

Primary Responsibility of Council	Specific function	Level One Delegation (Final Authority)	Level Two Delegation	Level Three Delegation	Limits / Process	Policies / Guidance
Planning and monitoring						
1. To approve the mission and strategic vision of the University, long-term academic and business plans and key performance indicators, and to ensure that these meet the interests of stakeholders.						
	Approval of Institutional Strategy	Council	Vice-Chancellor		The University Strategy to be proposed by the Vice-Chancellor after consultation with Governors, Senate, UET, ULT and colleagues at the University.	
	Core Plans and Enabling Projects	Council/Senate	Strategic Portfolio and Resources Committee	Pro-Vice-Chancellors		
	Resource Allocation	Strategic Portfolio and Resources Committee	Provost and Deputy Vice-Chancellor		Supported by the Planning Office	
	Learning and Teaching Strategy	Council/Senate	Education and Student Experience Committee	Pro-Vice-Chancellor Education and Student Experience		
	Research and Innovation Core Plan	Council/Senate	Research and Innovation Committee	Pro-Vice-Chancellor Research and Innovation		
	Sporting Excellence and Opportunity Core Plan	Council/Senate	Sport Committee	Pro-Vice-Chancellor Sport		
	Equity, Diversity and Inclusion Core Plan	Council/Senate	Equity, Diversity and Inclusion Governance Committee	Chief Operating Officer and Director of Equity, Diversity and Inclusion		
	University Leadership	Vice-Chancellor			Vice-Chancellor reports to Council and Senate	
	University Management	Vice-Chancellor			Vice-Chancellor reports to Council and Senate	
2. To ensure processes are in place to monitor and evaluate the performance and effectiveness of the University against the plans and approved key performance indicators, which should be, where possible and appropriate, benchmarked against other comparable institutions.	Institutional Key Performance Indicators	Council	Strategic Portfolio and Resources Committee	Provost and Deputy Vice-Chancellor		
3. To ensure appropriate arrangements are in place to monitor and evaluate the student academic experience and maintain the quality and standards of academic awards.						
	Academic Governance and Student Experience	Senate	Education and Student Experience Committee	Pro-Vice-Chancellor Education and Student Experience	Council delegates responsibility for academic governance to Senate but retains oversight and final responsibility.	
	Office for Students Compliance	Council	Chief Operating Officer	OFS Working Group		
	Library and Information Services	Council	Chief Operating Officer			
	Students' Union Governance	Council	Chief Operating Officer		Governance & Constitution - Loughborough Students' Union (lsu.co.uk)	Ordinance XVI
	Statutory Data Returns	Council	Audit and Risk Committee	Director of Planning		
Financial, legal and risk						
4. To approve the annual budget and financial statements, to ensure the establishment and monitoring of systems of control and accountability, including financial and operational controls and risk assessment, and procedures for handling internal grievances and for managing conflicts of interest.						
	Approval of Annual Budget	Council	Finance Committee	Audit and Risk Committee		
	Approval of Annual Financial Accounts	Council	Audit and Risk Committee	Finance Committee		
	Approving of Conflicts of Interest Policy	Council	Human Resources Committee			
5. To be the principal financial and business authority of the University, to ensure that proper books of account are kept, and to have overall responsibility for the University's assets, property and estate.						
