

DAVID COLLETT HALL

LAST UPDATED 17th January 2014

Purpose:

The purpose of a Generic Emergency Evacuation Plan (GEEP) is to enable visitors to the building with restricted mobility or those who may not be able to evacuate unaided to become familiar with the layout, evacuation procedures, available equipment and communication devices.

If you feel that this document does not provide you with sufficient information or that you require further assistance, please contact the Loughborough University Fire Officer on 01509 222182.

The building:

David Collett Hall is comprised two blocks, D and E.

Block E has 4 floors from Lower ground through to 2 and provides access to block D on level 2. Accessible fire exits through block D are possible on this level. All stair cores in block E are designated safe refuge areas, each of which provides a disabled emergency call point which links directly to security (see attached floor plan). Accessible fire exits in block E are on ground floor and also through Block F at ground level.

All floors in block E are accessible via the lift. This lift is not to be used in an emergency.

Block D has 4 floors from G through to 3 and provides access to block E on level 2 only. All stair cores in block D on levels 1, 2 and 3 are designated safe refuge areas, each of which provides a disabled emergency call point which links directly to security (see attached floor plan). There are no accessible fire exits in Block D

All floors in block D are accessible via the lift in reception. This lift is not to be used in an emergency.

Action required on hearing the fire alarm:

If able, you should leave the building immediately by the nearest fire exit (see attached floor plan) and report to the assigned assembly point for the building.

If you are unable to evacuate the building unaided, please proceed to one of the safe refuges (see attached floor plan).

A disabled emergency call point is available at the safe refuge. Use this to contact the security team and notify them of your location, details of which are printed on the front of the panel. Full details on how to use the emergency call point are also provided in the safe refuge.

Other recommendations:

It is recommended that all visitors to David Collett Hall should familiarise themselves with the fire alarm signals and floor layout. Floor plans and evacuation equipment locations have been provided with this document.

Equipment provided:

In addition to the general alarm, safe refuge areas is available on all floors other than ground.

A disabled emergency call point that links directly to security is located in each of the safe refuge areas.

Accessible fire exits are available on the ground floor of the building (see attached plans), and these are to be used as primary exits from building.



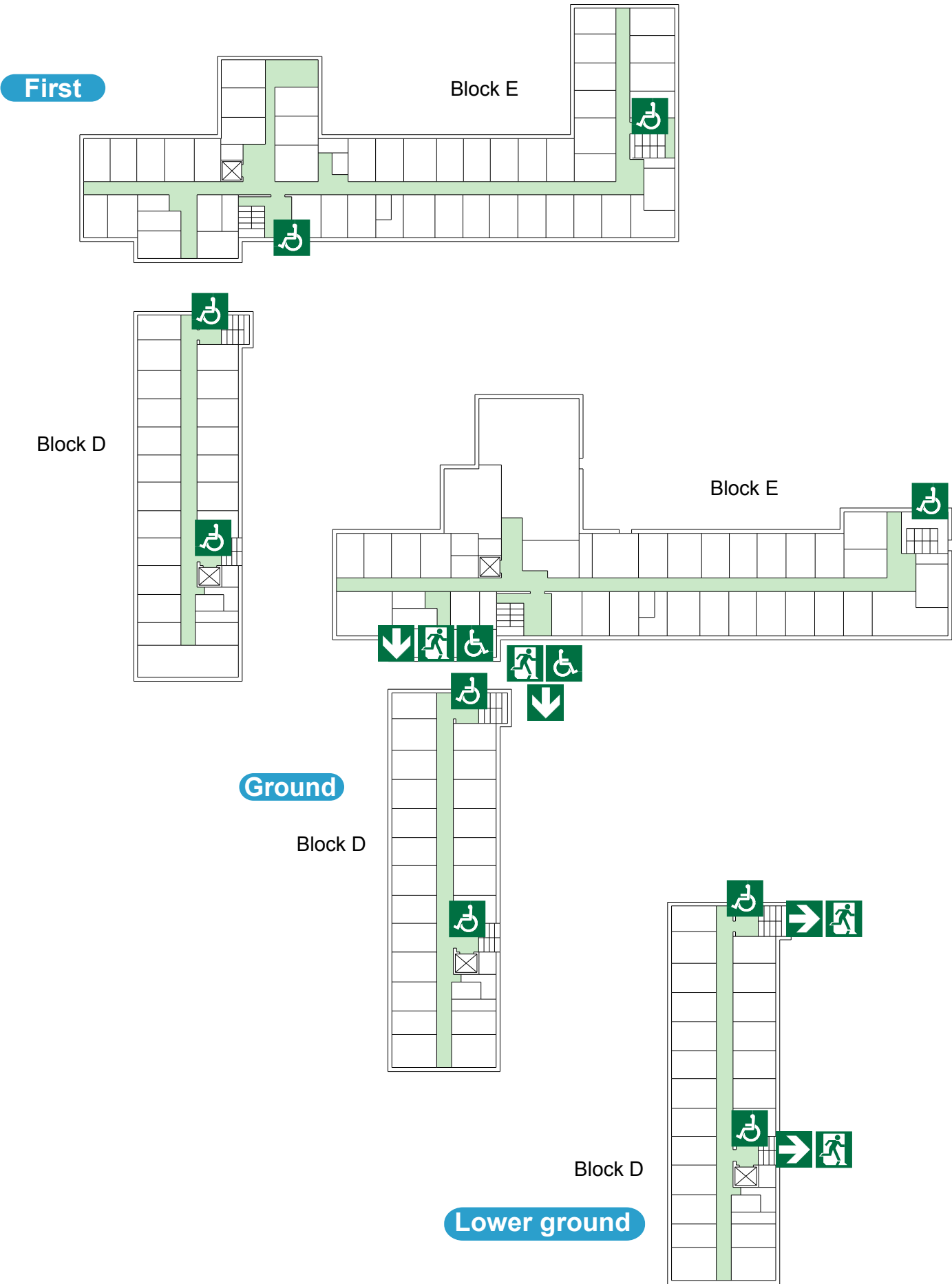
The Deaf Alerter system is installed in this building. If you would like access to a Deaf Alerter device, please contact the University Fire Officer on 01509 222182.



YOUR ASSEMBLY POINT IS:

Fire assembly point 29 - Behind David Collett Building

DAVID COLLETT HALL



Accessible final exit



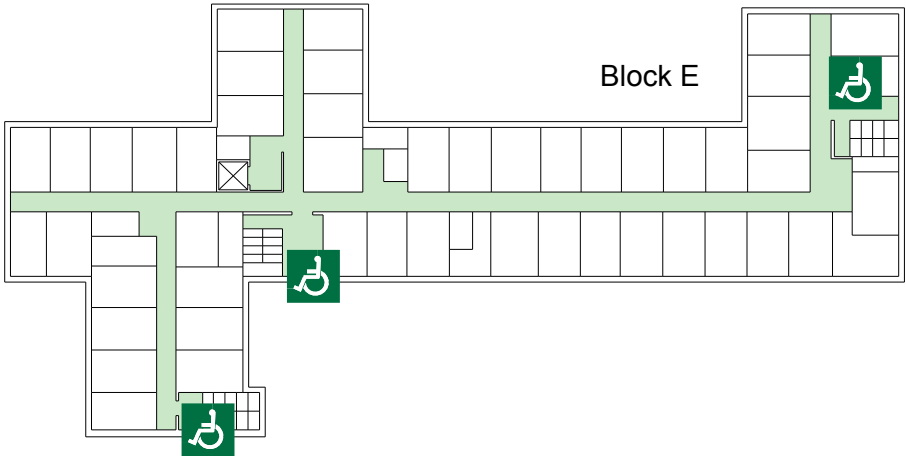
Wheelchair lift.



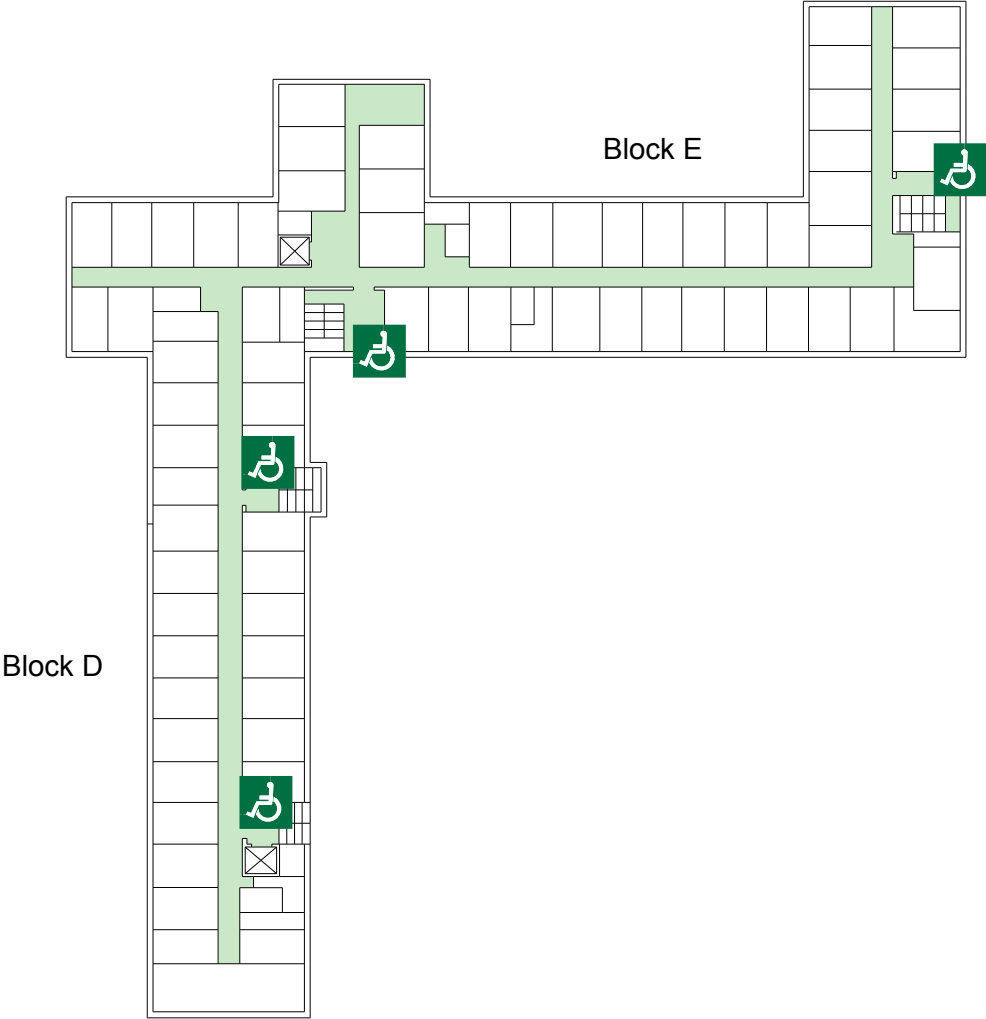
Safe refuge

DAVID COLLETT HALL

Third



Second



Accessible final exit



Wheelchair lift.



Safe refuge

David Collett Block D & E

Reviewed: November 2021

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The building:

Block E has 4 floors from Level 1 through to Level 4 and provides access to Block D on level 3. Fire exits through Block D are possible on this level. All stair cores in block E are designated safe refuge areas, each of which provides a disabled emergency call point which links directly to security (see attached floor plan). Accessible fire exits in Block E are on Level 2.

All floors in Block E are accessible *via* the lift. This lift is not to be used in an emergency.

Block D has 4 floors from Level 0 through to Level 3 and provides access to Block E on level 3. Fire exits through Block E are possible on this level. All stair cores in Block D on are designated safe refuge areas, each of which provides a disabled emergency call point which links directly to security (see attached floor plan). There are no accessible fire exits in Block D.

All floors in Block D are accessible *via* the lift in reception. This lift is not to be used in an emergency.

Action required on hearing the fire alarm:

If able, you should leave the building immediately by the nearest fire exit (see attached floor plan) and report to the assigned assembly point for the building.

If you are unable to evacuate the building unaided, please proceed to one of the safe refuges located in the stair core (see attached floor plan).

An EVC system is available in each safe refuge. Use this to contact the security team and notify them of your location, details of which are printed on the front of the panel. Full details on how to use the emergency call point are also provided in the safe refuge.

Other recommendations:

It is recommended that all visitors to David Collett should familiarise themselves with the layout of the building and with the fire alarm signals. Floor plans and evacuation equipment locations have been provided with this document.

Security's emergency contact number is 888 (internal lines) or 0800526966.

Equipment provided:

In addition to the general alarm, a safe refuge area is available on each floor. A disabled emergency call-point that links directly to security is located in each of the safe refuge areas.

Accessible fire exits are available on the ground floor of the building (see attached plans), and these are to be used as primary exits from building.

The Deaf Alerter system is installed in this building.

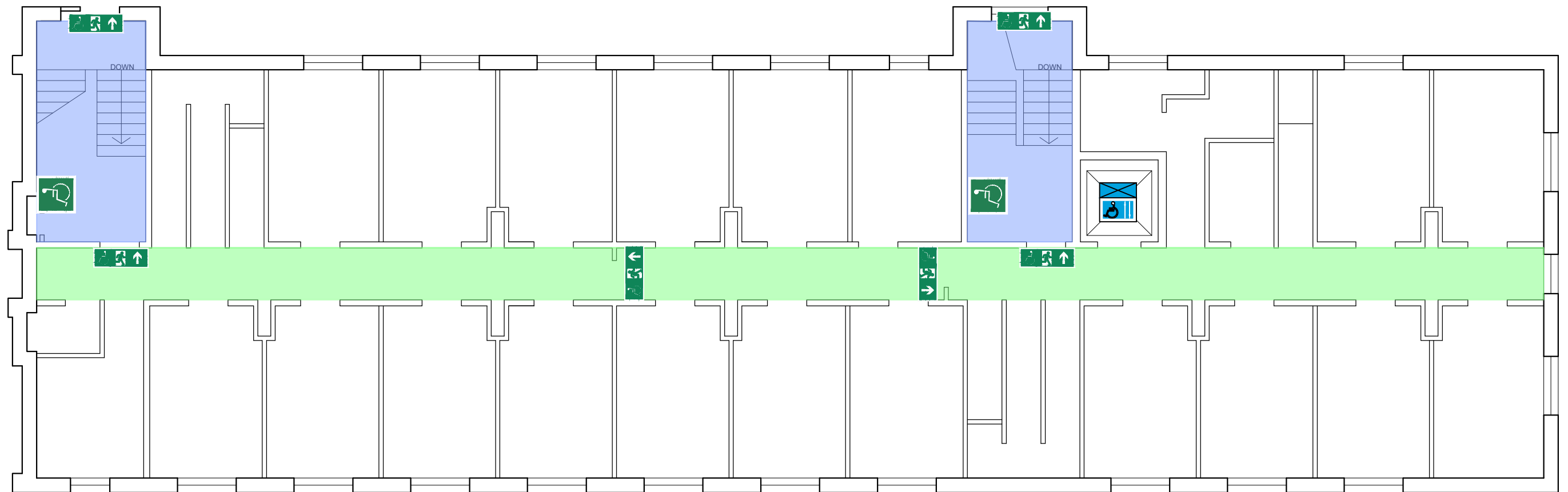


Your Assembly Point Is:

