

Postgraduate Taught Admissions
 Academic Registry
 Loughborough University
 Leicestershire LE11 3TU UK
 pgtaught@lboro.ac.uk
 http://www.lboro.ac.uk/prospectus/pg



Application for Admission to a Postgraduate Taught Programme

(Please complete in **BLACK INK** using **BLOCK CAPITALS**, providing as much information as possible, and return with 2 sealed references and evidence of qualifications and transcripts of your academic record).

Title Mr, Mrs, Ms, Miss, Dr, Prof.	Forenames	Surname or family name
Date of birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Country of birth
Nationality		Country of permanent residence
Correspondence Address (This is the address which will be used to notify all applicants of their application. PLEASE INFORM US IMMEDIATELY IF THIS CHANGES). Tel. No. Fax No. E-mail		
Permanent Address (if different. This is the address to which all registration documents will be sent to successful applicants PLEASE INFORM US IMMEDIATELY IF THIS CHANGES). Tel. No. Fax No. E-mail		
Name of proposed programme of study		
Method of Study Full time <input type="checkbox"/> Part time <input type="checkbox"/> Distance Learning <input type="checkbox"/>	Commencement date	Completion date

Academic/Professional qualifications:

Give details of all undergraduate and postgraduate study and any other academic or professional qualifications relevant to your application, including any qualifications for which you are studying or awaiting results. State type of degree or qualification, the subject studied, the obtained or predicted class or GPA, the University or institution by which it was awarded, the dates of study and the date of award. **It is essential that you provide as much information as possible as this will be used to assess your suitability for your chosen programme.**

Degree or qualification	Subject	Class or Cumulative GPA	University or institution	Dates of study		Date awarded
				start	finish	

Note: Copies of certificates awarded for the above qualifications and full transcripts must be attached to this application.

English Language qualifications:

Please provide evidence of any English language qualifications which you have obtained. If you have no qualification please indicate whether or not your degree studies have been conducted and examined in English.

IELTS Score:

TOEFL Score:

Cambridge Cert. of Proficiency Grade:

Date taken:

Date taken:

Date taken

Degree studies conducted and examined in English **YES/NO**
(evidence must be provided)

Other English language qualifications

Experience:

Give details of all periods of employment or voluntary work lasting more than three months. State dates, position and employer.

Special Needs:

Please outline any special needs support that you may require in order to fully undertake your studies as a consequence of any disability or medical condition.

Assessment of fees:

In order to assist the University to assess your status for the purpose of fees, please indicate the exact dates of your residence in the E.U. (if any) and the purpose for which you were so resident. Please attach any copies of relevant documents.

Financial support:

What will be your financial support? Will you be...

- (a) supporting yourself?
- (b) supported by your employer?
- (c) supported by any other sponsor?

If (b) or (c) please give name and address of person or body responsible for payment of your fees:

Have you applied for this support? YES/NO Have you obtained this support? YES/NO

Referees:

Give the names, positions and addresses of the two persons who have enclosed sealed references in support of your application who have knowledge of your ability to undertake the proposed study.

1.

2.

Fax No.
E-mail

Fax No.
E-mail

Publicity: Please indicate below the two most important sources of information used in making your decision to apply to Loughborough University.

(a) University Prospectus (printed)		(f) University WEB pages	
(b) Department Brochure (printed)		(g) Other WEB material (please state)	
(c) Other printed material (please state)		(h) Local Agent (please state)	
(d) Friends and Relatives		(i) Teachers/lecturers at school/college/university	
(e) Loughborough University Staff		(j) Higher Education Fair	

Other applications:

Please indicate any other universities and courses to which you have applied.

Declaration: I confirm that the above information is correct to the best of my knowledge.

I have enclosed:

Sealed references Documentary evidence of degree / qualifications Transcripts Evidence of English Language

Loughborough University requires the information on this form for the purposes of processing your application for postgraduate study. All personal information will be treated strictly in terms of the Data Protection Act 1998. Students registering with the University will be asked to read and sign a data protection statement.

Signed Date

Please return to: **Postgraduate Taught Admissions, Academic Registry,
Loughborough University, Leicestershire LE11 3TU**

For departmental use only

University Decision

Programme

Date of entry

Unconditional offer Conditional offer: English language
 obtain 2:1
 obtain 2:2
 (or equivalent - please state)
Documentary evidence of qualifications

Other conditions
.....
.....

Reject Code

SPECIAL CASES BOX for applications not satisfying standard entrance requirements.
Comments in support of the candidate's application (This section to be completed by the Course Tutor)

Decision (This section to be completed by ADT)

Approve / Do not approve Signature Date
(Delete as appropriate)

(Additional conditions)

Scholarship/Bursaries (this must be completed for ALL applicants being made an offer)

Selected for Loughborough University Scholarship (25% of tuition fees): YES/NO
Selected for Departmental Scholarship: YES/NO. If Yes Please State Amount £
Eligible for Departmental Bursary: YES/NO. If Yes Please State Amount £
Please state if there is any relevant information such as conditions relating to the award of the scholarship or eligibility for the bursary
.....
.....
.....

Signed Date
(Admissions Tutor)

Signed Date
(Head of Department)

For postgraduate office use only
FEE STATUS: UK/EU International

EQUAL OPPORTUNITIES POLICY

The University has an Equal Opportunities policy. We are committed to ensuring that all applicants are treated equally regardless of their gender, race, colour, ethnic origin or disability.

To help us monitor the implementation of this policy would be grateful if you would complete the following questions. Your answers will be detached from your application form on receipt, and used solely to evaluate the effective operation of the Equal Opportunities Policy. Your answers will therefore not affect your application in any way. Please note that if we do not receive the form from you we shall record 'information refused' against ethnic origin and 'no known disabilities'.

Please show which group best describes your ethnic origin or descent by ticking **ONLY ONE** of the boxes below:

- White (10)
- White - British (11)
- White - Irish (12)
- White Scottish (13)
- Irish Traveller (14)
- Other White Background (19)
- Black or Black British - Caribbean (21)
- Black or Black British - African (22)
- Other Black Background (29)
- Asian or Asian British - Indian (31)
- Asian or Asian British - Pakistani (32)
- Asian or Asian British - Bangladeshi (33)
- Chinese (34)
- Other Asian Background (39)
- Mixed - White and Black Caribbean (41)
- Mixed - White and Black African (42)
- Mixed - White and Asian (43)
- Other Mixed Background (49)
- Other Ethnic Background (80)
- Not Known (90)
- Information Refused (98)

Please continue on the other side of the page

Please indicate below if you have any of the following disabilities:

- Dyslexia (01)
- Blind / are partially sighted (02)
- Deaf / have a hearing impairment (03)
- Wheelchair user / have mobility difficulties (04)
- Personal care support (05)
- Mental health difficulties (06)
- Unseen disability e.g. diabetes, epilepsy, asthma (07)
- Multiple disabilities (08)
- A disability not listed above (09)
- No known disabilities (00)