	Financial Contracts	Council	Finance Committee	Executive Director of Finance		
	Financial Regulations	Council	Finance Committee	Executive Director of Finance		
	Compliance with Financial Regulations	Council	Audit and Risk Committee	Finance Committee		
	Major capital projects >£7m	Council	Estates Management and Sustainability Committee			
	Major capital projects >£3m but <£7m	Vice-Chancellor and Chair of Council	Estates Management and Sustainability Committee			
	Major capital projects <£3m	Estates Management and Sustainability Committee				
	Acquisition and disposal of Property	Council	Estates Management and Sustainability Committee	Executive Director of Finance		Project Approval Procedure
	Development and oversight of maintenance programme	Council	Estates Management and Sustainability Committee	Chief Operating Officer		
	Responsibility for effective use of space	Council	Estates Management and Sustainability Committee	Provost and Deputy Vice-Chancellor		Space Management
	Acquisition and disposal of non-property assets	Council	Finance Committee	Executive Director of Finance		Financial Regulations
	Appointment of bankers, opening bank accounts, signatories to accounts		Finance Committee	Audit and Risk Committee		
	Bad debt write-off		Finance Committee	Audit and Risk Committee		
	Internal financial regulation and control		Finance Committee	Audit and Risk Committee		
	Insurance		Finance Committee	Audit and Risk Committee		
	Subsidiary Companies	Council	Finance Committee	Chief Operating Officer		
	Appointments to Subsidiary Companies	Secretary to Council				
	Treasury Management Policy		Finance Committee	Director of Finance		Treasury Management Policy
	University Fees	Council	Strategic Portfolio and Resources Committee	Tuition Fees Sub Committee		Regulation XVI Tuition Fees and Payments for Other University Services
	Promotion of Innovation Activity	Council/Senate	Research and Innovation Committee	Pro-Vice-Chancellor Research and Innovation		R&I Contracts Approval Policy is an annexure to the Financial Regulations
6. To be the institution's legal authority and, as such, to ensure that systems are in place for meeting all the institution's legal and regulatory obligations, including those arising from contracts and other legal commitments made in the institution's name.						
	Academic Freedom	Council	Senate	Vice-Chancellor		Statement on Academic Freedom
	Freedom of Speech Code of Practice	Council	Chief Operating Officer	Director of Legal Services / Head of Governance		Freedom of Expression Code of Practice
	Policy on Public Statements by the University	Council	Vice-Chancellor / Chief Operating Officer	Chief		Policy on Public Statements by the University
	Charities Commission requirements	Council	Chief Operating Officer			Charitable Status
	Common Seal	Council	Chief Operating Officer		Chief Operating Officer has authority to apply the Common Seal on behalf of Council. The COO reports the application of the Common Seal to Council post-hoc.	
	Copyright	Council				
	Data Protection	Council	Information Technology Governance Committee	Information Governance Sub-Committee	Head of Governance	Data Protection Policy
	Freedom of Information	Council	Information Governance Sub-Committee	Head of Governance	Ordinance XLIV	Freedom of Information
	Anti-Bribery Policy	Council	Finance Committee	Human Resources Committee		Anti-Bribery Policy
	Anti-Money Laundering Policy	Council	Finance Committee	Strategic Portfolio and Resources Committee		Anti-Money Laundering Policy
	To bring and settle any claims or legal actions in the University's name	Council	Chief Operating Officer			
	To enter into all other types of contract or legally binding agreement not otherwise specified in the Schedule of Delegation	Council	Chief Operating Officer			
7. To ensure that the University has appropriate procedures for the management of risk and to oversee the operation of these procedures.	National Security Compliance	Council	Audit and Risk Committee	Chief Operating Officer		
	Internal control arrangements (including risk management)	Council	Audit and Risk Committee	Chief Operating Officer and Executive Director of Finance		
	Institutional Strategic Risk Register	Council	Audit and Risk Committee	Executive Director of Finance		
	Disaster and business continuity planning	Council	Audit and Risk Committee	Chief Operating Officer		
	Appointment of Internal and External Auditors	Council	Audit and Risk Committee			Council on the recommendation of Audit and Risk Committee
Employment						
8. To be the employing authority for all staff in the University and to be responsible for establishing a human resources strategy.						
	Staffing Contracts	Council	Human Resources Committee	Director of Human Resources		
	Academic Staff Promotion	Council	Human Resources Committee	Promotions Committee and Personal Titles Sub-Committee		Academic promotion - criteria and processes Human Resources Loughborough University (lboro.ac.uk)
	Redundancy		Strategic Portfolio and Resources Committee	Human Resources Committee	SPARC has delegated authority to make decisions on redundancy. Decisions by SPARC must be reported to Council post-hoc.	Ordinance XL Staff Redundancy Policy and Procedure
	Staff Discipline and Grievance	Council	Human Resources Committee	Director of Human Resources		Ordinance XXXV Staff Disciplinary Policy and Procedure Ordinance XXXVI Staff Disciplinary and Dismissal Appeal Procedures Ordinance XXXVII Staff Grievance Policy and Procedure
	Honorary Titles		Human Resources Committee		Emeritus honorary titles Human Resources Loughborough University (lboro.ac.uk)	Ordinance XXV - Title of Emeritus Professor
9. To appoint the Vice-Chancellor as Chief Executive and Principal Academic and Administrative Officer of the University, in accordance with paragraph 7 of the Charter, and to put in place suitable arrangements for monitoring his/her performance.						