Fire assembly point 29 – Behind David Collett Building



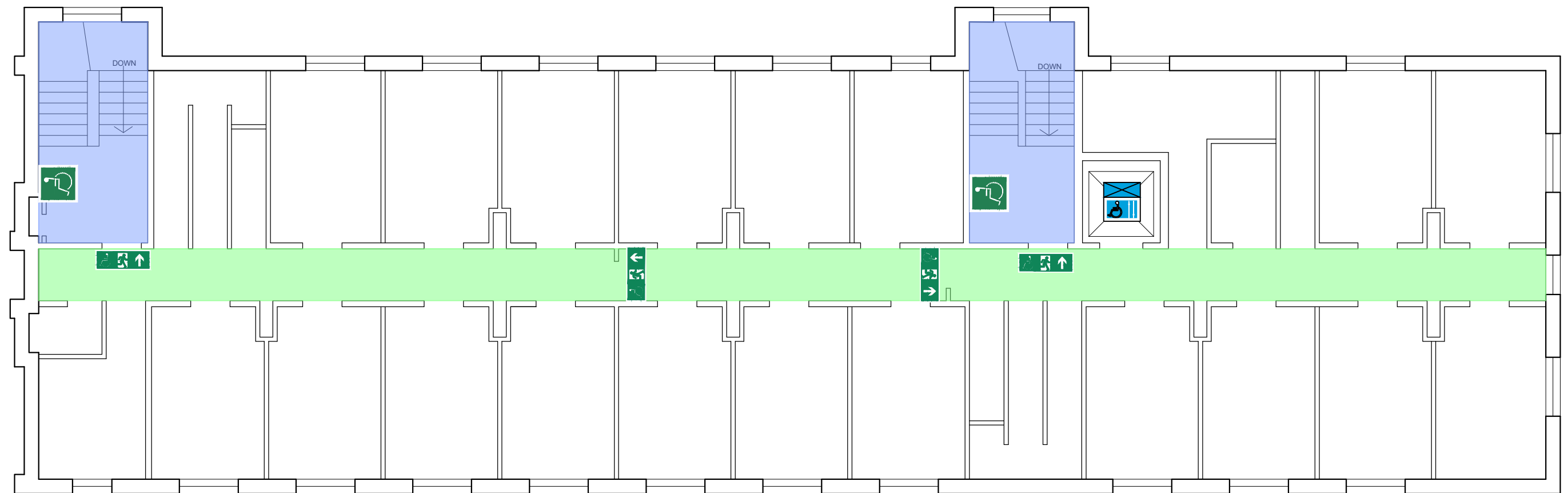
536 DAVID COLLETT D BLOCK
GROUND FLOOR (LEVEL 0)
GENERIC EMERGENCY EVACUATION PLAN (GEEP)





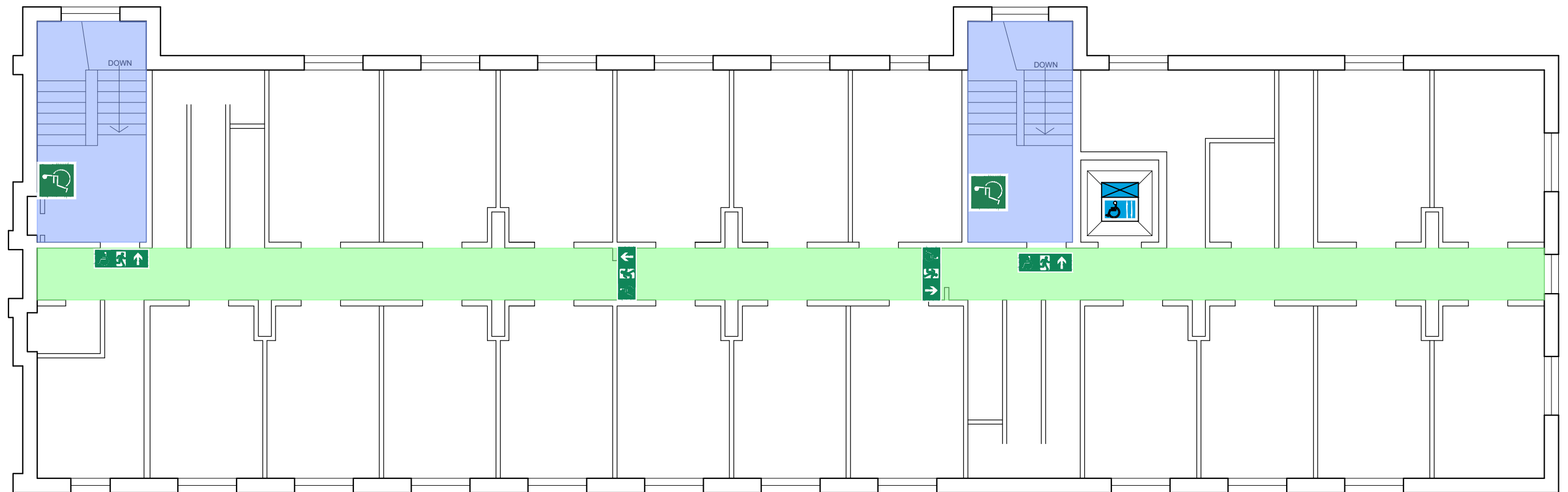
536 DAVID COLLETT D BLOCK
FIRST FLOOR (LEVEL 1)

GENERIC EMERGENCY EVACUATION PLAN (GEEP)



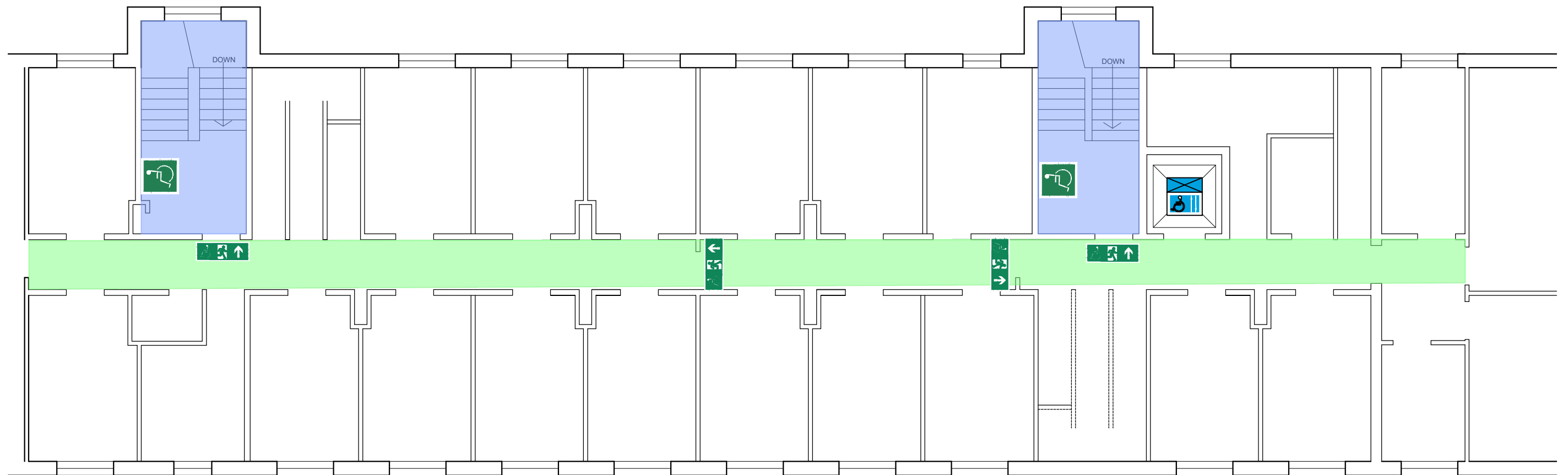


536 DAVID COLLETT D BLOCK
SECOND FLOOR (LEVEL 2)
GENERIC EMERGENCY EVACUATION PLAN (GEEP)



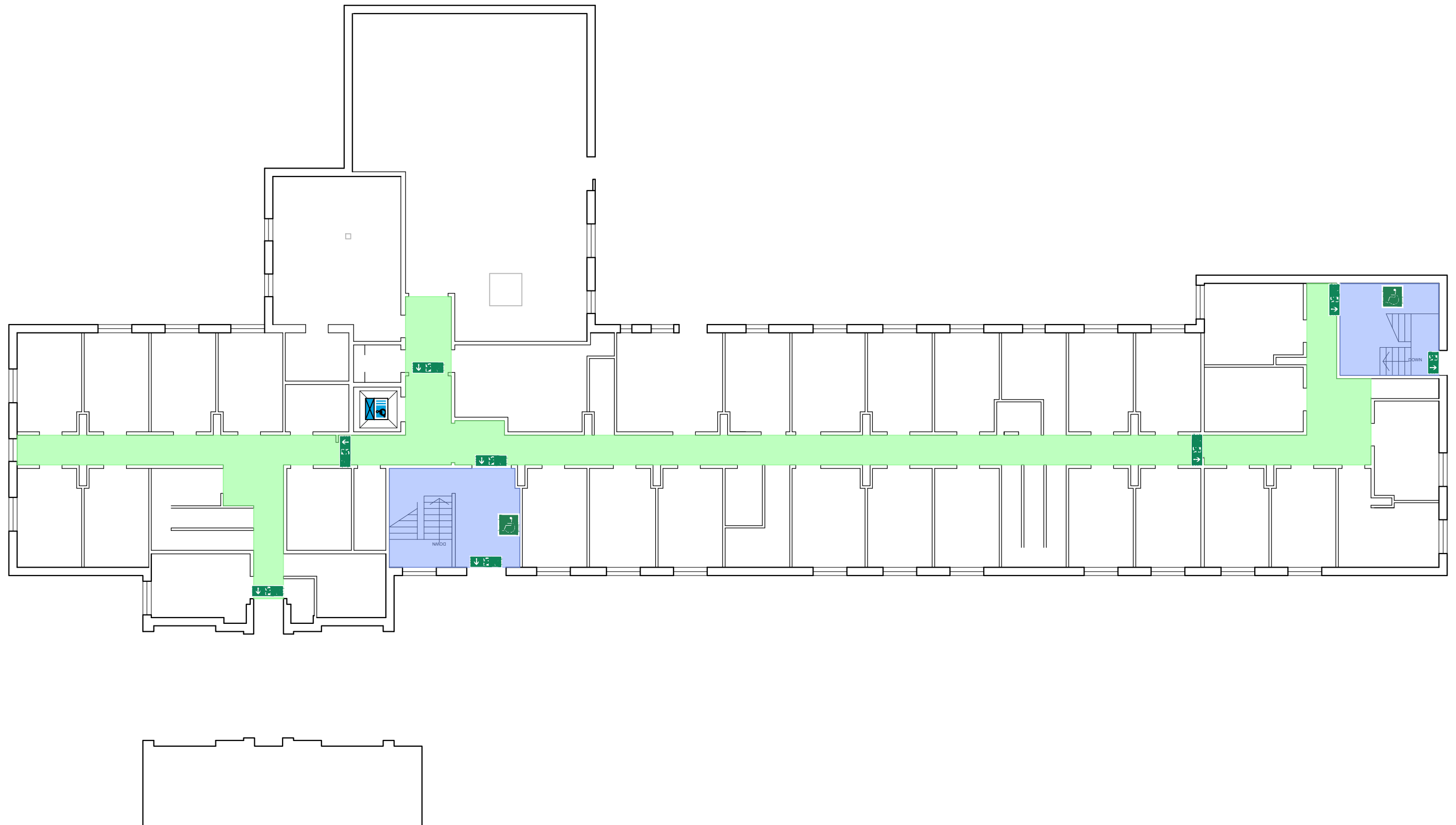


536 DAVID COLLETT D BLOCK
THIRD FLOOR (LEVEL 3)
GENERIC EMERGENCY EVACUATION PLAN (GEEP)





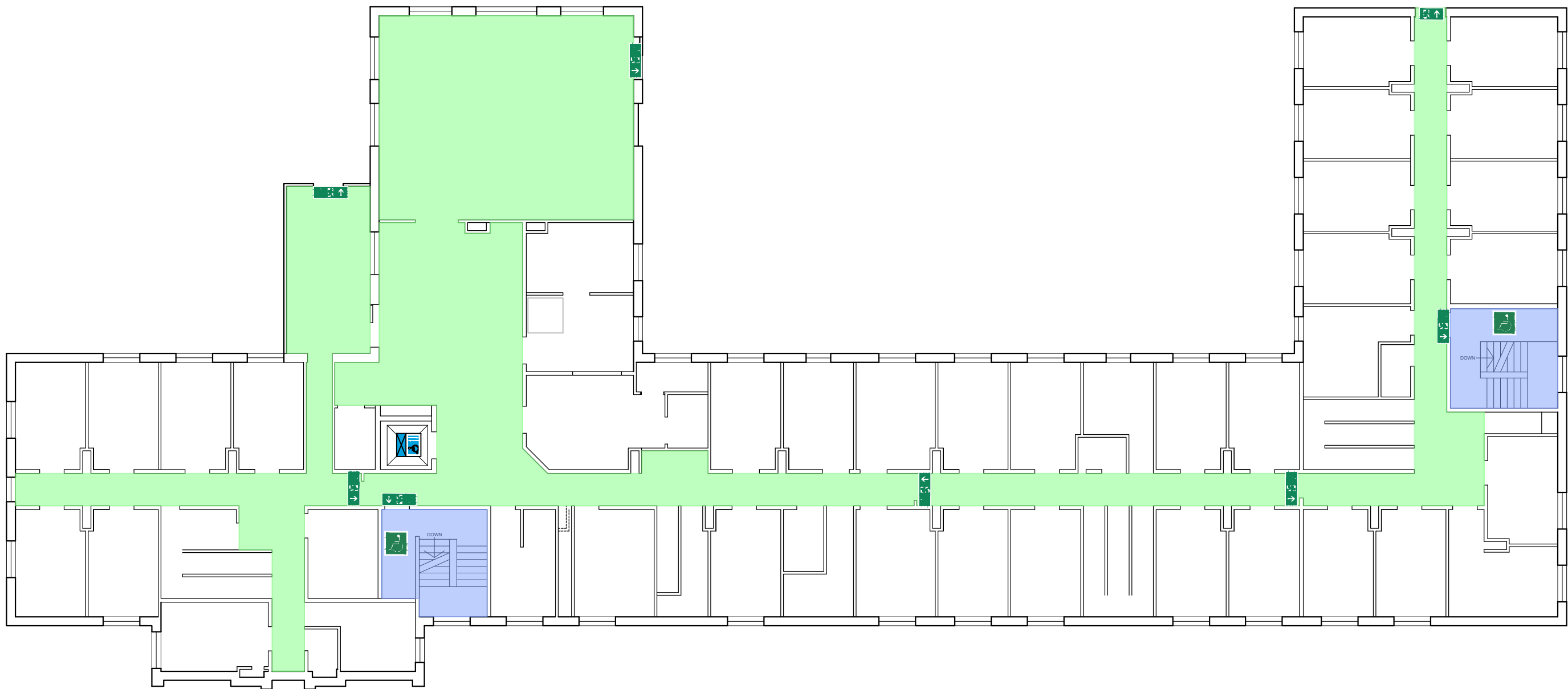
537 DAVID COLLETT E BLOCK
GROUND FLOOR (LEVEL 1)
GENERIC EMERGENCY EVACUATION PLAN (GEEP)





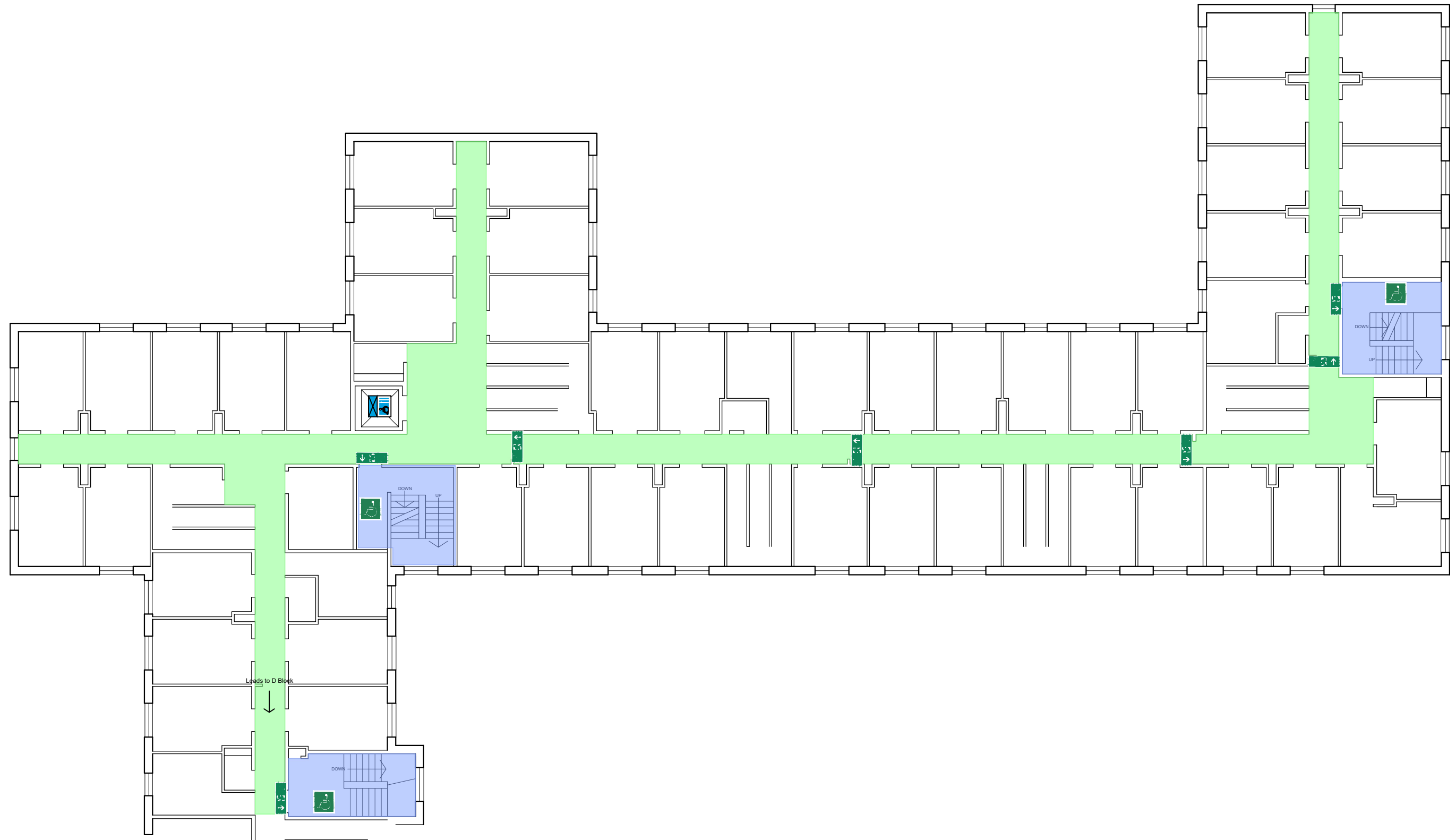
537 DAVID COLLETT E BLOCK
FIRST FLOOR (LEVEL 2)

