**Learning and Teaching Committee 2011/12**

**Terms of Reference**

1. To advise Senate on learning and teaching strategy and policy setting, and oversee the development of associated implementation plans.

2. To keep under the review the effectiveness of arrangements for managing academic standards and assuring the quality of students' learning opportunities.

3. To ensure that effective institutional approaches are developed and implemented to enhance the quality of provision.

4. To ensure that effective arrangements are in place to identify, support, disseminate and reward effective practice and innovation in learning, teaching and assessment.

5. To keep under review Regulations relating to the conduct of undergraduate and postgraduate taught programmes.

6. To keep under review the operation of the University's modular, credit-based curriculum framework, the semesterised academic year, and the associated assessment processes.

7. To oversee arrangements for assuring the quality and standards of collaborative provision.

8. To receive reports and recommendations from the Curriculum Sub-Committee, the British University in Egypt (BUE) Validation Sub-Committee, the Learning and Teaching Advisory Group and other groups which it may establish from time to time to address specific issues.

9. To receive reports on matters relevant to the Committee, including annual and periodic programme reviews, and from the Associate Dean (Teaching) BUE on matters concerning the University's partnership with BUE within his/her area of responsibility.

10. With the Research Committee, to receive reports from the Director of the Graduate School on the development and operation of the Graduate School.

11. To oversee the setting of policy in relation to the academic aspects of admission to taught programmes.

12. To consider such other issues related to learning and teaching as may be referred to it by Senate, and to report to Senate after each meeting.

**Composition**

Pro-Vice-Chancellor (Teaching) - Chair

School Associate Deans (Teaching)

Chair of the Curriculum Sub-Committee

Academic Registrar

Director of the Teaching Centre

Director of IT

Dean of the Graduate School

The Students’ Union Vice-President for Education

TBCstudent members appointed by LSU (N.B. student representation is under discussion at the Academic Governance Working Group. The outcomes of this discussion will inform the student membership of LTC beyond the SU VP for Education).

**Meeting dates 2011/12** 29 Sept. 2011 am

27 Oct.2011 am

15 Dec. 2011 pm

16 Feb.2012 am

29 March 2012 pm

3 May 2012 am

14 June 2012 am

**LTC members 2011/12**

Pro-Vice-Chancellor (Teaching) - Chair Prof. Morag Bell M.Bell@lboro.ac.uk

School Associate Deans (Teaching)

Dr Jane Horner J.L.Horner@lboro.ac.uk

Dr Keith Pond K.Pond@lboro.ac.uk

Prof. Simon Austin S.A.Austin@lboro.ac.uk

Dr John McCardle J.R.Mccardle@lboro.ac.uk

Prof. Michael Kong M.G.Kong@lboro.ac.uk

Prof. Memis Acar M.Acar@lboro.ac.uk

Prof. Ray Dawson R.J.Dawson@lboro.ac.uk

Dr Ruth Kinna R.E.Kinna@lboro.ac.uk

Prof. Fred Yeadon M.R.Yeadon@lboro.ac.uk

Dr Brian Jarvis B.Jarvis@lboro.ac.uk

Chair of the Curriculum Sub-Committee Prof. Simon Austin S.A.Austin@lboro.ac.uk

Academic Registrar Dr Jennifer Nutkins J.C.Nutkins@lboro.ac.uk

Director of the Teaching Centre Jan Tennant J.M.Tennant@lboro.ac.uk

Director of IT Phil Richards P.Richards@lboro.ac.uk

Dean of the Graduate School Prof. John Feather J.P.Feather@lboro.ac.uk

The Students’ Union Vice-President for Education Jayde Savage vpeducation@lufbra.net

Student members appointed by LSU TBC

Secretary Rob Pearson R.Pearson2@lboro.ac.uk