	Appointment of Chancellor	Council	Senate		Statute III The Chancellor	Ordinance V
	Appointment of Vice-Chancellor	Council	Senate		Statute V The Vice-Chancellor	Royal Charter
	Appointment of Deputy Vice-Chancellor and Provost	Council	Senate		Consideration of a report from a Joint Committee of the Council and Senate chaired by the Senior Pro-Chancellor	Statute VI
	Appointment of Pro-Vice-Chancellors	Council	Senate	Vice-Chancellor	Consideration of a report from a Joint Committee of the Council and Senate chaired by the Vice-Chancellor	Statute VI
	Remuneration of the Vice-Chancellor and Senior team	Council	Remuneration Committee			
	Monitoring of Vice-Chancellor Performance	Council	Remuneration Committee			
	Dismissal and Removal of Vice-Chancellor	Council			Recommendation of chair of Council, or 8 Council members or Remuneration Committee	Ordinance XLV Procedure for the Dismissal and Removal from Office of the Vice-Chancellor
Governance arrangements						
10. To appoint the Secretary to Council, and to ensure that, if they have managerial responsibilities in the University, there is an appropriate separation in the lines of accountability.		Council				Ordinance VIII
11. To establish processes to monitor and evaluate the performance and effectiveness of Council itself.	Triennial Effectiveness Review	Council				Committee of University Chairs Code of Governance
12. To conduct its business in accordance with best practice in higher education corporate governance and with the principles of public life drawn up by the Committee on Standards in Public Life.	Register of Interests	Secretary to Council		Head of Governance		
13. To ensure that the University's Charter, Statutes and Ordinances are followed at all times and that appropriate advice is available to enable this to happen.						
	Governance Oversight	Council	Governance and Nominations Committee	Head of Governance and Secretary to Council		
	Amendments to Charter, or approval of new or amended statutes	Privy Council	Council	Senate	Recommendation of Council and Senate	
14. In accordance with paragraph 19 of the Charter, to consider any recommendations from Senate on matters with academic implications and to refer the same to Senate for consideration where the Senate has not previously been consulted.		Council	Senate			
15. To delegate authority to the Vice-Chancellor for the appointment of University nominees to the boards of public bodies, limited companies and other institutions.		Council	Vice-Chancellor			
General						
16. To safeguard the good name and values of the University.						
17. To make such provision as it thinks fit for the general welfare of students, in consultation with Senate.						
	Student Experience and Welfare	Council	Senate	PVC Education and Student Experience, Director of Student Services	Education and Student Experience Committee	
	Student Discipline	Council	Student Discipline Committee	Chief Operating Officer		Ordinance XVII
18. To promote equality, diversity and inclusivity throughout the University, including in relation to its own operation.		Council	Equity, Diversity and Inclusion Governance Committee	Chief Operating Officer		Equity, Diversity and Inclusion
19. To ensure that appropriate provision is made for the preservation of health, safety and environmental standards.	Health, Safety and Environment	Council	Health, Safety and Environment Committee	Provost and Deputy Vice-Chancellor		Health and Safety Service
	Sustainability	Council	Estates Management and Sustainability Committee	Sustainability Sub-Committee		Sustainability Strategy

Financial Contracts	Council	Finance Committee	Chief Financial Officer
Financial Regulations	Council	Finance Committee	Chief Financial Officer
Acquisition and disposal of Property	Council	Estates Management and Sustainability Committee	Chief Financial Officer
Acquisition and disposal of non-property assets	Council	Finance Committee	Chief Financial Officer
Internal control arrangements (including risk management)	Council	Audit and Risk Committee	Chief Operating Officer and Chief Financial Officer
Institutional Strategic Risk Register	Council	Audit and Risk Committee	Chief Financial Officer
Development and oversight of maintenance programme	Council	Estates Management and Sustainability Committee	Deputy Chief Operating Officer and Chief Financial Officer