GENERIC EMERGENCY EVACUATION PLAN (GEEP)



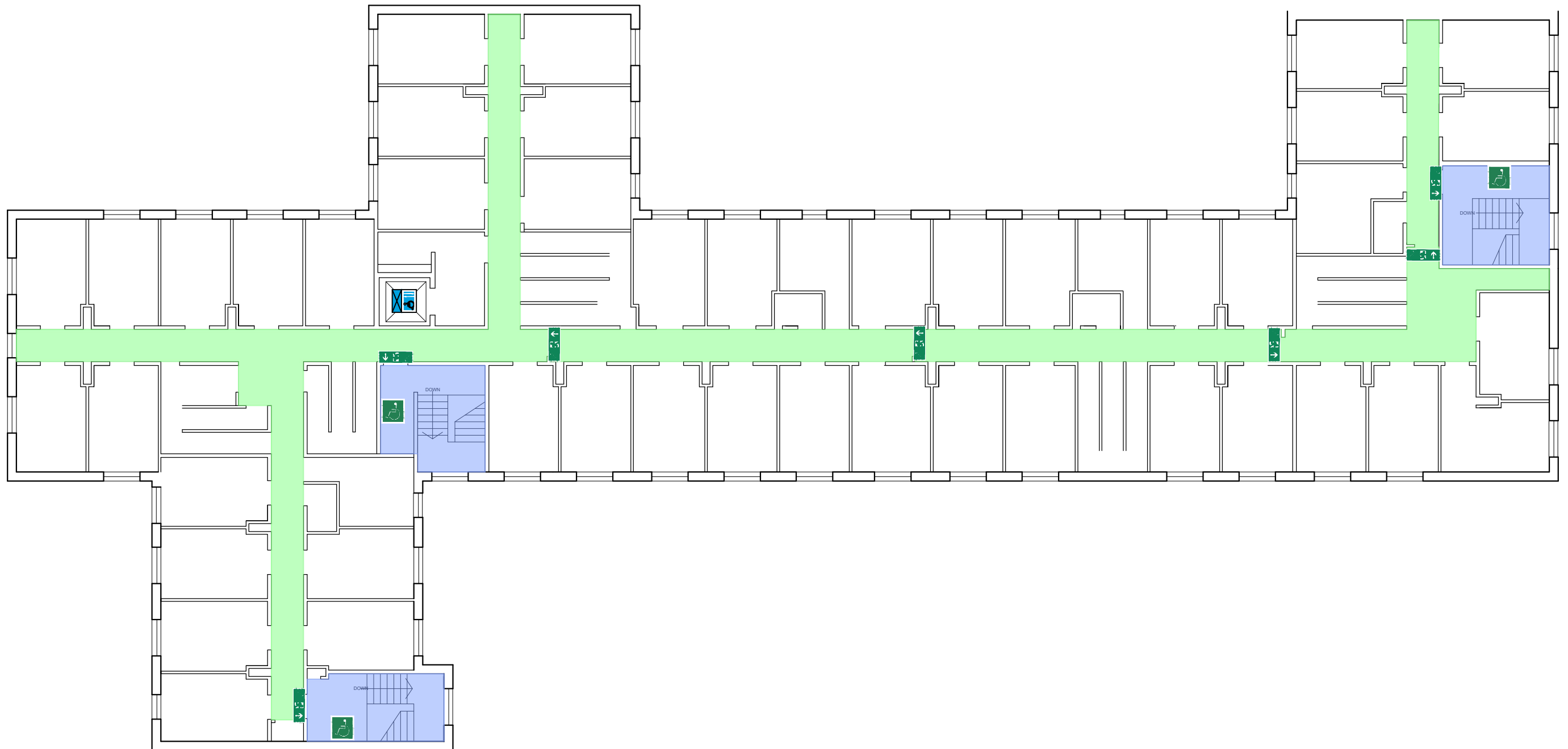


537 DAVID COLLETT E BLOCK
SECOND FLOOR (LEVEL 3)
GENERIC EMERGENCY EVACUATION PLAN (GEEP)





537 DAVID COLLETT E BLOCK
THIRD FLOOR (LEVEL 4)
GENERIC EMERGENCY EVACUATION PLAN (GEEP)



David Collett Block F

Reviewed: November 2021

Purpose:

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The building:

Block F has 3 floors Ground (Level 1), 2 and 3, consistent with Blocks D and E for floor levels.

All stair cores in Block F are designated safe refuge areas, each of which provides a disabled emergency call point which links directly to security (see attached floor plan).

All floors in Block F are accessible *via* the lift. This lift is not to be used in an emergency.

Action required on hearing the fire alarm:

If able, you should leave the building immediately by the nearest fire exit (see attached floor plan) and report to the assigned assembly point for the building.

If you are unable to evacuate the building unaided, please proceed to one of the safe refuges located in the stair core (see attached floor plan).

An EVC system is available in each safe refuge. Use this to contact the security team and notify them of your location, details of which are printed on the front of the panel. Full details on how to use the emergency call point are also provided in the safe refuge.

Other recommendations:

It is recommended that all visitors to David Collett should familiarise themselves with the layout of the building and with the fire alarm signals. Floor plans and evacuation equipment locations have been provided with this document.

Security's emergency contact number is 888 (internal lines) or 0800526966.

Equipment provided:

In addition to the general alarm, a safe refuge area is available on each floor. A disabled emergency call-point that links directly to security is located in each of the safe refuge areas.

Accessible fire exits are available on the ground floor of the building (see attached plans), and these are to be used as primary exits from building.

The Deaf Alerter system is installed in this building.



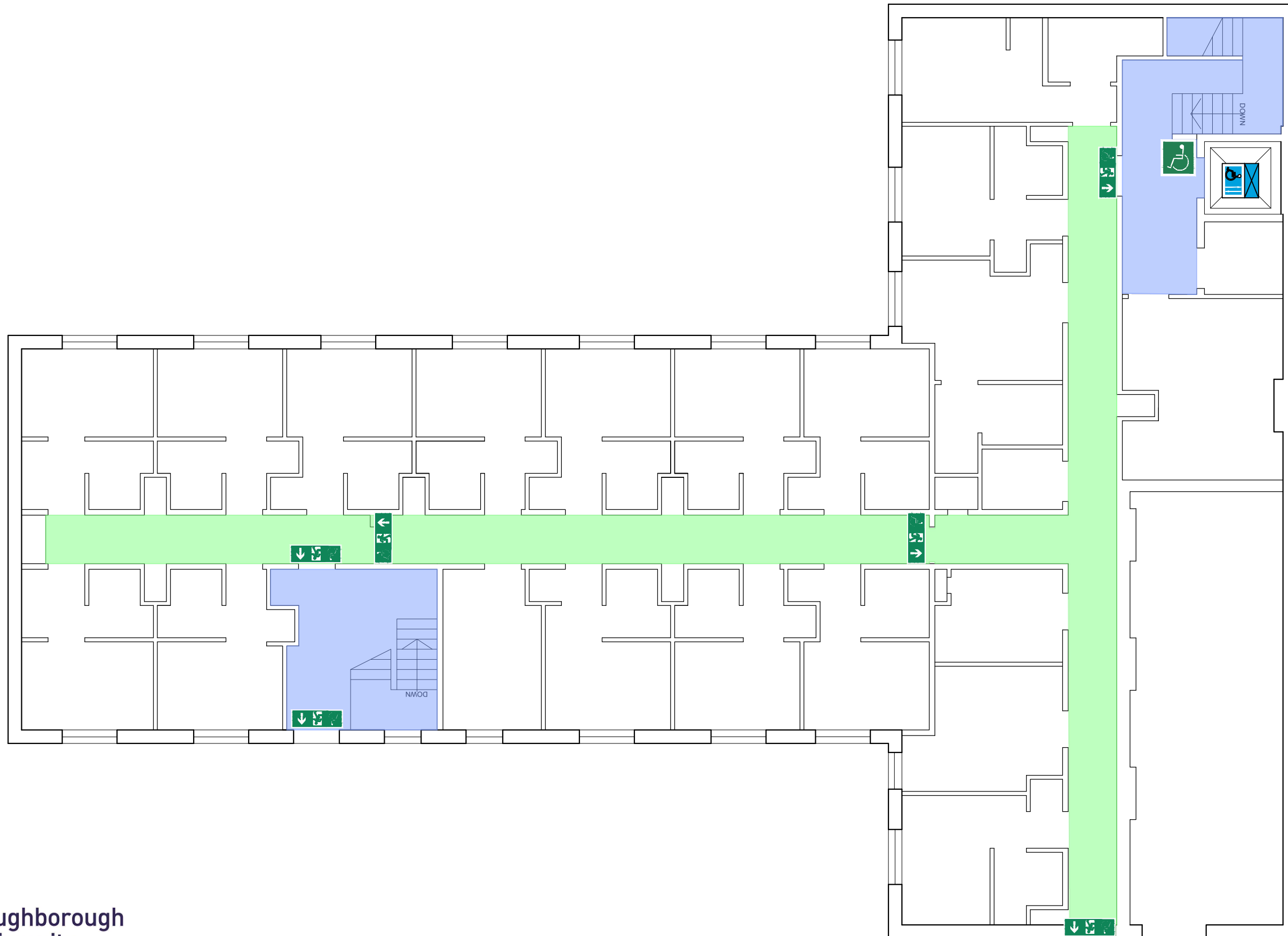
Your Assembly Point Is:

Fire assembly point 29 – Behind David Collett Building



538 DAVID COLLETT F BLOCK
GROUND FLOOR (LEVEL 1)

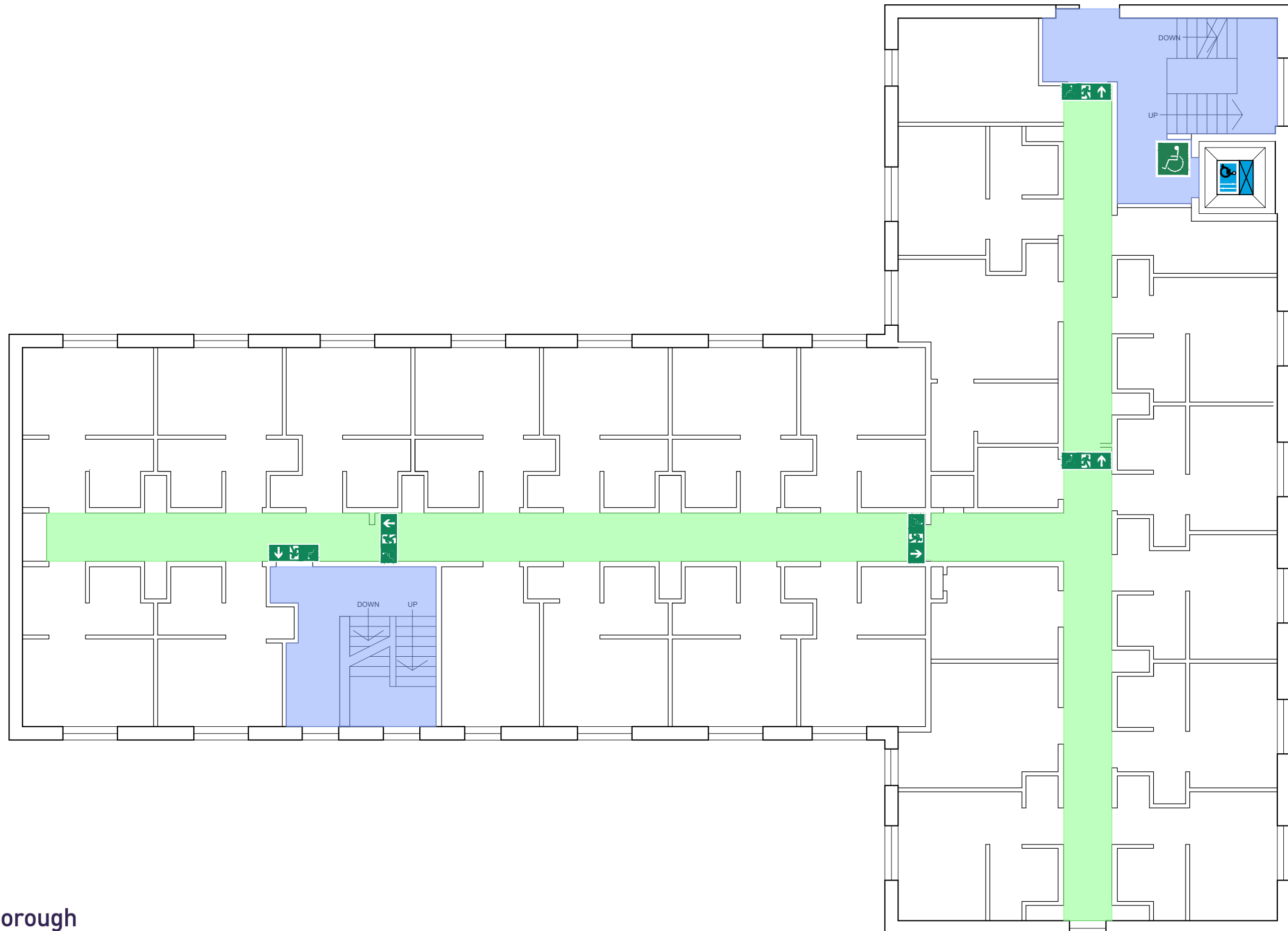
GENERIC EMERGENCY EVACUATION PLAN (GEEP)





