### Generic Emergency Evacuation Plan

Loughborough University

### **Cayley & Rutherford Dining Hall**

LAST UPDATED December 2016

### **Purpose:**

The purpose of a Generic Emergency Evacuation Plan (GEEP) is to enable visitors to the building with restricted mobility or those who may not be able to evacuate unaided to become familiar with the layout, evacuation procedures, available equipment and communication devices.

If you feel that this document does not provide you with sufficient information or that you require further assistance, please contact the Loughborough University Fire Officer on 01509 222182.

### The building:

Cayley & Rutherford Dining Hall building comprises of 2 floors. Several accessible fire exits are available at ground level.

### Action required on hearing the fire alarm:

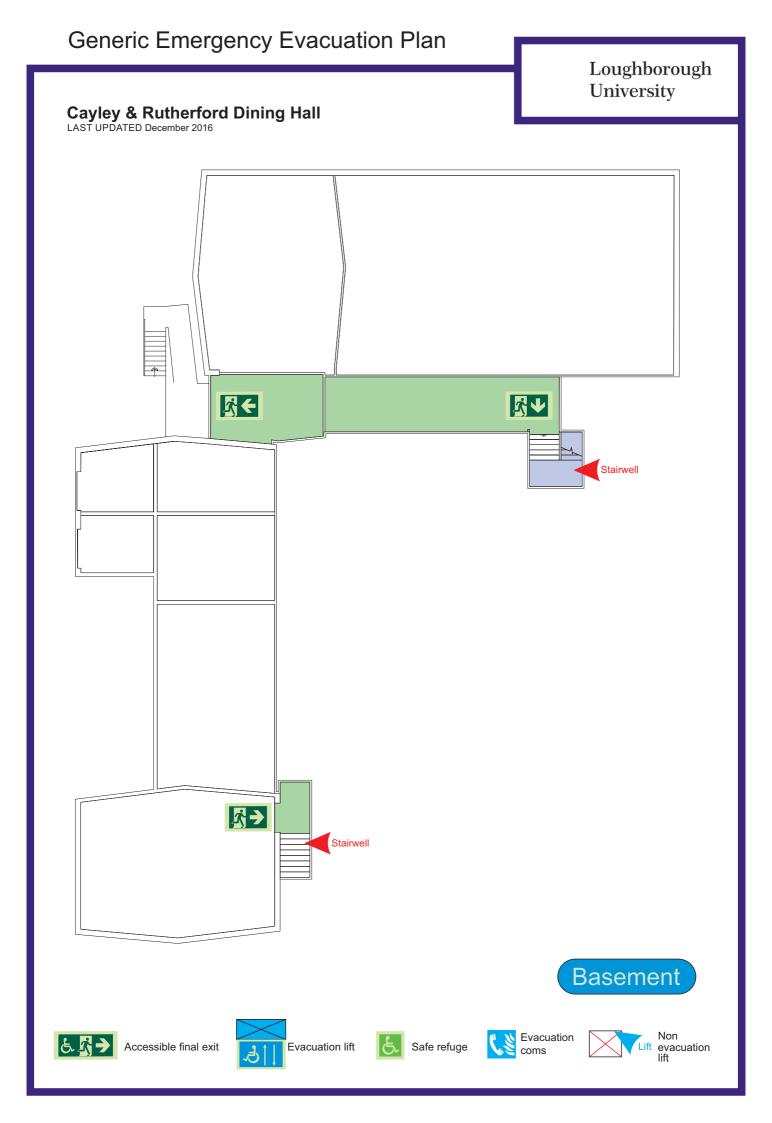
If able, you should leave the building immediately by the nearest fire exit (see attached floor plan) and report to the assigned assembly point for the building.

### Other recommendations:

It is recommended that all visitors to the Cayley & Rutherford Dining Hall should familiarise themselves with the fire alarm signals and floor layout. Floor plans and evacuation equipment locations have been provided with this document.

