

Proposal for a New Programme

This form is available for downloading from [admin/ar/templates/new_prog](#) - spaces can be expanded as required.

This proposal is in **Strategic Phase**

Operational Phase

1. Name of Department and Departmental contact: English and Drama; Elaine Hobby (e.a.hobby@lboro.ac.uk) or CJ Flynn-Ryan (c.j.flynn-ryan@lboro.ac.uk)

Name of intended Programme Director: to be decided after new appointments this summer; in the interim, Prof. Elaine Hobby

2. Award and Title of proposed new programme (*see * below*)

MA in English

Students on this programme would be required to take a 20-credit module in Research Methods that is taught to all MA students in the department, and to write a 60-credit 15,000-word Dissertation, a requirement on all our English MA programmes. The rest of their modules would be chosen, with academic guidance from the Programme Director, from a range of modules currently offered at MA level in the department. They would not be permitted to choose a combination of modules that was exactly equivalent to the content of one of the existing MA programmes, but with that exception, would be permitted to combine any modules that made academic sense.

3. Month and Year of first intake to the programme

October 2007

Will the programme be offered as:

full-time

part-time

full-time and part-time

4. If the proposed new programme is a revised version of an existing programme, state how this will be phased in, i.e. - year(s) that Parts B, C, D will commence; pathway for students currently on placement/leave of absence and resit students

5. List the module codes of any new modules proposed.

EAP034 Politics of Politeness and EAP038 Linguistic Analysis are not, strictly speaking, new modules, because both are currently offered on our Drama MA Programme (MA in Performance). These Language modules are not, however, available on any English MA programme. In semester 2, EAPxxx Discourse as Social Practice, a new Language module which will also be available on our Drama MA (MA in Performance) will also be available to students on the MA in English.

List the module codes of any restructured modules (changed credit weighting) proposed.

6. Is it intended that any modules will be available by full/partial Distance Learning? Yes
 No

Is it intended that the programme will be fully Distance Learning? Yes
 No

Guidelines on full/partial DL provision are available on the intranet at:

<https://internal.lboro.ac.uk/admin/registry/uniwide/>

QAA Guidelines on the Quality Assurance of Distance Learning should be followed and are available at:

<http://www.qaa.ac.uk/public/dlq/contents.htm>

7. Reasons for the proposal: its purpose and relevance; how it will enhance calibre of teaching and learning; implications for existing programmes and modules in the department (*see * below*)

The Department currently offers several small specialist MAs: *Creative Writing, Early-Modern Writing, Modern and Contemporary, Performance and Multi-Media Texts, Texts in Performance*; of these, only the Drama MA, *Performance and Multi-Media Texts*, offers Linguistics options, and none allows students to combine modules from our different programmes. At PPR in 2006, it was suggested to us that offering a general MA in English might attract more International PGT applications, especially if a Language component were available, and that it might also be attractive to our existing students. This Proposal is designed to achieve this. All its modules are currently offered on other MA programmes (with the exception of the new semester 2 Discourse as Social Practice); we believe that the new programme would increase the numbers on these modules, but not to an unmanageable level. As indicated above, some minor structural changes to the first semester of our Modern and Contemporary MA are necessary in order to provide maximum flexibility. These plans have already been discussed in outline with PVCT and ADT, and have their approval in principle.

8. Expected student numbers
c. 5 in first year, rising to 12 by year 3.

9. Staffing implications - adequacy of existing departmental resources; net increase/reduction in staff teaching effort or demands on support staff
At the projected level, implications would be minimal, because all modules currently exist, and relate closely to the research interests of academic staff. Should numbers increase substantially over those projected, a bid to appoint additional academic staff would follow. English and Drama have just received permission to recruit an extra member of support staff (AD3), and this should release some time for our highly qualified Postgraduate Secretary to oversee this programme in addition to others that she administers.

10. Additional Library requirements
At the projected numbers none, since all but one of the modules are already in existence on other programmes.

11. Additional Computing Support required None on these numbers

- Network/Software (*please elaborate*):
 Lab Space (*please elaborate*):

12. Other resource implications, e.g. - lecture room, lab and other space requirements; equipment, materials; timetabling constraints (block-teaching for example); any special residential requirements
Additional PGT numbers will put an added pressure on our departmental PGT facilities. The East Park Plan includes as an urgent component the provision of more dedicated PG space at this end of the campus, and it is to be hoped that this plan will come to fruition.

13. Implications for other departments both providing and receiving
N/A

14. Evidence of demand and suitability; views of lecturers; current/prospective students; external examiners/ assessors, professional/industrial bodies etc.
The plan was discussed at a meeting of all staff currently involved in MA teaching in the department, and received strong support. Current Part C students have been advised of the possibility of this programme being established, and several have indicated that they would find it more attractive than our current specialist MAs. Most research-led universities run general programmes of this kind in addition to more specialist ones, and their experience would seem to confirm that there is a market here. Our longest-serving current MA External Examiner, Prof. Allan Ingram, has also given the plan his warm support.

15. Implications for employability
We think it likely that a general MA in English would be more easily recognised as a qualification by professional bodies than our current specialist MAs, enhancing the employability of graduates.

16. Any other relevant information The plan is supported in principle by Howard Jones, Tony Westaway and David Lilley (see emails attached).