538 DAVID COLLETT F BLOCK
FIRST FLOOR (LEVEL 2)

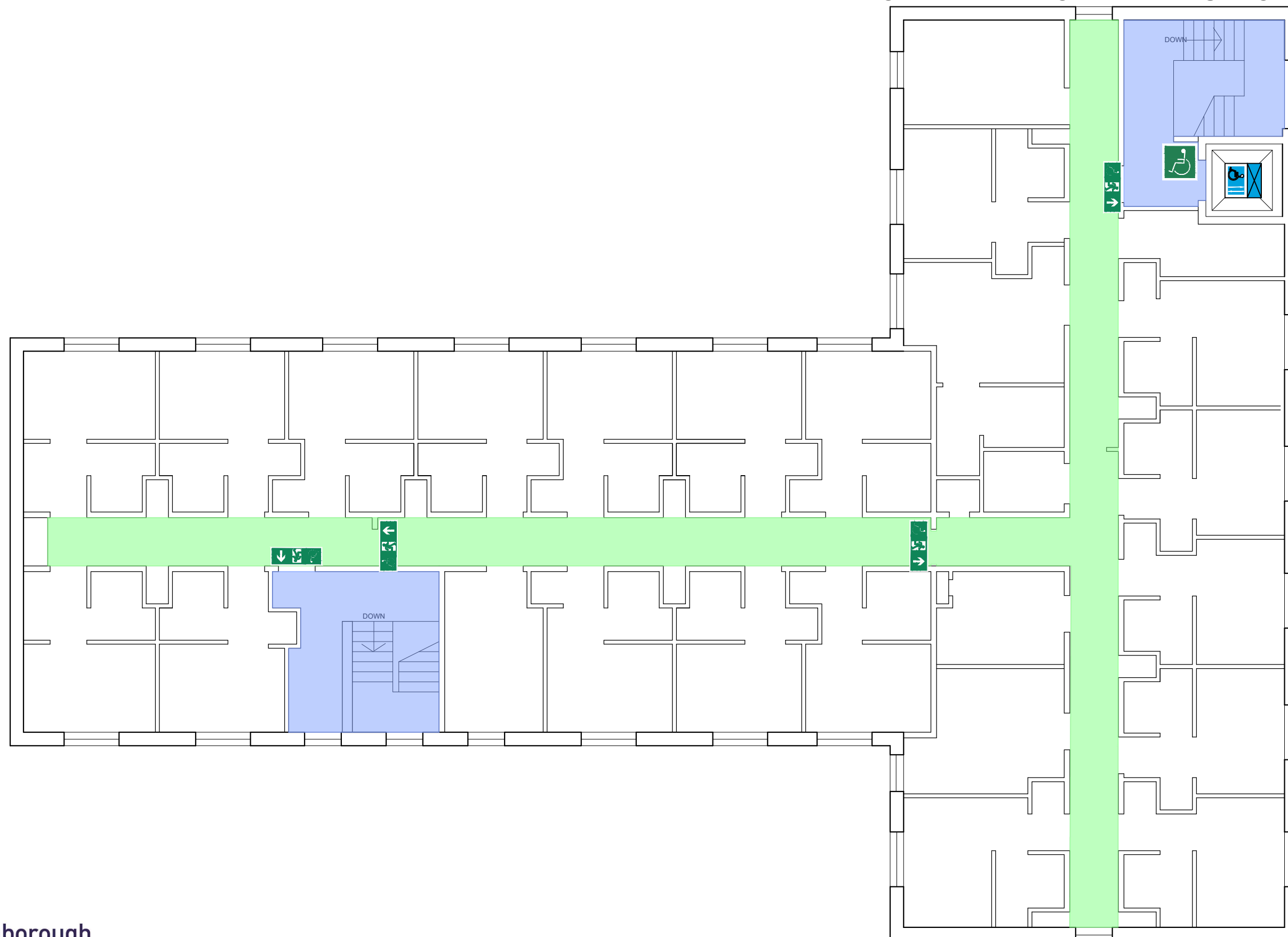
GENERIC EMERGENCY EVACUATION PLAN (GEEP)





538 DAVID COLLETT F BLOCK SECOND FLOOR (LEVEL 3)

GENERIC EMERGENCY EVACUATION PLAN (GEEP)





IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



When alarm is given :- do not panic, do not run.



Leave the building following fire emergency exit signs.

DO NOT re-enter the building until told to do so by either the Fire Marshal, Loughborough University Security or the Fire Service.

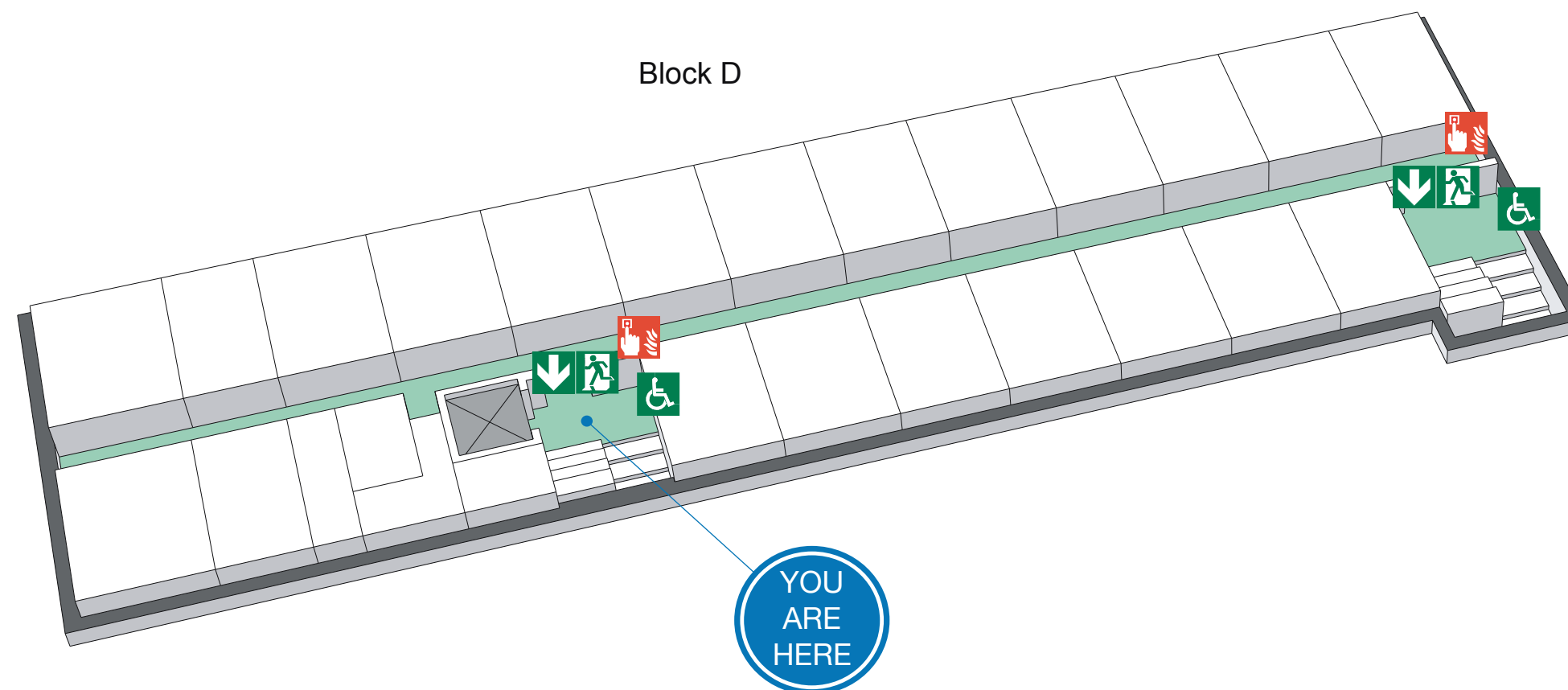
ASSEMBLY POINT



FIRE ESCAPE PLAN

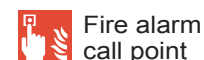


LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - LOWER GROUND FLOOR



The Deaf Alerter system is installed in this building.
Please contact the University Fire Officer on 01509 222182
for further advice.

www.silverbeardesign.com



Fire alarm
call point



Wheelchair
accessible exit



Fire
exit



Fire escape
route



Assembly
point



Safe
refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



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ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



When alarm is given :- do not panic, do not run.



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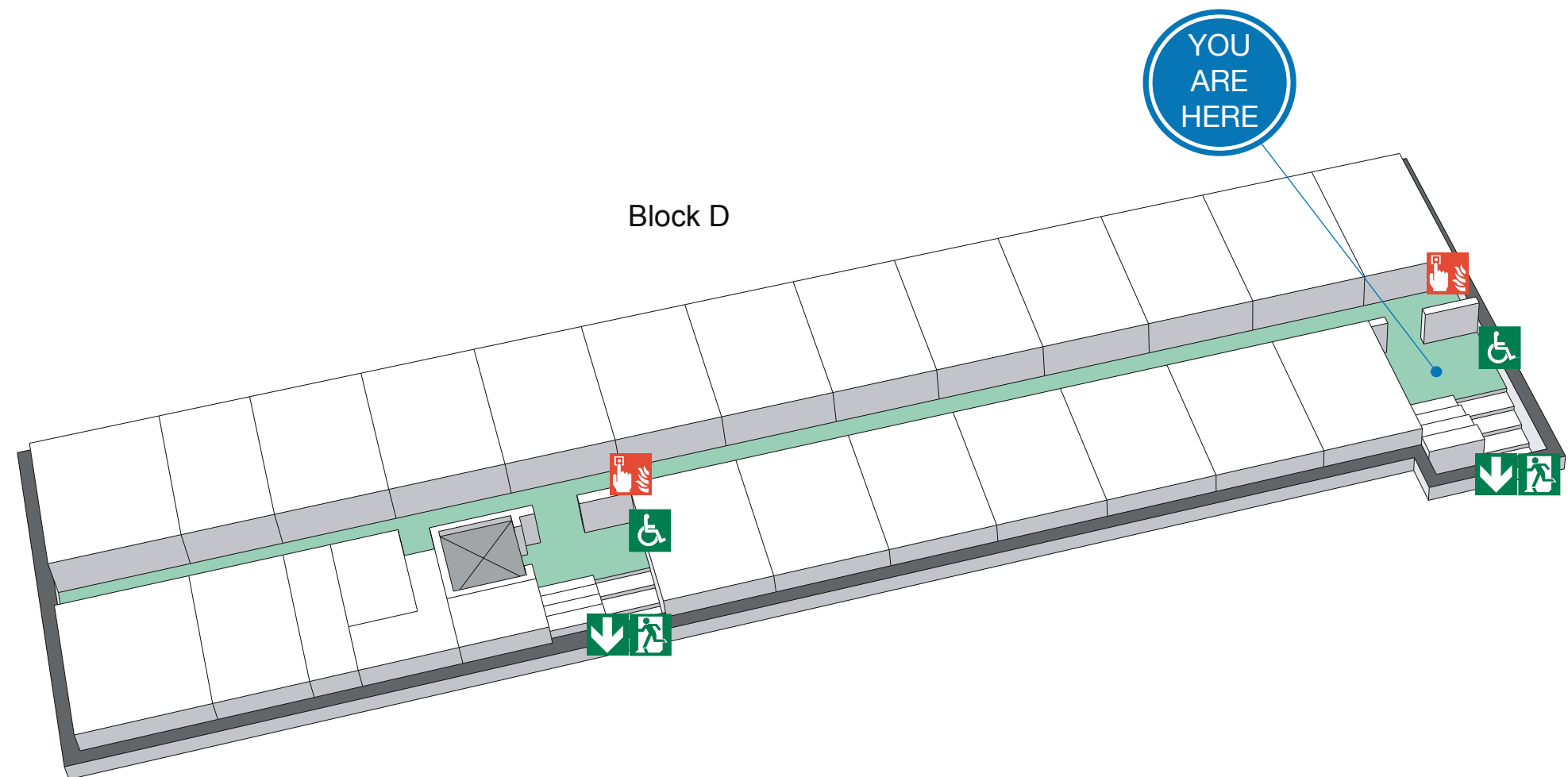
ASSEMBLY POINT



FIRE ESCAPE PLAN



LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - LOWER GROUND FLOOR



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www.silverbeardesign.com



Fire alarm call point



Wheelchair accessible exit



Fire exit



Fire escape route



Assembly point



Safe refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



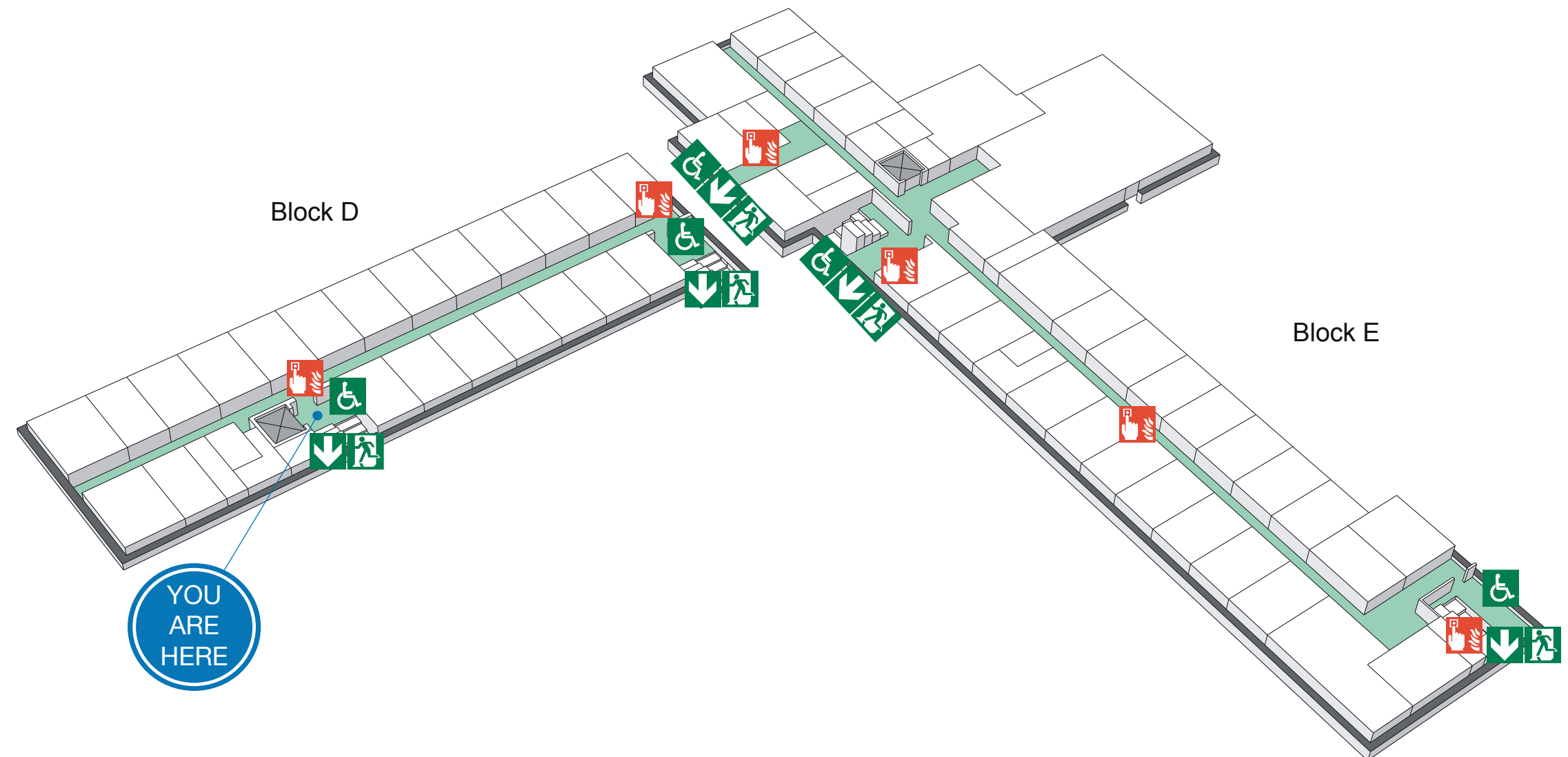
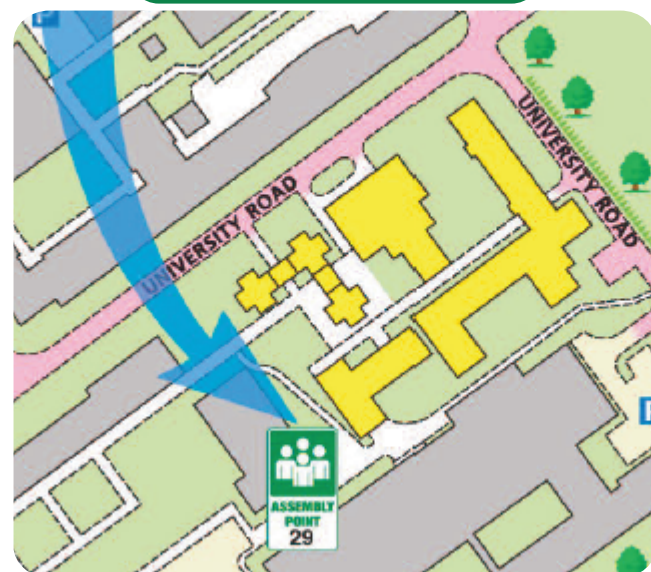
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ASSEMBLY POINT



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www.silverbeardesign.com



Fire alarm call point



Wheelchair accessible exit



Fire exit



Fire escape route



Assembly point



Safe refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



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Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



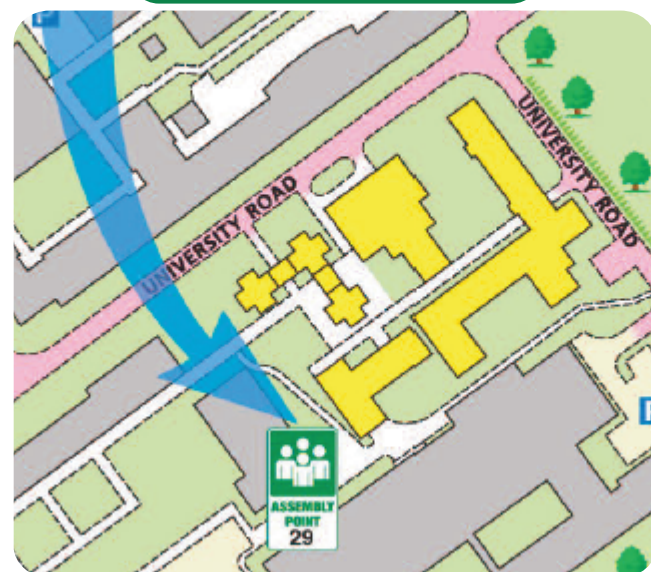
When alarm is given :- do not panic, do not run.



