refusal or neglect or inability to perform the duties or comply with the conditions of office.

November 2014; Last modified: 7 Nov 2014

Statute XXI. Staff

1. Council shall ensure that there are procedures in place in relation to:

- (i) The handling of disciplinary cases, including the dismissal of members of staff by reason of misconduct and for appeals against disciplinary action;
- (ii) The dismissal of members of staff by reason of redundancy and appeals against such dismissals;
- (iii) The dismissal of a member of staff (following confirmation in post after his or her probationary period) by reason of unsatisfactory performance and appeals against such dismissals;
- (iv) The dismissal of members of staff on the grounds of ill health or medical incapacity and appeals against such dismissals;
- (v) The handling of grievances raised by members of staff;
- (vi) The determination of the application of academic freedom.

2. In determining the procedures to be adopted under paragraph 1, Council shall apply the following guiding principles:

- (i) To ensure that staff, while engaged in the provision of learning, teaching or research in accordance with their terms and conditions of service, have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy of losing their jobs or privileges.

(Where there is any issue as to the meaning of “academic freedom” in any proceedings under Ordinances relating to this Statute, regard shall be had to Sections VI and VII of the Recommendation concerning the Status of Higher-Education Teaching Personnel adopted by the General Conference of the United Nations Educational, Scientific and Cultural Organisation (UNESCO) in Paris on 11 November 1997). See [Statute XXI - Annex 1](#).

- (ii) To enable the University to provide education, promote learning and engage in research efficiently and economically.
- (iii) To apply the principles of justice and fairness.

3. Any Ordinance made under this Statute shall, except where otherwise stated, be construed in every case to give effect to the guiding principle in paragraph 2 and shall apply to all staff where a substantial proportion of duties involve the provision of teaching, learning or research in accordance with their terms and conditions of service.

4. For the avoidance of doubt, any procedure adopted by Council for the dismissal of academic staff by reason of redundancy shall not apply to a member of academic staff whose appointment was made, or contract of employment entered into, on or before 19 November 1987, and who has not been promoted after that date.

5. The following Ordinances have been promulgated:-

- Ordinance XL Staff Redundancy Policy and Procedure
- Ordinance XXXV Staff Disciplinary Policy and Procedure
- Ordinance XLI Staff Capability Policy and Procedure
- Ordinance XLII Policy and Procedure on Other Staff Dismissals
- Ordinance XXXVII Staff Grievance Policy and Procedure
- Ordinance XLIII Policy and Procedure on the Use of Fixed Term Employment Contracts
- Ordinance XXXVI Staff Disciplinary and Dismissal Appeal Procedures
- Ordinance XLIV Policy and Procedure on the Determination of the Application of Academic Freedom
- Ordinance XLV Procedure for the Dismissal and Removal from Office of the Vice Chancellor

Last modified: 3 Dec 2014

Statute XXII. Retirement and Resignation of Members of Staff - Repealed 2007

Statute XXII was repealed in 2007.

Statute XXIII. Service of Notices and Documents

1.

Any notice or document required by or for the purposes of the Charter or these Statutes to be given or sent to a member may be given or sent either personally or by sending it by a legally recognised form of communication in writing to him/her to his/her last address registered by the University.

2.

Where a notice or other document is sent by post, service thereof shall be deemed to have been properly effected by properly addressing and posting a letter containing the notice

or other document, and shall be deemed to have been effected at the time at which the letter would in the ordinary course be delivered.

October 2013; Last modified: 29 Oct 2013

Statute XXIV. Appeals by Students

1.>

A student who, in accordance with Statute V.4 has been suspended or excluded, or who, in accordance with Statute XIV.6 (xxiii), it is proposed should be expelled from the University may appeal to the Student Disciplinary Appeals Committee, which shall hear him/her in person, and the decision of which shall be final.

2.>

The Secretary to Council (or his/her nominee) shall at the time of notifying such a decision inform any such student in writing of his/her right to appeal and the time within which it is exercisable; and the student shall, if he/she so wishes to exercise this right, so notify the Secretary to Council within ten working days of being informed of his/her right.

3.>

On receipt of such an appeal, the Secretary to Council shall take steps to convene the Student Disciplinary Appeals Committee, and within ten working days shall notify the student of the date and place at which he/she may appear to be heard in person.

4.>

After hearing such student (or being satisfied that the terms of this Statute have been complied with and that such student has not exercised his/her right of appeal) the Student Disciplinary Appeals Committee may amend, ratify or revoke the suspension, exclusion or proposal to expel the student.

5.>

In the case of a student whom it is proposed to expel from the University, the Senate may direct that any such student shall be suspended from any class or classes or excluded from any part of the University or its precincts during the whole or any part of the time between the proposal of the Senate to expel such student and the decision of the Student Disciplinary Appeals Committee under paragraph 4 of this Statute, or in a case where the student does not exercise his/her right of appeal, the expiry of the period within which that right may be exercised under paragraph 2 of this Statute.

6.>

In this Statute:

- the expression "Student Disciplinary Appeals Committee" means the Council or a body appointed by the Council.

October 2013; Last modified: 10 Aug 2016

Statute XXV. Acts during Vacancies

No act or resolution of the Council, Senate, General Assembly or Committees or other bodies constituted in accordance with these Statutes shall be invalid by reason only of any vacancy in the body doing or passing it or by reason only of any want of qualification by or invalidity in the election or appointment of any de facto member of the body whether present or absent.

October 2013; Last modified: 29 Oct 2013

Statute XXVI. Interpretation of Statutes

These Statutes shall be interpreted in such a manner as not to conflict with the Charter.

December 2009; Last modified: 8 Dec 2011

Statute XXVII: Transitional Arrangements for the Council - Repealed 2007

Statute XXVII. Transitional Arrangements for the Council ~^was repealed in 2007