



## How to Declare a Conflict of Interest After Speaking with Your Line Manager

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2) Click the 'Sensitive information and Conflict of Interest' link

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\* Do you have a Conflict of Interest? (required)

Yes

\* Date confirmed of Declaration (dd/mm/yyyy) (required)

28/05/2024

If yes I confirm I have discussed with my Manager

Yes

Likely duration of conflict

Indefinitely

Summary of potential conflict and action taken

Save Cancel

4) After completing your declaration, ensure that the 'Save' button is clicked at the bottom of the page