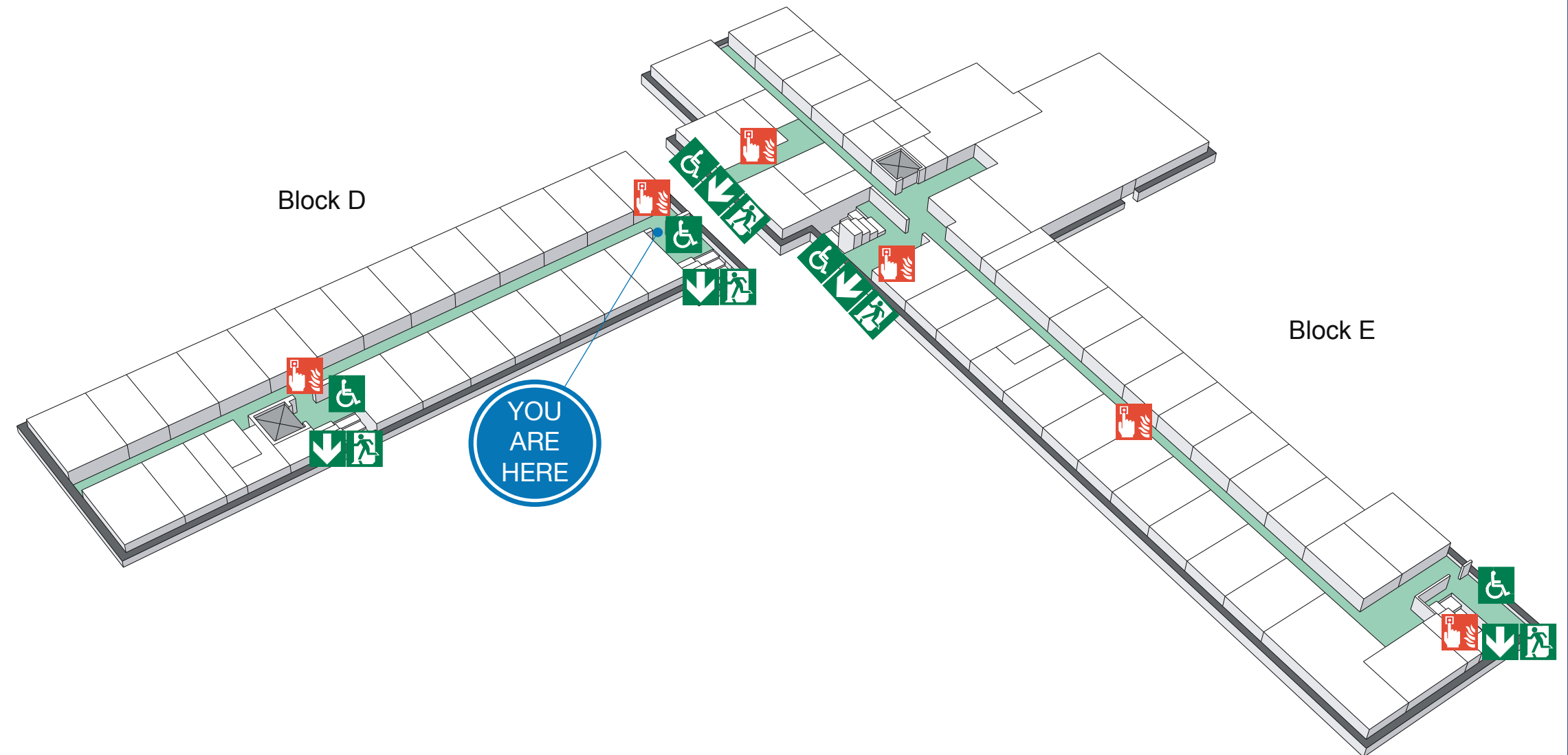
Leave the building following fire emergency exit signs.

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ASSEMBLY POINT



LOUGHBOROUGH UNIVERSITY DAVID COLLETT - GROUND FLOOR



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www.silverbeardesign.com



Fire alarm call point



Wheelchair accessible exit



Fire exit



Fire escape route



Assembly point



Safe refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



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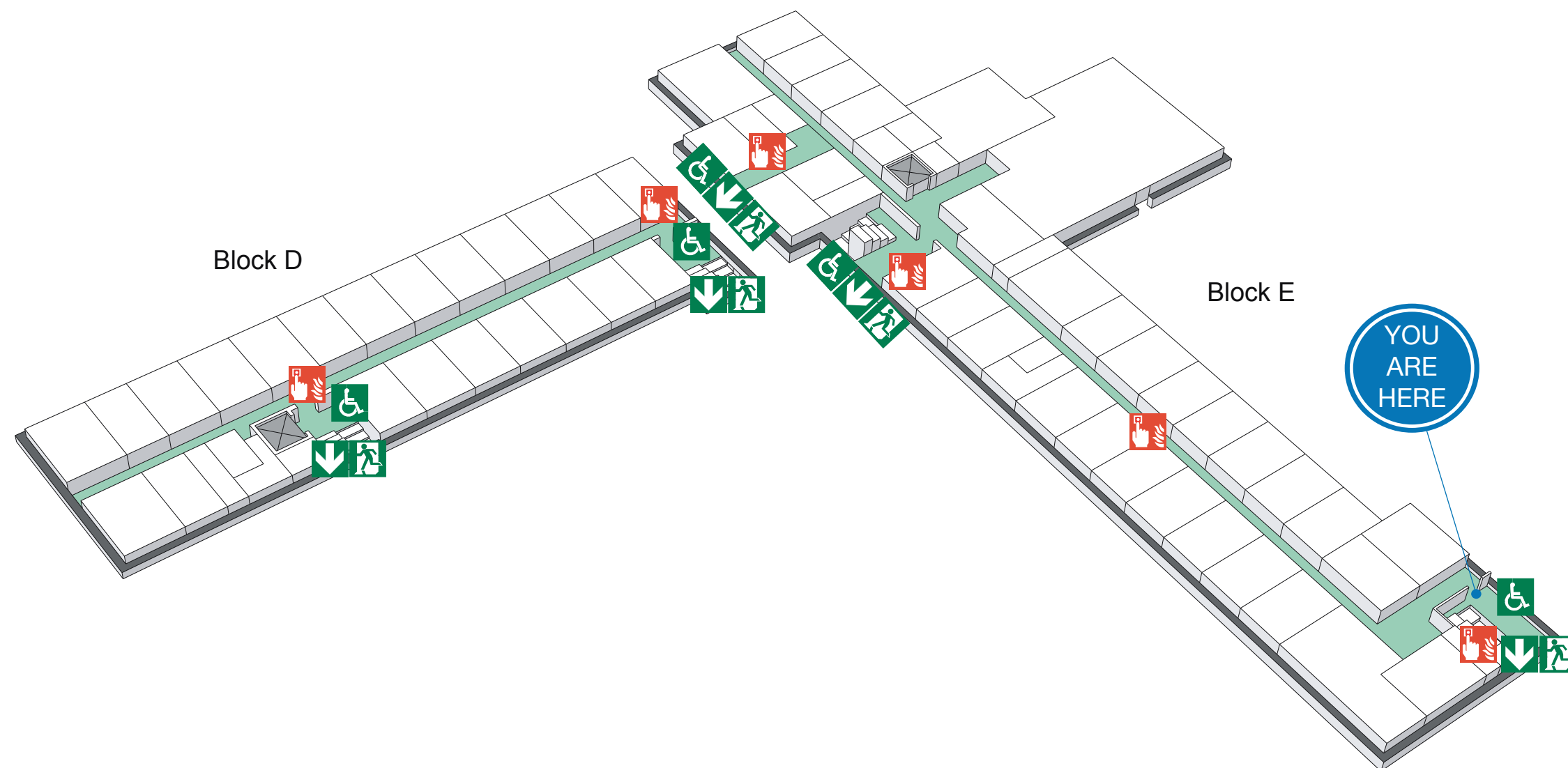
ASSEMBLY POINT



FIRE ESCAPE PLAN

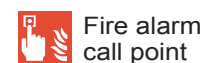


LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - GROUND FLOOR



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Please contact the University Fire Officer on 01509 222182
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Fire alarm call point



Wheelchair accessible exit



Fire exit



Fire escape route



Assembly point



Safe refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



When alarm is given :- do not panic, do not run.



Leave the building following fire emergency exit signs.

DO NOT re-enter the building until told to do so by either the Fire Marshal, Loughborough University Security or the Fire Service.

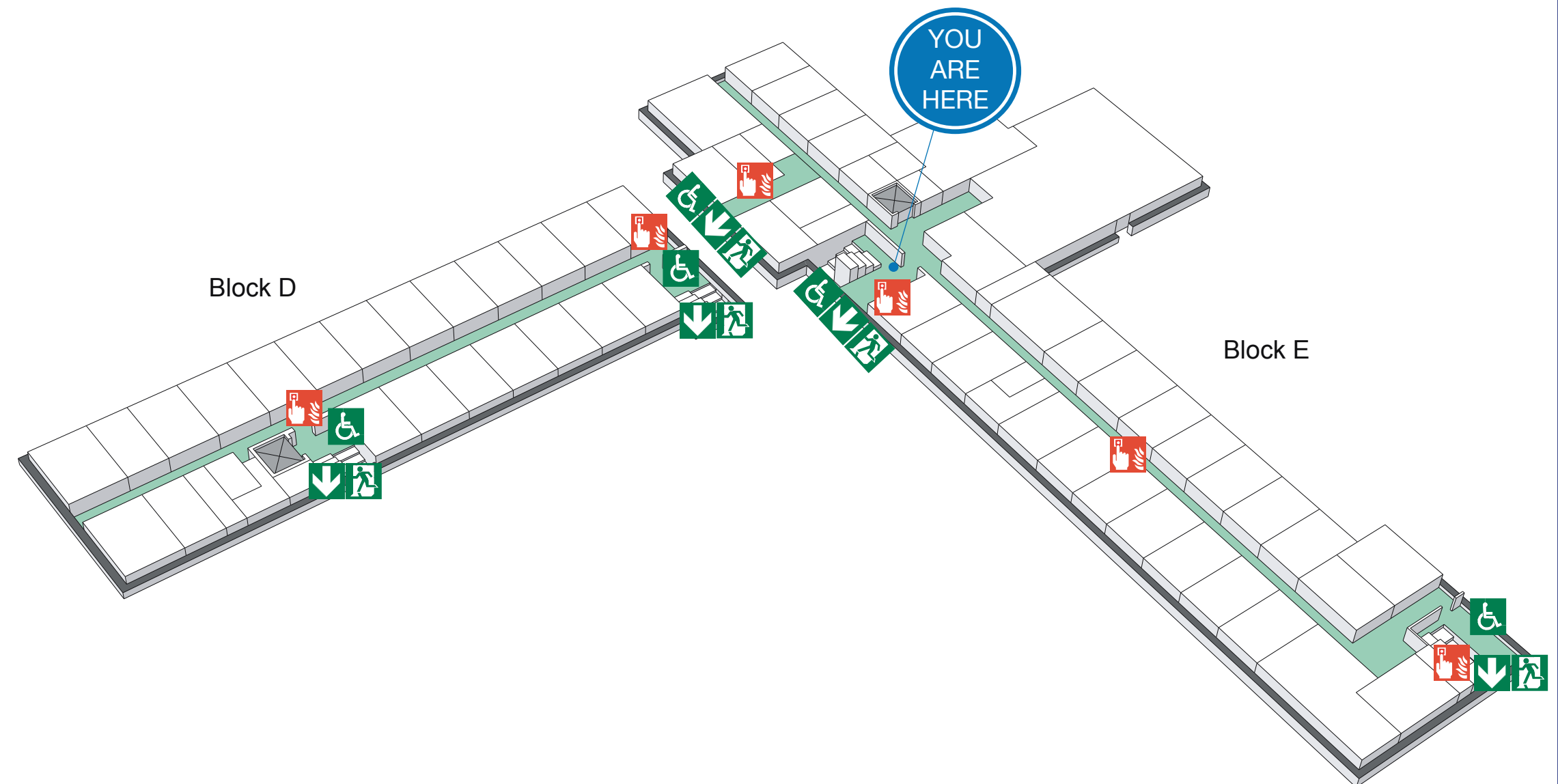
ASSEMBLY POINT



FIRE ESCAPE PLAN



LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - GROUND FLOOR



The Deaf Alerter system is installed in this building.
Please contact the University Fire Officer on 01509 222182
for further advice.

www.silverbeardesign.com



Fire alarm call point



Wheelchair accessible exit



Fire exit



Fire escape route



Assembly point



Safe refuge



Lift

FIRE ESCAPE PLAN

LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - FIRST FLOOR



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collett Building
Assembly point 29**



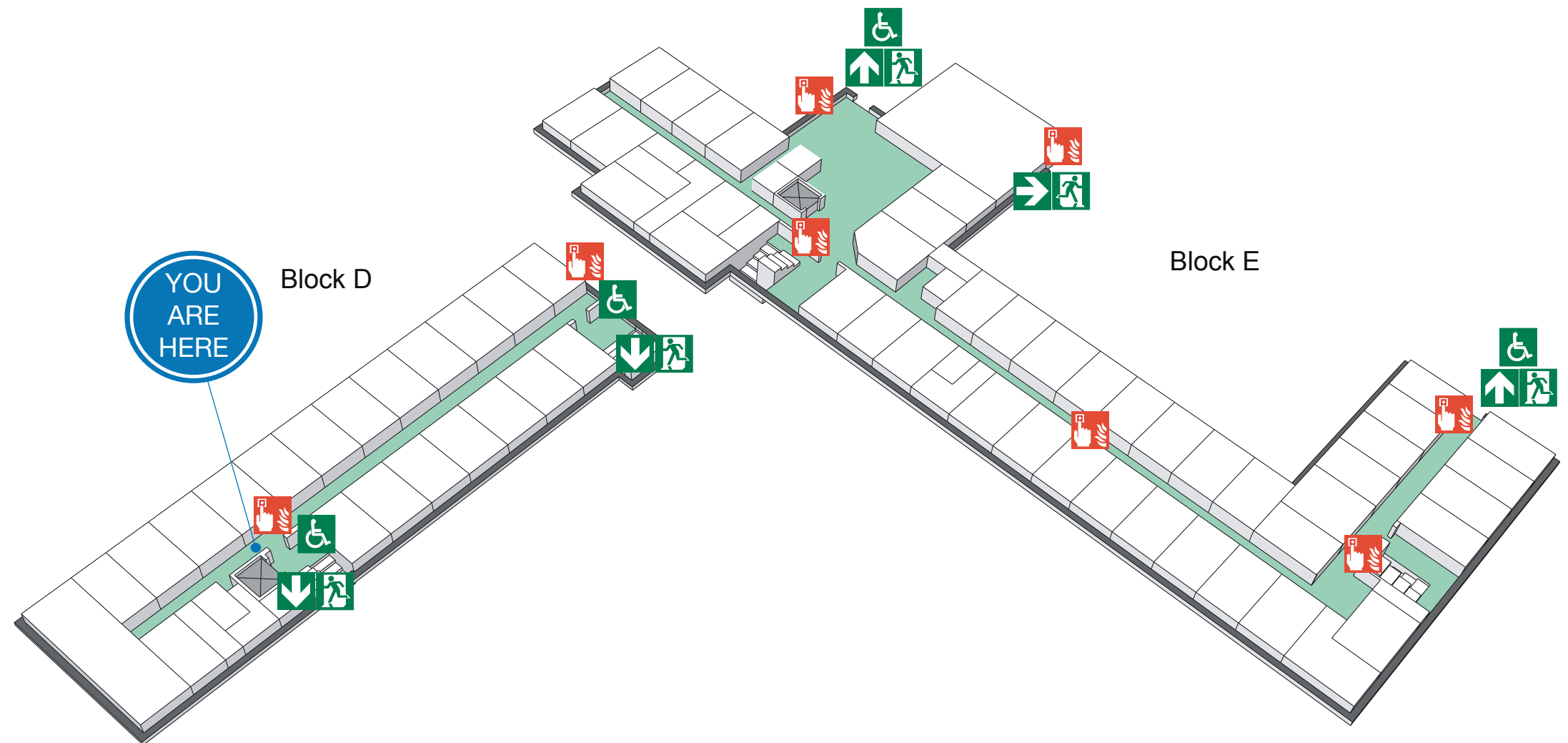
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ASSEMBLY POINT