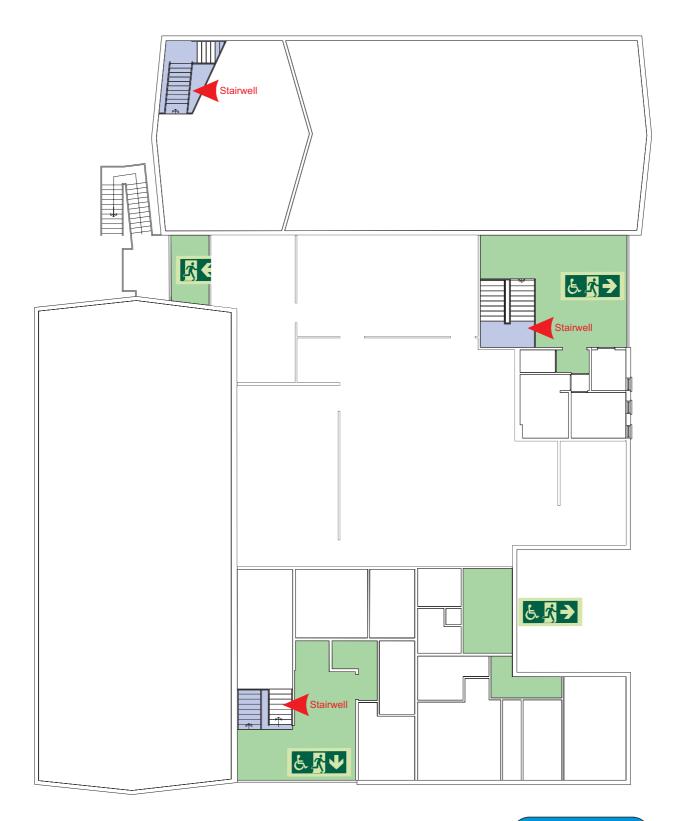
### **Equipment provided:**

Accessible fire exits are available on the ground floor of the building.



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# Cayley & Rutherford Dining Hall LAST UPDATED December 2016















# FIRE ESCAPE PLAN

### LOUGHBOROUGH UNIVERSITY FIRE INSTRUCTIONS

### **ANY PERSON DISCOVERING A FIRE**



Sound the alarm.
Operate the nearest fire alarm call point.



Telephone Security on the emergency number 0800 526966.



Do not attack fire with extinguisher unless trained to do so.



ON HEARING THE ALARM



Evacuate building and go to assembly point.
Your assembly point is:-

**Assembly Point 24** 



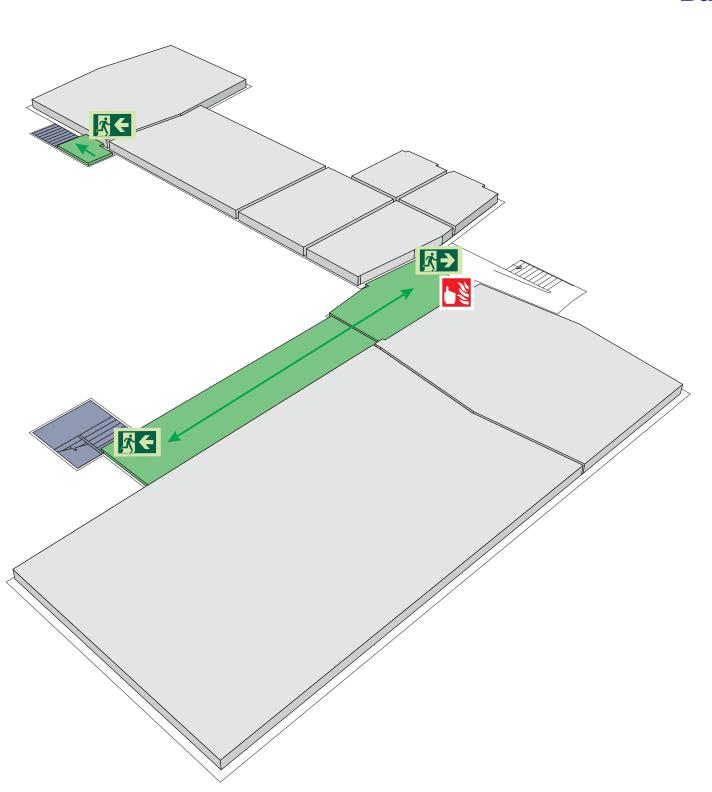
When alarm is given - do not panic, do not run.
Leave the building following the fire emergency exit signs.



