Loughborough University
Ethics Online (LEON) Process

New Generic Protocol Proposal

Investigations involving Human Participants

Studies with existing External Ethical Approval

Studies involving Security Sensitive Material

Studies involving Animals or Animal Cells/Tissues

Does the proposal involve secondary data analysis of pre-existing human data only?

Yes

Refer to guidance notes for investigators on secondary or pre-existing human data to determine whether ethics review is required.

No

Is the proposal covered by an existing Generic Protocol?

Yes

No

Is the proposal for activities relating to a Taught Module?*

Yes

No

Checklist A
E.g. Studies involving children, vulnerable groups, physically challenging or invasive procedures, collecting bodily samples.

No

Checklist B
E.g. Studies involving participants under the direct authority of investigators, incentives, use of previously collected bodily samples.

Yes

No

Yes

Reviewed by Sub-Committee Secretary

Enhanced Submission

Checklist Submission

Checklist + Submission

Undergraduate/ Postgraduate Taught

Staff/Doctoral Students

Will the data collected be used for extenal publications?

Yes

No

Reviewed by Ethics Review Sub-Committee

Reviewed by Supervisor

Reviewed by School

Reviewed by LEON Administrators

* Taught module applications can be made by staff when students taking the module will all be conducting the same type of low-risk research, and using the same broad methods and procedures. This will usually apply to part A and B modules, e.g. research methods modules.