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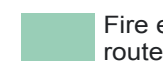
Fire alarm
call point



Wheelchair
accessible exit



Fire
exit



Fire escape
route



Assembly
point



Safe
refuge



Lift

FIRE ESCAPE PLAN

LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - FIRST FLOOR



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



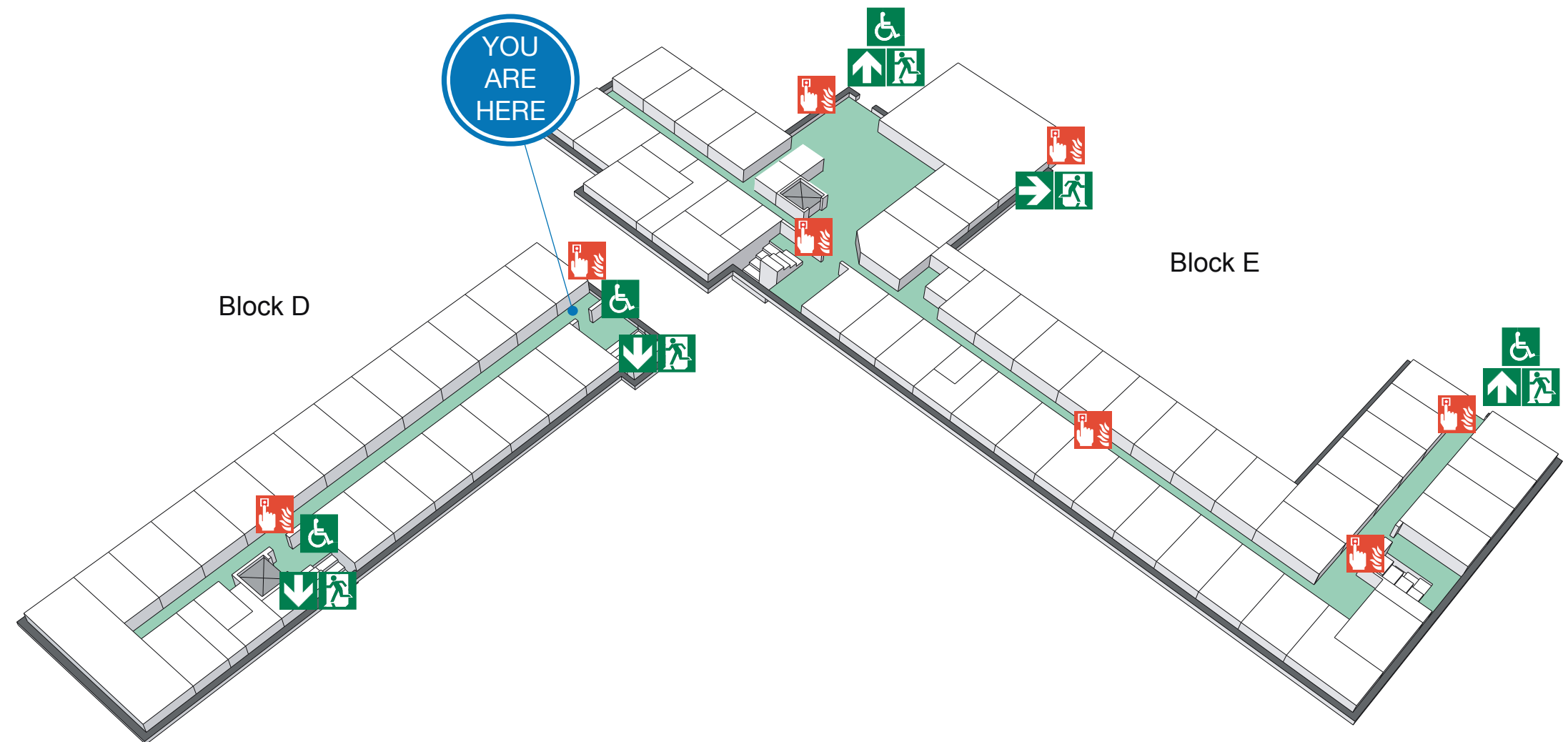
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ASSEMBLY POINT



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www.silverbeardesign.com



Fire alarm call point



Wheelchair accessible exit



Fire exit



Fire escape route



Assembly point



Safe refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



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ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



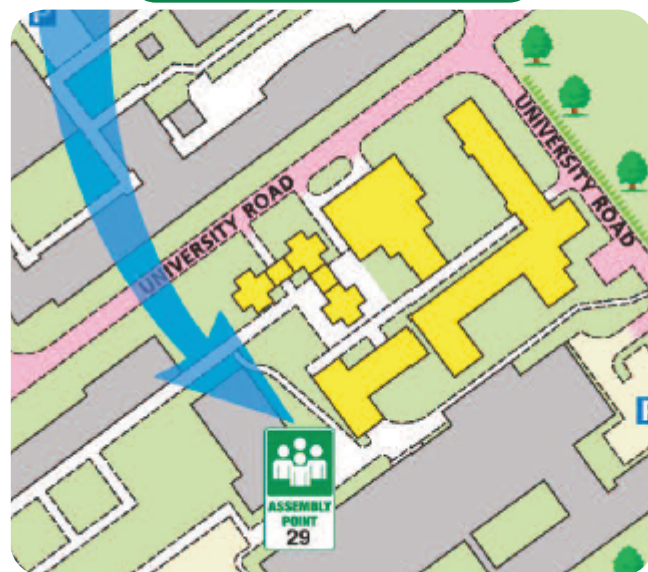
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Leave the building following fire emergency exit signs.

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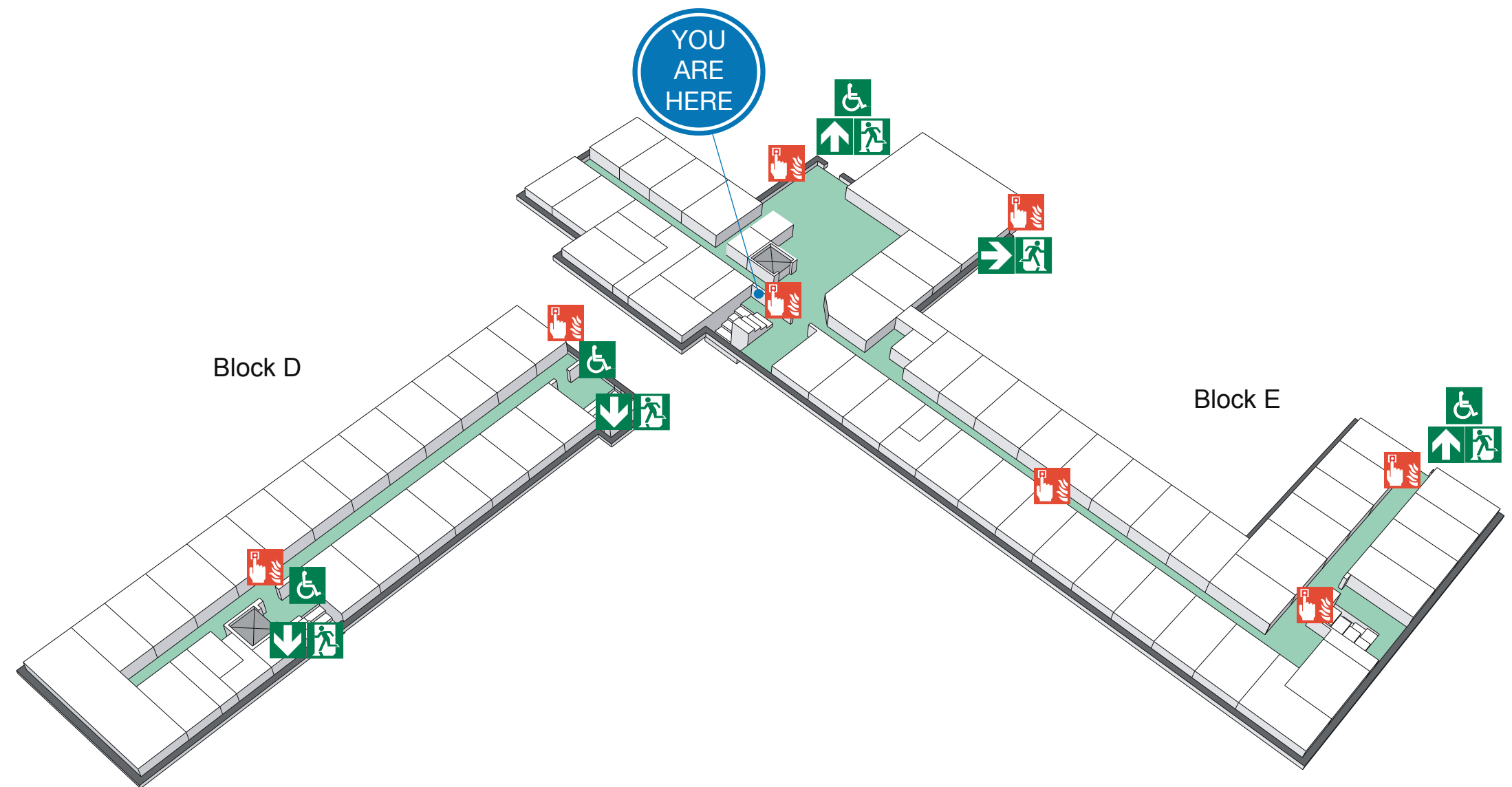
ASSEMBLY POINT



FIRE ESCAPE PLAN



LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - FIRST FLOOR



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Fire alarm
call point



Wheelchair
accessible exit



Fire
exit



Fire escape
route



Assembly
point



Safe
refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



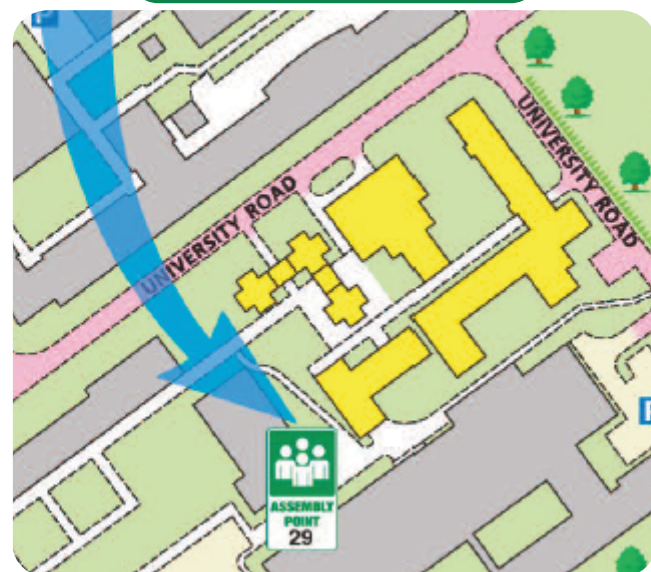
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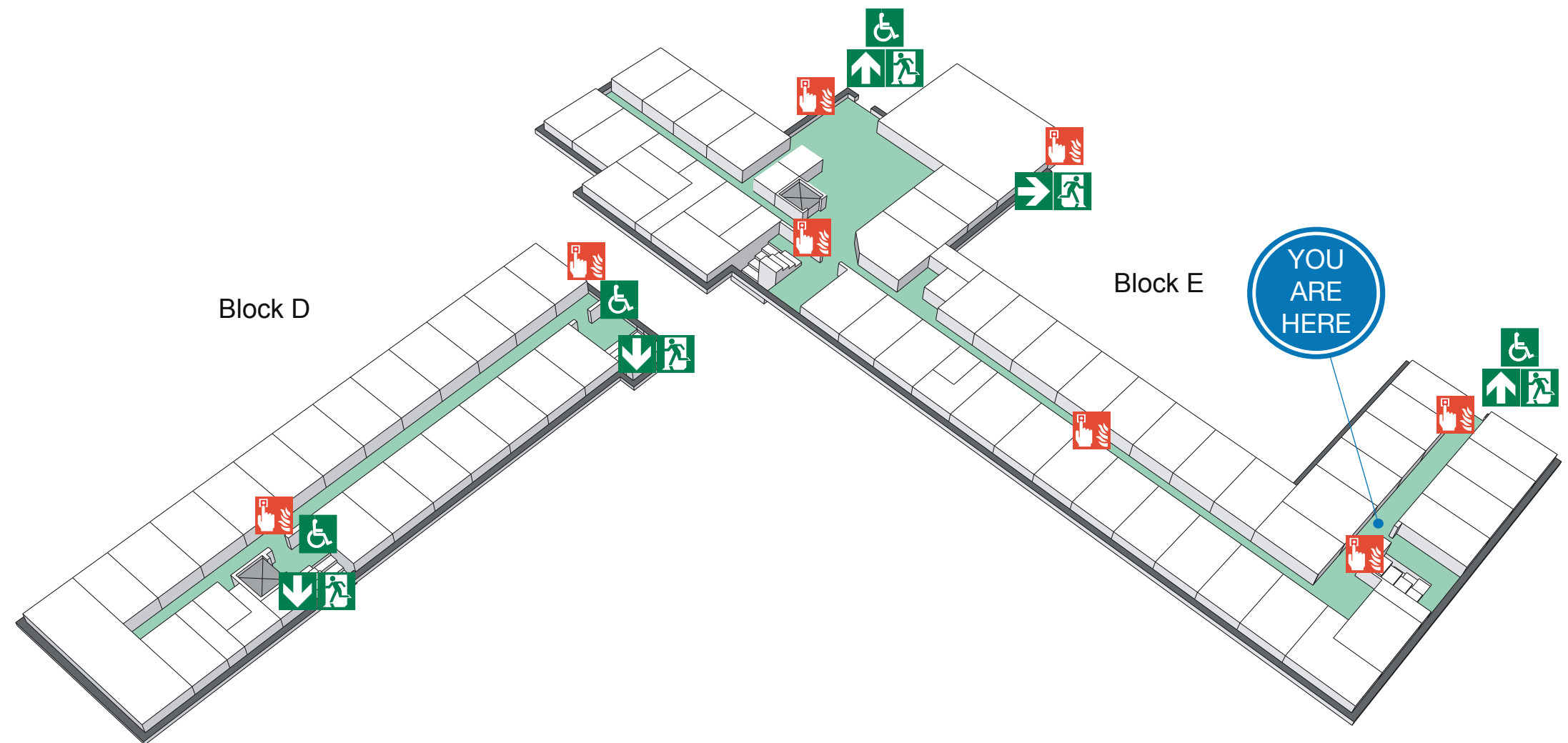
ASSEMBLY POINT



FIRE ESCAPE PLAN



LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - FIRST FLOOR



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www.silverbeardesign.com



Fire alarm call point



Wheelchair accessible exit



Fire exit



Fire escape route



Assembly point



Safe refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



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ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