Do not re-enter the building unless told to do so by the Fire Marshall, Warden or Fire Service.

# ASSEMBLY POINT 24 IS ALLOCATED TO THE BUILDINGS SHOWN IN YELLOW

# Cayley & Rutherford Dining Hall Basement



Loughborough University







Fire exit



Wheelchair accessible exit



Fire escape route



Assembly point



Safe refuge



Evac lift



Evac coms



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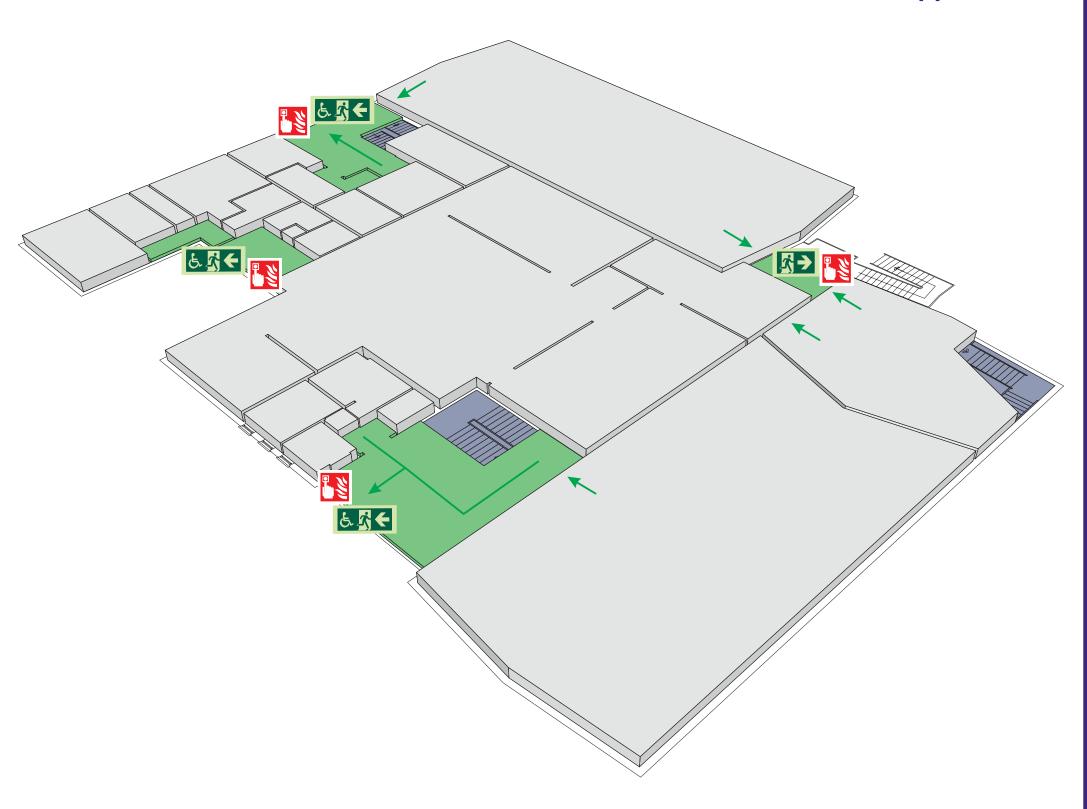
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# Cayley & Rutherford Dining Hall Upper Floor



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Fire alarm Call point



Fire exit



Wheelchair accessible exit



Fire escape route



Assembly point



Safe refuge



Evac lift



Evac coms

