**Matters Arising Summary for Health, Safety and Environment Committee**

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| **Meeting** | **Minute** | **Description** | **Action** | **Status** |
| SAF10-M2  SAF11-M1 | 10/39  11/9 | Review of health and safety management arrangements consequent on restructuring to Schools.  Further consideration to be given to the managerial and reporting arrangements in respect of the HSEM. | Paper to be submitted to Health and Safety Committee | The Chair to report. |
| SAF10-M2  9 June 2010 and SAF10-M3  20 Oct 2010  SAF11-M1 | 10/19.2  10/37  11/5 | Review of terms of reference and constitution of the Committee to ensure that membership includes appropriate representation for environmental issues and reflect the restructuring to Schools | Amendments to be submitted to Senate and Council. | Changes to membership approved. Committee asked to consider further amendments proposed by AGWG at agenda item 4. |
| SAF11-M1  16 Feb 2011 | 11/7 | Environmental Policy, Objectives and Targets | Publication of the policy following any rewording as necessary | Policy published.  Action completed |
| SAF11-M1  16 Feb 2011 | 11/8 | Sustainable procurement | Policy to be submitted to Finance Committee and Council | Policy approved.  Action completed. |
| SAF11-M1  16 Feb 2011 | 11/11 | Fire Officer’s Report | Supporting data to be presented in graphical form. Problem of fire signal activations to be raised with UNITE. | Data presented under agenda item 7.  Director of imago to report on progress. |