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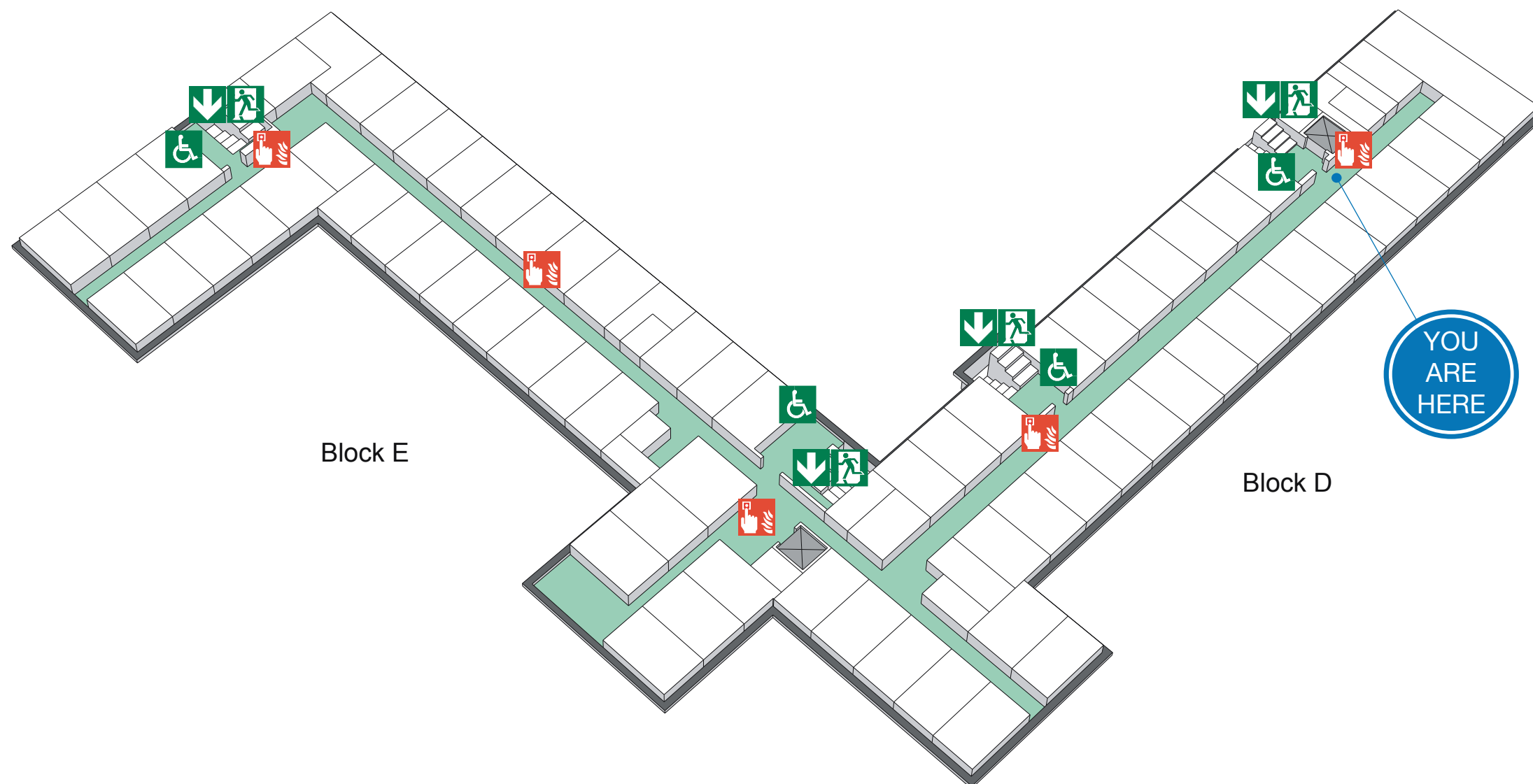
ASSEMBLY POINT



FIRE ESCAPE PLAN



LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - SECOND FLOOR



The Deaf Alerter system is installed in this building.
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www.silverbeardesign.com



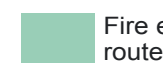
Fire alarm
call point



Wheelchair
accessible exit



Fire
exit



Fire escape
route



Assembly
point



Safe
refuge



Lift



IN CASE OF FIRE



Operate nearest fire alarm call point



Telephone internal emergency number 888 or 0800 526966 if using outside line or mobile phone. In the event of a delay call 999 for the Fire Service giving the correct location of the building.



Do not attack the fire with extinguisher unless trained to do so.

ON HEARING THE ALARM



Evacuate the building and go to the assembly point. Your assembly point is :-

**Behind David Collet Building
Assembly point 29**



When alarm is given :- do not panic, do not run.



Leave the building following fire emergency exit signs.

DO NOT re-enter the building until told to do so by either the Fire Marshal, Loughborough University Security or the Fire Service.

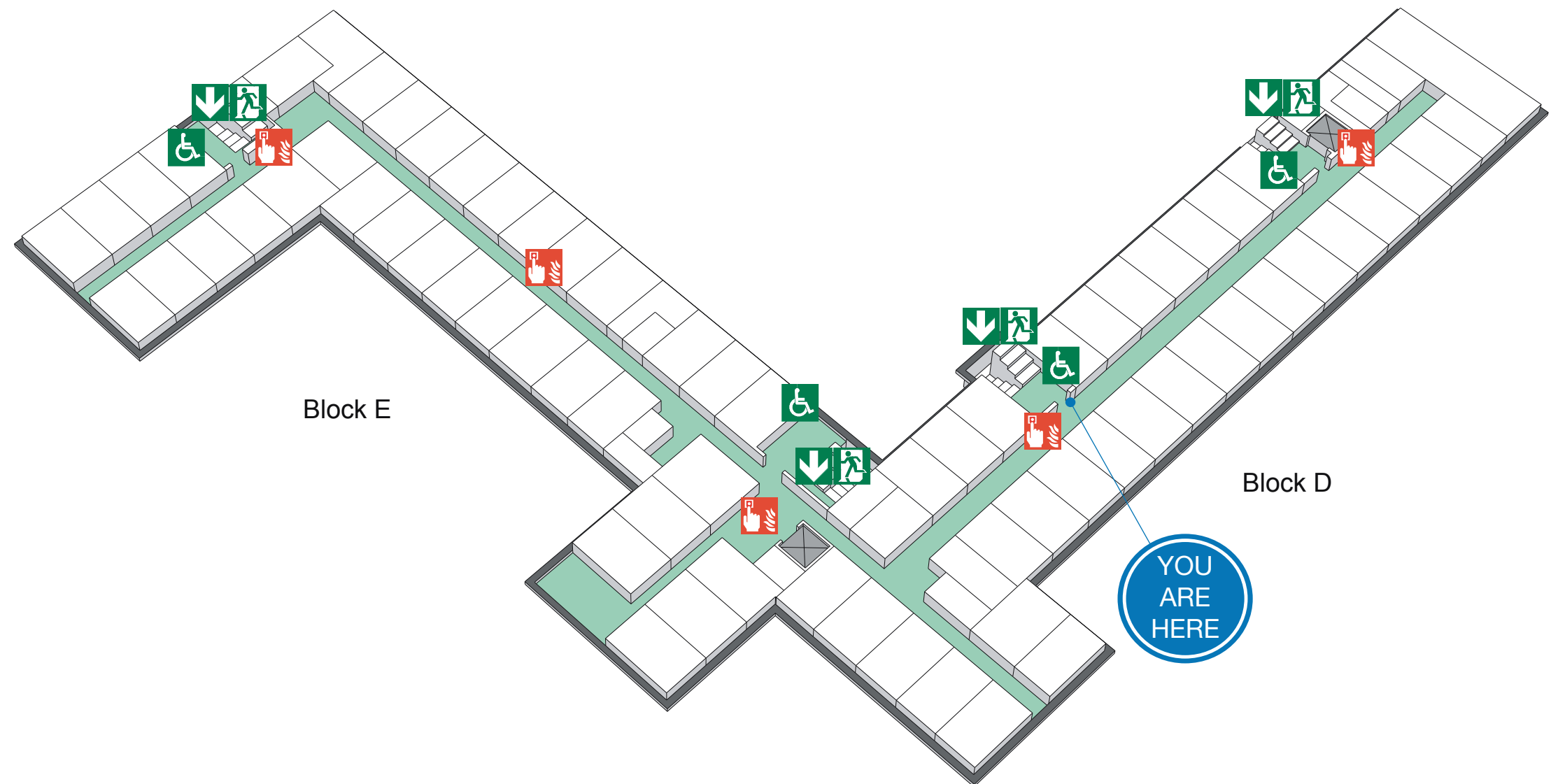
ASSEMBLY POINT



FIRE ESCAPE PLAN



LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - SECOND FLOOR



The Deaf Alerter system is installed in this building.
Please contact the University Fire Officer on 01509 222182
for further advice.

www.silverbeardesign.com



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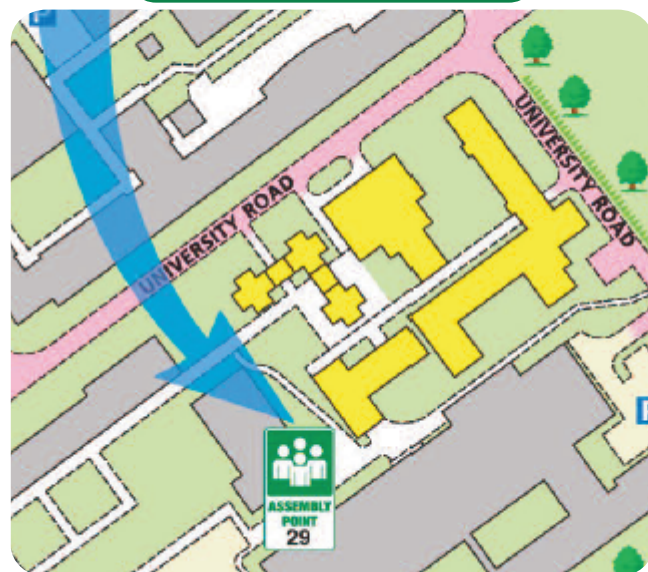
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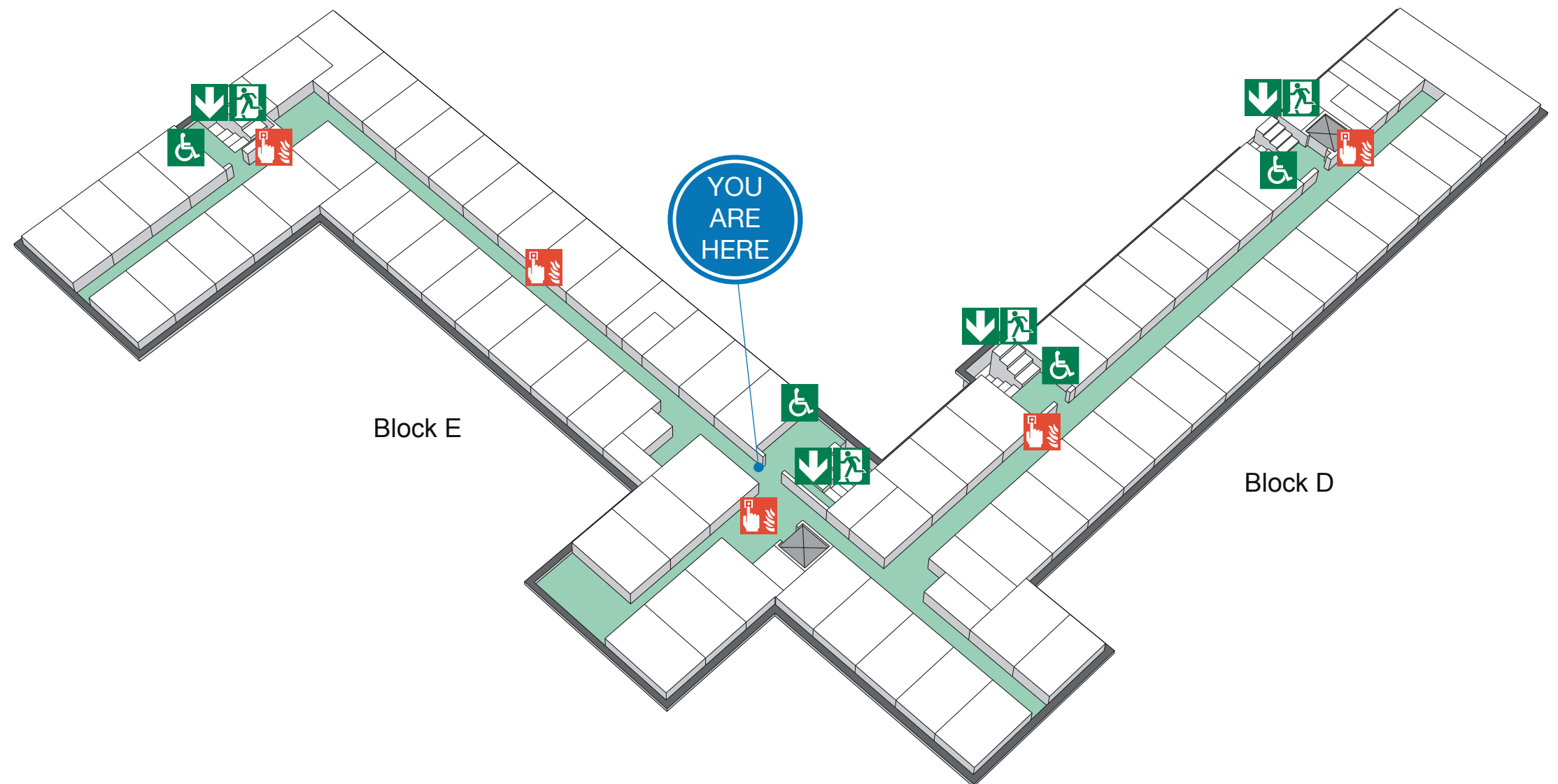
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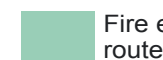
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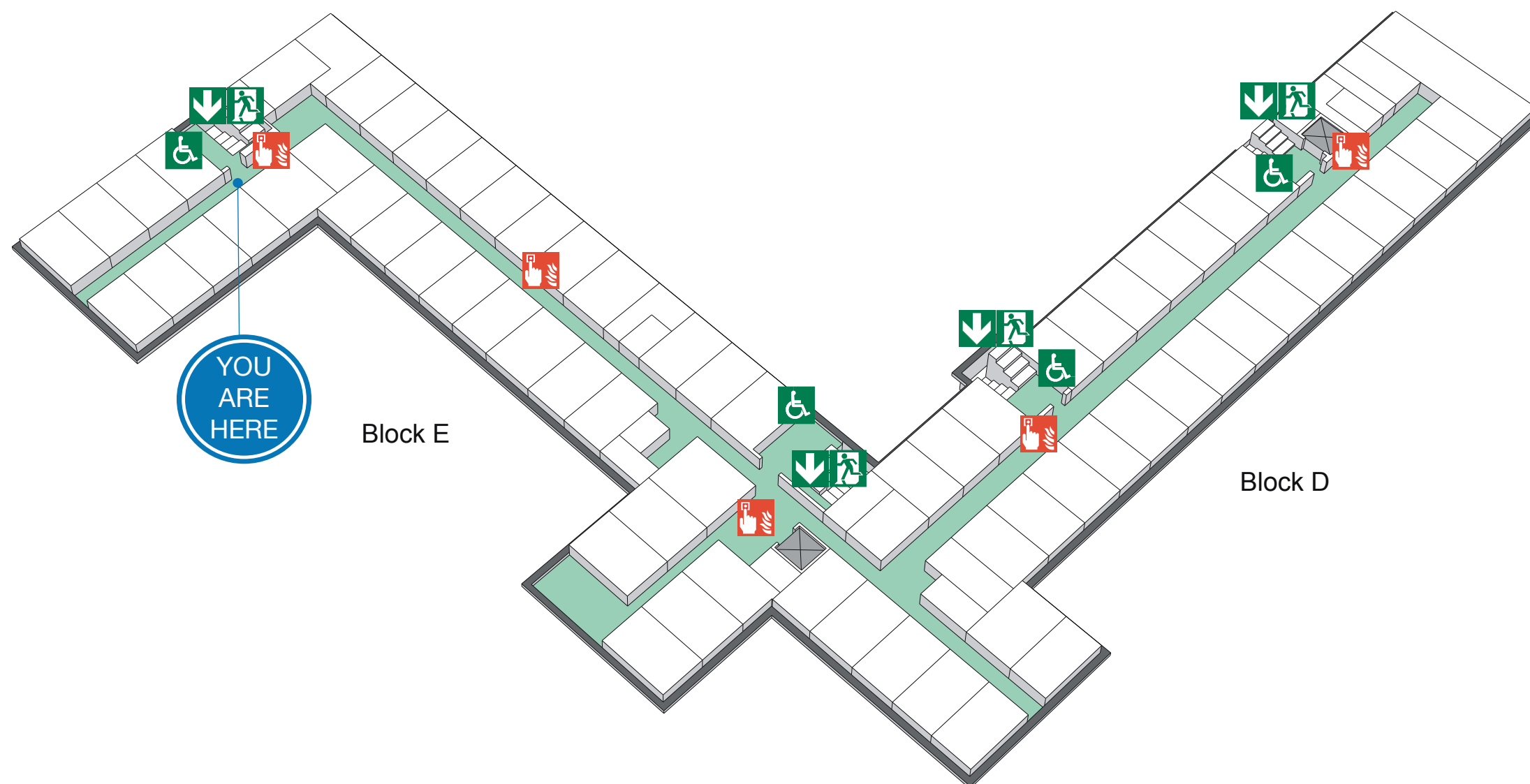
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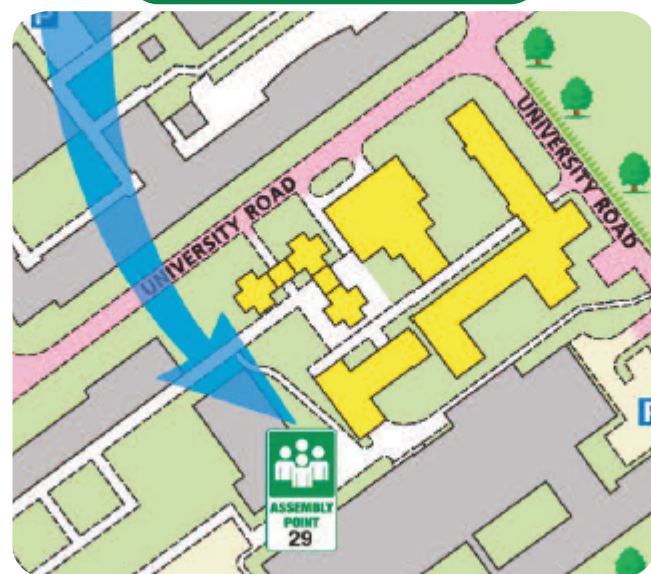
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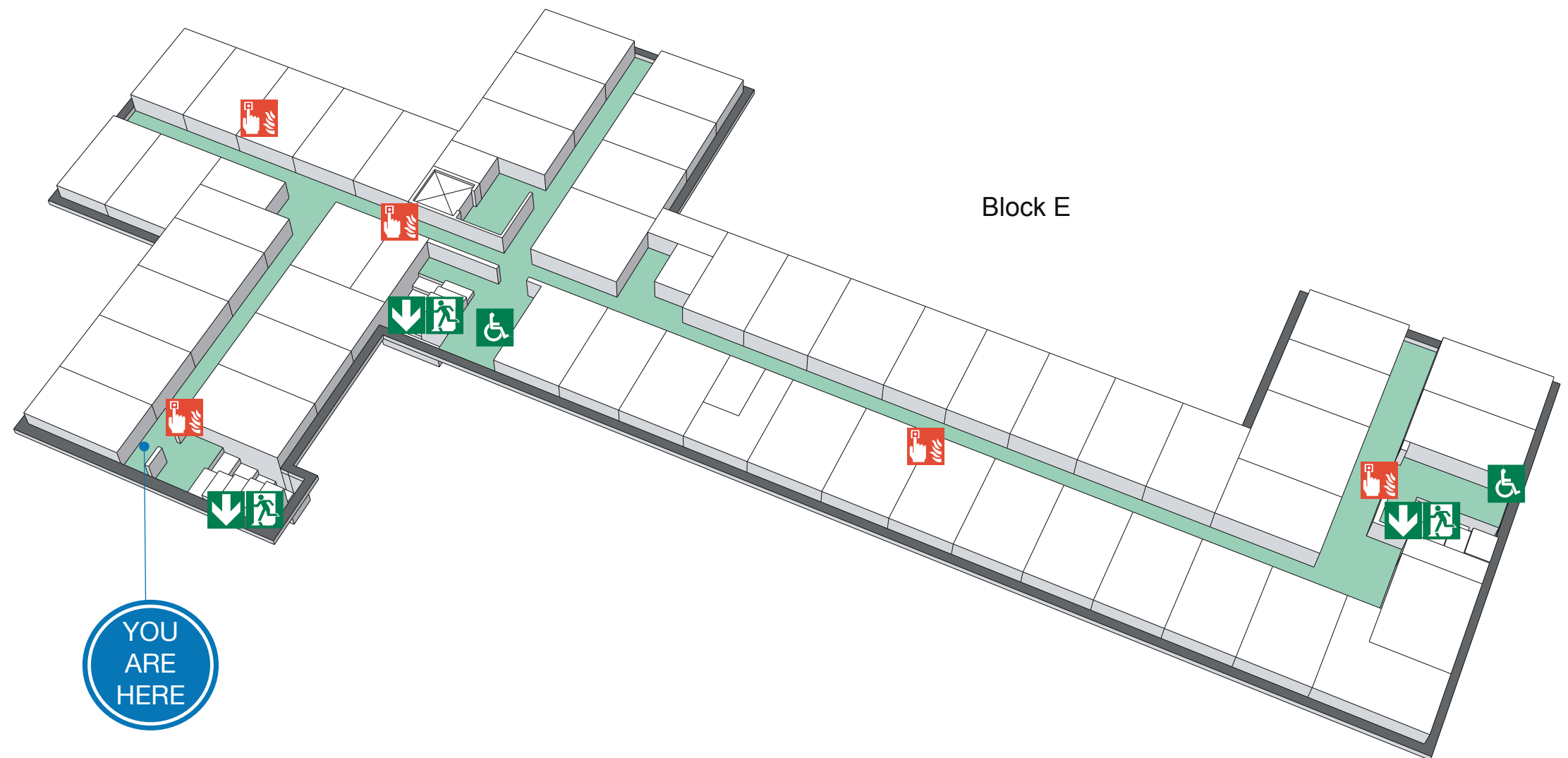
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FIRE ESCAPE PLAN