** A department proposing a group of new programmes/titles with a high proportion of common modules, or proposing to add a new programme/title to an existing group of this kind, should produce information clearly defining the award pathways and justify the differentiation of the award titles. Proposals of this type should be flagged up during the strategic phase, bearing in mind that the case may be driven by non-pedagogic issues (such as marketing, recruitment or administration).*

For proposals of this kind, Departments are advised to produce a single set of Programme Regulations and one Programme Specification, identifying clearly the pathways to, and the ILOs for, the award titles.

STRATEGIC PHASE

Financial Statement attached

Howard Jones (Student Recruitment and Admissions) and Tony Westaway/
Jonathan Clapham (International Office) have been consulted about the
proposed title of the programme)

Departments having terminology in common in their programme titles
and for which this may be a concern have been consulted
e.g Management, Business, Design. Consultation forms are attached

N/A

Head of Department Signature:

Date:

23 April 07

Comments from Associate Dean (Teaching):

This proposal has been discussed with the Department and can now be submitted to the
Faculty Directorate and Operations Sub-Committee.

Yes/~~No~~

Associate Dean (Teaching) Signature:

Date:

3/5/07

*Forms not including both the Head of Department's and Associate Dean (Teaching)'s
signature will not be accepted.*

LOUGHBOROUGH UNIVERSITY

GUIDELINES FOR COSTING NEW COURSES

Course Title	MA in English
Department	English and Drama
Course Organiser	Prof. Elaine Hobby
Date	23-Apr-07

Undergraduate or Postgraduate

Postgraduate

Full Time or Part Time

Full-time and part-time

Length of Course

1 year full-time, 2 years part-time

Source of Funding

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Fees per Student

£3250 (home full-time); £9250 (overseas full-time)

Funding Council Support

eligible for AHRC funding

Other Support

.....

Target Intake of Students per Annum

5 FTEs initially, rising to 12 FTEs by year 3

Intended SSR

12:01

Notes 1. All costs must be included including staff time

2. Proposals must be approved by Directorates before submission to

Operations sub committee for resource approval and attach a brief commentary

3. Academic approval should be routed through

4. For General guidance contact the Management Accounting section of the Finance Office

5. For courses directed towards home full time undergraduates Directorates

must state which departments will surrender student places

NEW COURSE COSTING PROPOSAL

<i>Income</i>		<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	<i>Total</i>
<i>No of Students</i>	<i>Home</i>	4	8	8	8	8	36
	<i>Overseas</i>	1	2	4	4	4	15
<i>RASCAL Income</i>		£19,330	£38,660	£46,392	£46,392	£46,392	£197,166
<i>Excess Student Fees</i>		nil					nil
<i>Overseas Student Fees</i>		£9,250	£18,500	£37,000	£37,000	£37,000	£138,750
<i>Other Support</i>		nil					nil
Total		£28,580	£57,160	£83,392	£83,392	£83,392	£335,916
<i>Expenditure</i>							
<i>Course Development</i>		£500	£500	£500	£500	£500	£2,500
<i>Module Preparation</i>							
<i>Lecturing 0.2 FTE RT7 rising to 0.5 FTE RT7</i>		£10,000	£20,000	£25,000	£25,000	£25,000	£105,000
<i>Project Supervision 0.1 FTE RT7 rising to 0.24 rising to 0.24 FTE RT7</i>		£5,000	£10,000	£12,500	£12,500	£12,500	£52,500
<i>Teaching Materials</i>		£500	£500	£500	£500	£500	£2,500
<i>Capital Requirements</i>							
<i>Advertising</i>		£500	£500	£500	£500	£500	£2,500
<i>Departmental Overheads</i>							
<i> Technician Support</i>		£1,000	£1,000	£1,000	£1,000	£1,000	£5,000
<i> Clerical Support</i>							
<i>Estimated COMA charges</i>		£6,910	£13,820	£16,584	£16,584	£16,584	£70,482

Total

£24,410	£46,320	£56,584	£56,584	£56,584	£240,482
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Surplus/(Deficit) to Department

£4,170	£10,840	£26,808	£26,808	£26,808	£95,434
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OPERATIONAL PHASE

- Programme Regulations attached (with any Distance Learning Modules identified)
- Programme Specification attached
(see [Template Shop website](#) for updated Prog Spec Template and Guidance Notes, and [Prog Spec Exemplar Intranet Site](#) for exemplars. Sections 8 and 9 of the Programme Specification, except where containing information specific to the programme/department, should refer only to the website where the generic information is held (<http://www.lboro.ac.uk/admin/ar/template/notes/lps>) rather than present the generic text.)
- New and Restructured Module Specifications (CIS versions) attached
(to include a completed proposal form for module changes as used for the Annual Update process, excluding the Approval Route page for signatures – one form will suffice for common responses)
- Curriculum Map attached
- Assessment Matrix attached (for all modules)
- Evidence of External Support attached
- Consultation forms attached and considered:
- Other Academic Departments (Please list) *N/A*
- Library
- Careers Centre
- Computing Services
- Media Services
- Professional Development (where appropriate for the development, support and provision of distance learning)
- Quality Assurance Statement attached (for collaborative proposal only)

Head of Department Signature: Dee Adhy

Date: 3 May 07

Comments from the Associate Dean (Teaching):

This proposal can now be submitted to Curriculum Sub-Committee

Associate Dean (Teaching) Signature: Paul M

Date: 3/5/07

Forms not including both the Head of Department's and Associate Dean (Teaching)'s signature will not be accepted.

WHEN SUBMITTING OPERATIONAL PROPOSALS please forward an electronic copy of the proposal form and the programme regulations/specification as an email attachment to J.E.Elliott

(March 2007)