LOUGHBOROUGH UNIVERSITY
DAVID COLLETT - THIRD FLOOR

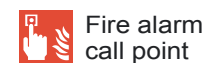


YOU
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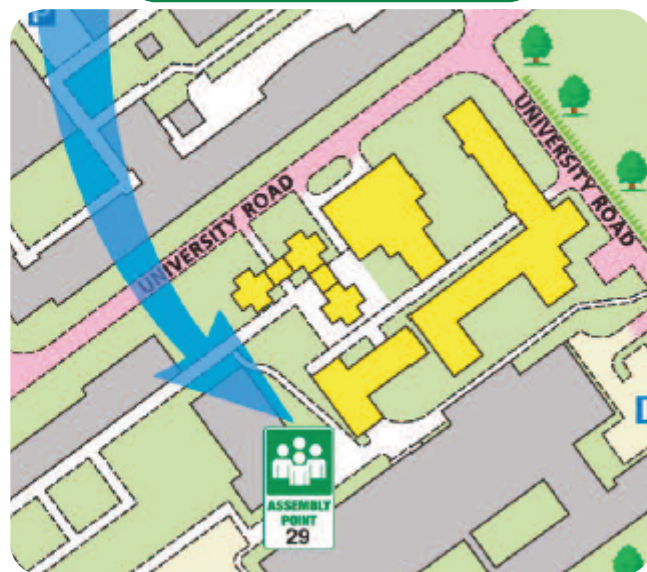
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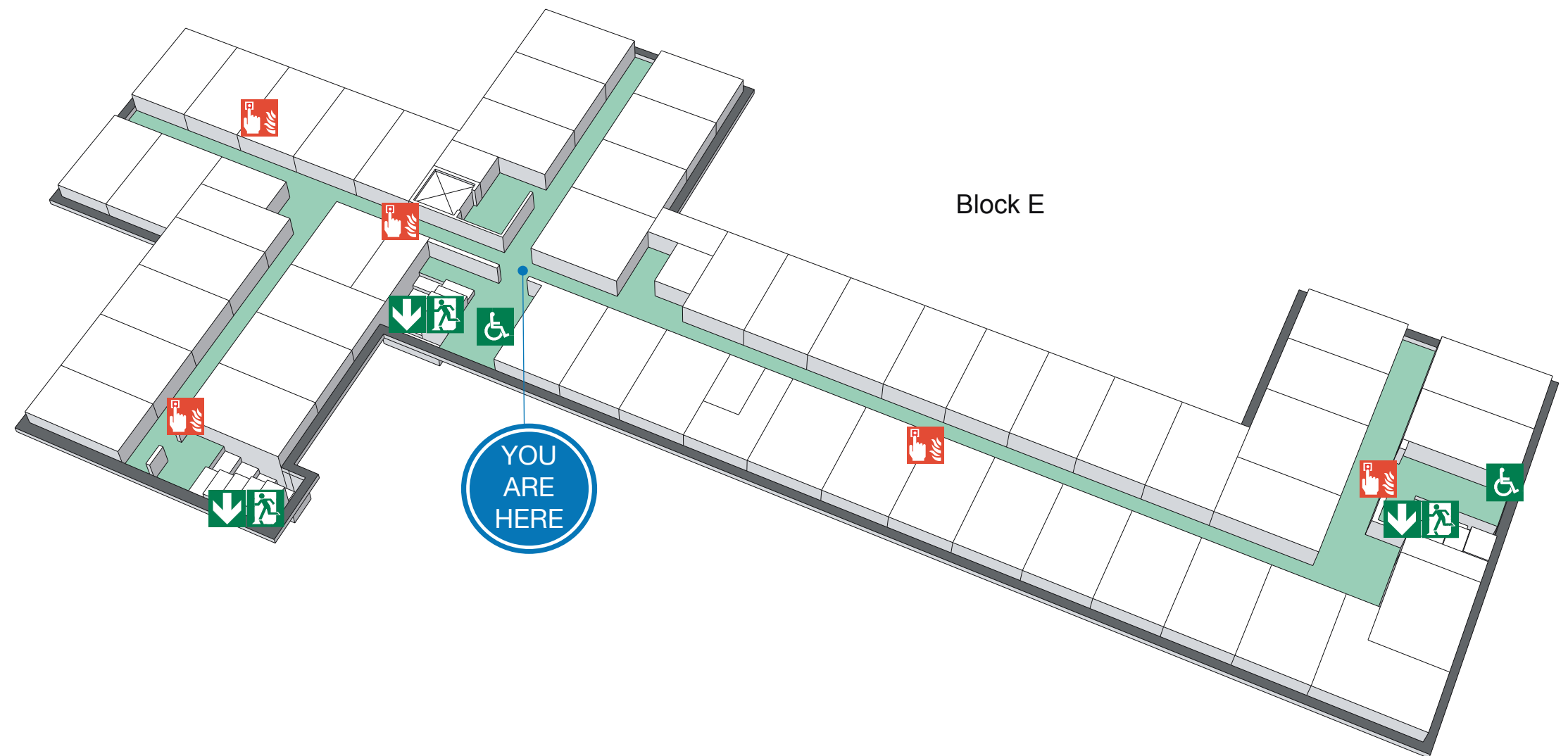
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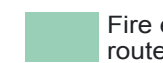
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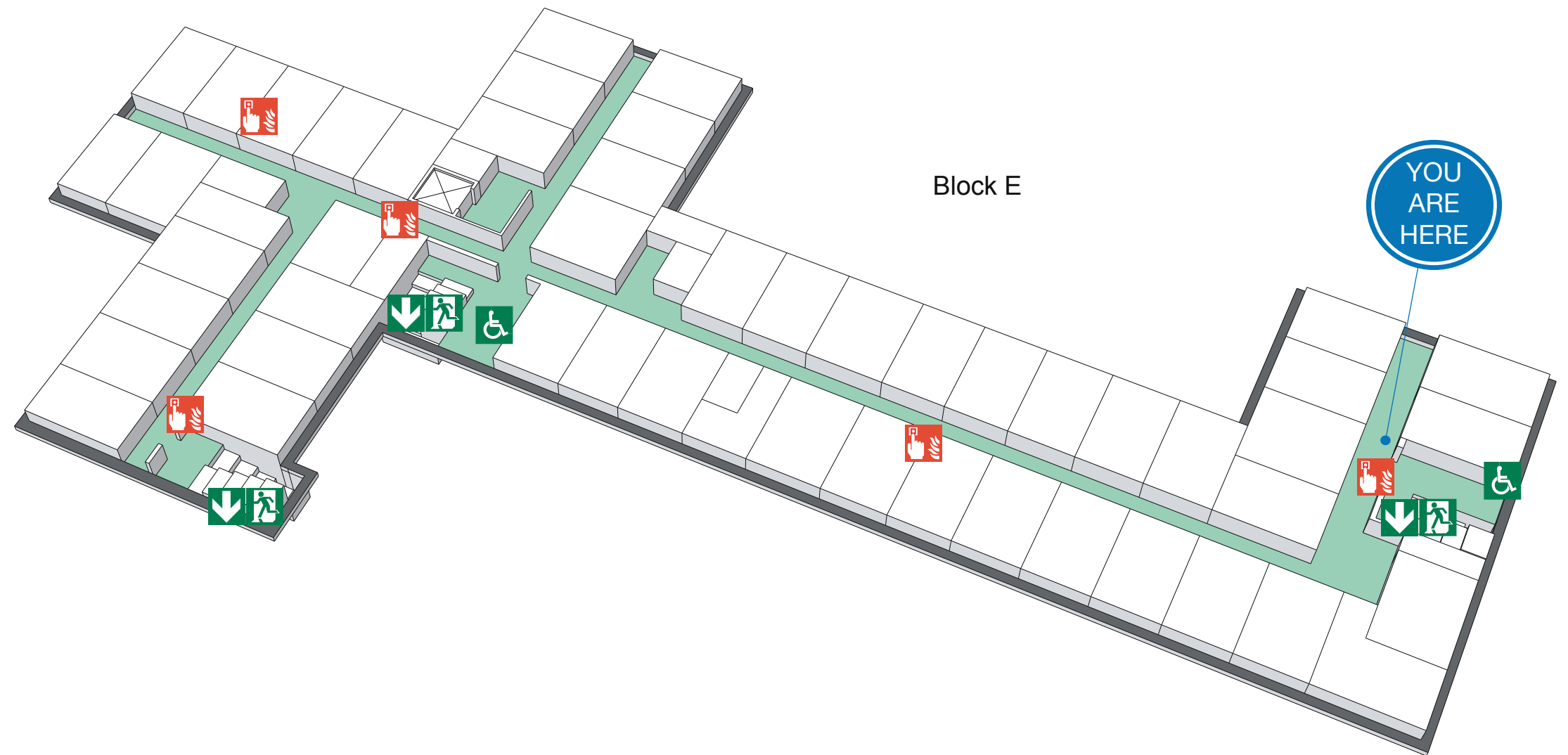
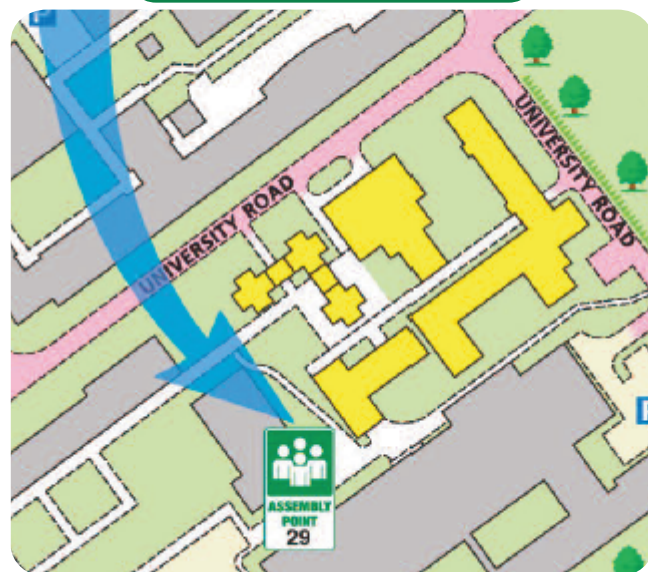
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